



CHAPPAQUA
Central School District

Westorchar

School Opening Details

August 24, 2021



Academic Program

Indoor Learning

- Individual Student Students will be *separated by at least 3 feet in classes*
- Each student will have his or her own desk.

Outdoor Learning

- Class Assemblies & Other Large Gatherings
- Physical Education
- Instrumental Music
- Mask Breaks

Other Important Information for Your Planning

- Regular Schedule
- Normal Pick Up/Drop Off Procedures
- Visitors must be scheduled in advance & must be masked indoors
- All After School Programs & Transportation will resume
- Twins will not be placed together due to updated WCDOH quarantine guidance

Opening Overview

Pre-COVID
school day



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- Students disembark from the buses or get dropped off by 8:40 a.m.
- The academic day starts at 8:55 a.m.
- Lunch and recess schedules will remain the same as last year (30 minute recess and 25 minute lunch).
- Specials periods will go from 30 minutes in length to 40 minutes.
- Instrumental music and PE will take place outside, weather permitting.
- Dismissal will begin at 3:15 p.m. Buses will leave the school by 3:30 p.m.

Social Emotional Learning & Support

RULER CORE Morning Routine:

Early Elementary: K & 1

1. Mood Meter Check-In
2. Focused Breathing (meta-moment)
3. Community Circle (blueprint)



Upper Elementary

1. Charter Check-In
2. Mood Meter Check-In
3. Focused Breathing (meta-moment)
4. Community Circle (blueprint)



Emotions Matter

Distancing, Desks and Workspaces



- Students will maintain 3-feet of distance in all instructional spaces.
- Each student in the school will have his/her own desk or workspace.
- Students can have snack in the class unmasked for less than 10 minutes.

Outdoor Learning Spaces



Outdoor Learning Spaces



Lunch and Recess



- 30 minutes for recess & 25 minutes for lunch
- Students will eat in the Cafeteria, Gym or outside by class
- When eating indoors, students will have assigned seats 7-feet apart with a plastic, see-through barrier in between them
- Free hot and cold options will be available
- Students will be able to play with peers from other classes at recess
- Like last year, every student will have access to free lunch



Specials Classes



**Physical
Education**
2 x 6 day

Music
1 x 6 day

Art
1 x 6 day

Library
1 x 6 day

**Specials
Classes**
40 minutes

**Physical
Education**
Outdoors

**Instrumental
Music**
*30 minutes
(Outdoors)*



Arrival and Dismissal

School Dismissal Manager



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- Students disembark from the buses or get dropped off by 8:40 a.m.
- The academic day starts at 8:55 a.m.
- If you drive your child and you arrive to school after 8:55 a.m., you need to park and come to Main Entrance the school to sign your child in
- School Dismissal Manager - complete by 1:00 p.m.
- Dismissal will begin at 3:15 p.m., and buses will leave the school by 3:30 p.m.
- [Traffic patterns](#)
- Bus changes will not be permitted for play dates

K-4 Remote Details



- 9:15-9:30 Morning Routine - Zoom Opens
- 9:30 Morning Meeting
- K-1 30 Minute Instructional Blocks
- 2-4 45 Minute Instructional Blocks
- Lessons Consist of: Whole Group, Small group, Conferencing, Independent Practice
- Snack, Brain & Movement Breaks
- Synchronous Cores & Specials
- End of Day, Extra help, Closing Circle
2:45-3:30 (K-1) & 3:00-3:30 (2-4)

Technology Deployment & Access

ACCESS:

- ▣ K-4 Devices Distributed Day 1
- ▣ Students Hold Devices
- ▣ Home Connectivity (WiFi)

PRACTICE:

- ▣ Google Classroom, Seesaw, Padlet and others
- ▣ Software & Hardware



Sample K-1 Schedule

8:30-9:30	Faculty	Planning, curriculum coordination, PD, Meetings	
9:15-9:30	Morning Routine	Students signing on & getting ready	Zoom - Teacher / Teaching Assistant / Aide
9:30-10:00	Morning Meeting	Check in, Agenda for Day, RULER, etc.	Zoom - Whole Group
10:00-10:15	Break	Brain-break, Snack	(Off screen)
10:15-10:45	Reading	Reading Workshop	Zoom, Small Group, Conferencing, Reading
10:45-11:00	Break	Brain-break	(Off Screen)
11:00-11:30	Writing	Writing Workshop	Zoom, Small group, Conferencing, Writing
11:30-12:30	Lunch	Lunch / Recess	(Off Screen)
12:30-12:45	Reading	Read Aloud	Zoom
12:45-1:15	Math	Math in Focus	Zoom, Small Group, Conferencing, Pract.
1:15-1:30	Break	Brain-break, Snack	(Off Screen)
1:30-1:55	Phonics	Phonics	Zoom, Small Group, Conferencing, Ind. Writing
2:00-2:30	Special	Prep for Classroom teacher	Zoom, Small Group Projects
2:30-2:45	Afternoon Meeting	End of Day meeting, wrap up	Zoom-Whole Group
2:45-3:30	ISG / Flex	Extra help, Enrichment	Zoom - Individual or small group

Sample Elementary 2-4 Schedules

8:30-9:30	Faculty	Planning, curriculum coordination, PD, Meetings	
9:15-9:30	Morning Routine	Students signing on & getting ready	Zoom - Teacher / Teaching Assistant / Aide
9:30-9:45	Morning Meeting	Check in, Agenda for Day, RULER, etc.	Zoom - Whole Group
9:45-10:15	Phonics	Phonics First Curriculum	Zoom - Whole Group
10:15-10:30	Break	Brain-break, Snack	Break
10:30-11:15	Reading	Reader's Workshop	Zoom, Small Group, Conferencing, Independent Reading, Book Clubs
11:15-12:15	Lunch & Recess	Lunch & Prep for Classroom Teacher	Break
12:15-1:00	Math	Math in Focus	Zoom, Small Group, Conferencing, Independent Practice
1:00-1:30	Special	Prep for Classroom teacher	
1:30-1:45	Break	Brain-break, Snack	Break
1:45-2:30	Writing	Writers Workshop	Zoom, Small Group, Conferencing, Ind. Writing
2:30-3:00	Science/SS/Choice	Science 21	Zoom, Small Group Projects
3:00-3:20	ISG / Flex	ISG, Extra help, Enrichment	Zoom, Small Group, Conferencing, Ind. Pract.
3:20-3:30	Closing Circle	End of Day Reflections	Zoom - Whole Group



Health and Safety

Indoors- Mask ARE Required

The Center for Disease Control recommends universal indoor masking for all teachers, staff, students and visitors to K-12 schools, regardless of vaccination status

- www.cdc.gov

Westchester County Department of Health statement regarding quarantine at the August 10th meeting with Superintendents (written guidance is forthcoming & will be shared):

Students/staff who are masked and within 3 feet of a positive COVID-19 individual who is also masked, WILL NOT be required to quarantine.

NYS Insurance Reciprocal: NYSIR's position on COVID-19 related matters has been to follow the guidance coming from the CDC and on a State level from the NYSDOH and NYSED.



WCDOH may issue mask requirements for public schools on Friday of this week.



Layered Prevention Strategies

- Temperature Checks Continued -Students, Staff, Visitors
- **Operoo will Continue for Unvaccinated Students and Staff**
- Students and staff will wear masks and maintain 3-feet of distance throughout the day. We will have mask breaks throughout the day.
- Students will practice hand hygiene at different points during the day and before snack and lunch.
- Students and staff can be unmasked when they are outside.



Layered Prevention Strategies

Cleaning Procedures

- Clean & disinfect frequently touched surfaces (door handles, handrails, bathrooms) throughout the school day
- Clean & disinfect bathrooms throughout the school day
- Deep clean each evening with Clorox 360 Sprayers
- Disinfect communal eating spaces after use
- Provide disinfectants for classrooms for individual space use
- Restricted water fountain access
- Maintain building logs to ensure all custodial staff are meeting cleaning expectations

The above procedures are in addition to our normal cleaning processes and will be subject to further guidance to be issued by NYSED, WCDOH or and/other governing authorities





Layered Prevention Strategies



Heating, Ventilation & Air Conditioning Maintenance

- Continued use of MERV 8 air filters (MERV 13 filters are used when possible based on equipment capacity)
- Function-tested all Heating, Ventilation and Air Conditioning (HVAC) units to make sure they were operating correctly
- Checked all HVAC units outside, return and spill air dampers and verified proper function
- Function-tested all exhaust fans to make sure they were operating correctly.
- Chemically disinfected all indoor and exterior HVAC coils
- Checked Building Management System to ensure time schedules and setpoints are correct for proper air flow during unoccupied and occupied cycles
- Cleaned and serviced all kitchen refrigeration equipment and ice machines



Layered Prevention Strategies

Transportation

Bus Procedures:

- Students and staff **will wear masks** at all times on the bus. *Bus drivers will have masks for students who do not have one from home*
- Students will socially distance on the bus when space permits (siblings **WILL** sit together)
- When boarding the bus, each student's temperature **WILL** be taken.
- Bus drivers will open windows and roof hatches slightly to increase airflow
- Students will not be permitted to eat or drink on the bus
- We will assigned seats K-4 (students will not ride unassigned buses to start)

Bus Cleaning Procedures:

- All buses will be disinfected before the AM and PM series
- High contact areas will be wiped down between runs (ex. handrails)





COVID-19 Procedures & Communication



My Child Is Symptomatic

Do Not Send Your Child to School

Unvaccinated Students: COVID Test or Doctor's Note to Required to Return
(send documentation to nurse that COVID test was administered and we will grant access to our program remotely)

Vaccinated Students: Contact Pediatrician to Determine if COVID-19 Test is Required & Contact School Nurse



My Child Tests Positive for COVID-19

1. Secure Copy of Test Result
2. Contact Principal & Send Results via Email

**Child May Access Remote Instruction until Medically
Cleared by Pediatrician or WCDOH
to Return to School**

Siblings may access remote instruction if provided written documentation to quarantine by WCDOH (will likely depend on vaccination status).

Remote Instruction - Eligibility

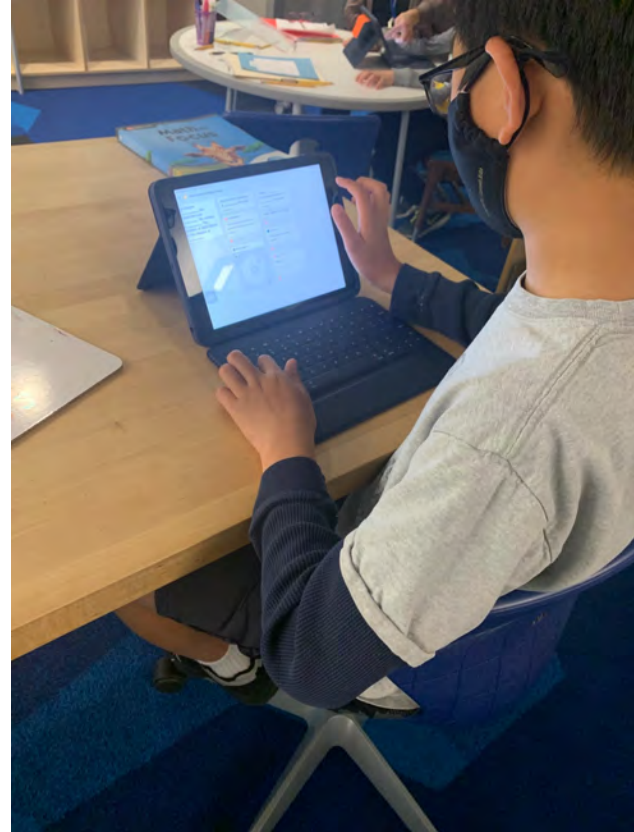
(documentation will be required)

Students who are positive for COVID-19 and required to isolate and/or quarantine.

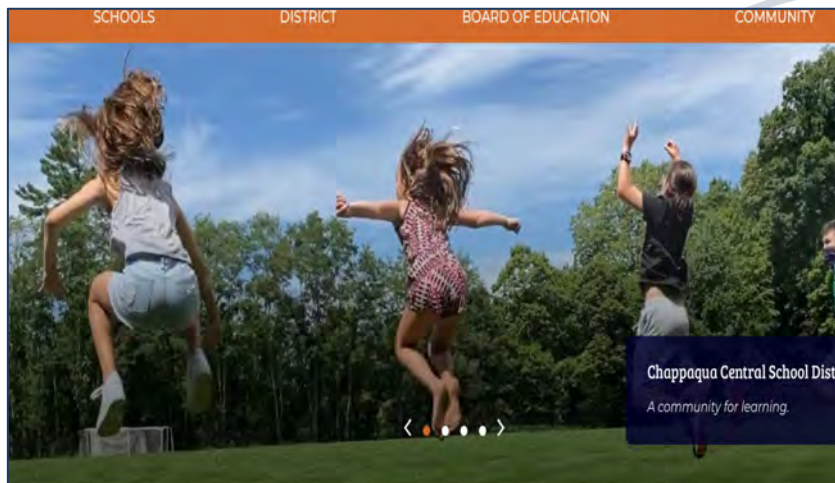
Students who are required to quarantine by the NYSDOH/WCDOH/Physician.

Students who are medically fragile and unable to be vaccinated.

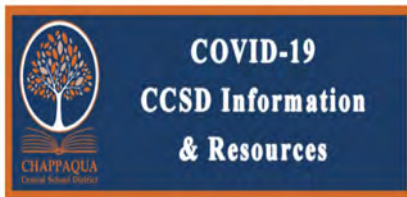
Symptomatic students who submit proof of a pending COVID-19 test to School Nurse.



Community Notification Process



District News & Events



TUE AUG 17	Board of Education Meeting (Ed Center) 9:00 AM
WED AUG 18	District-wide September Opening Parent Webinar 6:00 PM
THU AUG	HS Fall Sports Parents Mtg (Online)

CCSD RESOURCES

- AUGUST 17 - [ATHLETIC UPDATE #2](#)
- AUGUST 13 - [SUPERINTENDENT'S UPDATE #4](#)
- AUGUST 12 - [SUPERINTENDENT'S UPDATE #3](#)
- AUGUST 5 - [SUPERINTENDENT'S UPDATE #2](#)
- AUGUST 4 - [ATHLETIC DIRECTOR'S UPDATE #1](#)
- JULY 20 - [SUPERINTENDENT'S UPDATE #1](#)

2020-2021 ARCHIVE

Friday- Aug. 27, 2021

EXTERNAL RESOURCES

- [NYS ED HEALTH AND SAFETY GUIDE FOR THE 2021-2022 SCHOOL YEAR](#)
- [CENTERS FOR DISEASE CONTROL AND PREVENTION WEBSITE](#)
- [NYS DEPARTMENT OF HEALTH WEBSITE](#)
- [NYS EDUCATION DEPARTMENT COVID-19 WEBSITE](#)
- [WESTCHESTER COUNTY DOH COVID-19 WEBSITE](#)
- [AMERICAN ACADEMY OF PEDIATRICS COVID-19 WEBSITE](#)

SCHOOLWIDE NOTIFICATION: POSITIVE COVID-19

CASE

No post to display.

Building Notifications

Specific building notices will be sent if there is a COVID-19 exposure that results in a school exclusion of 5 or more individuals

SCHOOLWIDE NOTIFICATION: POSITIVE COVID-19 CASE

- PARENT NOTIFICATION: JUNE 19-25, 2021



Enter your email to receive all building notifications.

Weekly District Notification

Number of New COVID-19 Positive Cases Reported & Confirmed

8/21/21-8/27/21

Saturday-Friday

School	New Cases by Bldg. Person <u>WAS</u> infectious while onsite	New Cases by Bldg. Person was <u>NOT</u> <u>Infectious</u> while onsite	New Individuals <u>Excluded</u> from Bldg. due to <u>Onsite Exposure</u>
Roaring Brook			
Westorchard			
Grafflin			
Bell			
Seven Bridges			
Greeley			
District Office/ Maintenance			
Total (8/21-8/27)			



Upcoming Opportunities to Connect

Save The Date

2021 Virtual Open House Schedule



September 22nd at 7pm



September 23rd at 7pm



September 30th at 7pm



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Welcome Back Principal Coffees

Outside In Our Courtyards

**** Coffees will be rescheduled in the event of inclement weather ****

GRAFFLIN

Thursday, October 7th

K-2 from 9:15-10:00

3-4 from 10:15-11:00

ROARING BROOK

Thursday, October 7th

K-2 from 9:15-10:00

3-4 from 10:15-11:00

WESTORCHARD

Friday, September 24th

K-2 from 9:15-10:00

3-4 from 10:15-11:00

BELL

Thursday, October 14th

9am & 7pm

SEVEN BRIDGES

Thursday, October 14th

9am & 7pm

GREELEY

Tuesday, October 5th

10am & 6pm



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Thank You
Q/A
in the chat

