



CHAPPAQUA CENTRAL SCHOOL DISTRICT  
PO BOX 21 - Chappaqua, NY 10514

**SCHOOL YEAR 2023 – 2024**  
**PARENTALLY PLACED OUT OF DISTRICT TRANSPORTATION**  
**REQUEST FORM for GENERAL EDUCATION STUDENTS**

Section 3635 of the New York State Education Law requires that parents who seek transportation for their children to Non-Public Schools must present their request to the Board of Education.

- To be eligible for transportation, you must be a legal resident of the Chappaqua Central School District
- Requests **MUST** be received by this Office **no later than April 1, 2023.**
- A separate request must be made for each student on an annual basis.
- To be eligible a child must be five (5) years of age by December 31, 2023.
- To be eligible a child must be attending K-12<sup>th</sup> grade in the 2023-24 school year.
- To be eligible you must live **within** 15 miles of the non-public school.
- If any of these requirements are not met the CCSD has the right to refuse your request, regardless of past transportation.

**NAME OF STUDENT** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Grade (Sept 2023)** \_\_\_\_\_

Street Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Email contact: \_\_\_\_\_

Parent Cell Phone # \_\_\_\_\_ Parent Work Phone # \_\_\_\_\_

Parent Cell Phone # \_\_\_\_\_ Parent Work Phone # \_\_\_\_\_

**Non-Public School:** \_\_\_\_\_

Street Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone# \_\_\_\_\_

● Office Use Only: Mileage from Home to School (must be within 15 miles) \_\_\_\_\_

● School Start Time \_\_\_\_\_ Dismissal Time \_\_\_\_\_

Additional Information, if any:

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Parent/Guardian Signature

**Please return to:**

Chappaqua Central School District  
Business Office – District Registrar  
PO Box 21  
Chappaqua, NY 10514

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