



Chappaqua Central School District

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CHAPPAQUA CENTRAL SCHOOL DISTRICT

REQUEST FOR PROPOSAL

CCSD RFP # 2020-1

SCHOOL DISTRICT COMPREHENSIVE SOLAR PROJECT

January 2020

Chappaqua Central School District

REQUEST FOR PROPOSAL **CCSD RFP # 2020-1**

The Board of Education of the Chappaqua Central School District Hereby Invites the Submission of Proposals for the Following Project:

SCHOOL DISTRICT COMPREHENSIVE SOLAR PROJECT

Design, Install and Finance on the following Campuses:

**Horace Greeley High School
Robert E. Bell Middle School
Seven Bridges Middle School
Douglas Grafflin Elementary School
Roaring Brook Elementary School
Westorchard Elementary School
Chappaqua Public Library**

Sealed envelope proposal must be marked **“CCSD RFP # 2020-1: “School District Comprehensive Solar Project”** and must include the name and address of the submitting firm. Proposals will be received until **2:00pm on February 7th, 2020** at the Chappaqua Central School District, 66 Roaring Brook Road, Chappaqua, NY 10514.

Proposal Requirements are as follows:

1. Firm qualifications from qualified solar energy developer demonstrating experience in NYS, or a state with similar regulations, and with similar facilities such as the Chappaqua Central School District.
2. Documentation demonstrating firm's financial stability.
3. A comprehensive technical and financial proposal to build solar energy infrastructure on CCSD property via a lease arrangement. Developer takes on all responsibility to evaluate, fund, plan, permit (including SED approvals), design, construct, own and operate solar energy generating infrastructure.



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4. Proposal to include energy audit calculations and site visit results, proposed solar energy infrastructure specs, conceptual site plans that ID proposed infrastructure size, type, and locations, and costs (including proposed system type per school location, system size and energy production values, and kWhs generated each year), include all proposed applicable rebate and incentive programs/costs, provide lease payment terms and cost benefit/cash flow analysis over life of lease,
5. Proposal must include proof of financial capability that firm can construct, finance and complete the project.
6. Executed Non-Collusive Certification (enclosed).
7. References.

Sealed proposal envelope must be sent to **Chappaqua Central School District, Attn.: Michael Trnik, Purchasing Agent, 66 Roaring Brook Road, Chappaqua, NY 10514.**

If you wish to make arrangements for a site visit, please call Joe Gramando, Director of Buildings and Grounds at 914-238-7200, Ext. 1201 or e-mail jogramando@ccsd.ws to set up an appointment.

If you have any questions concerning this RFP, please call Mike Trnik at 914-238-7200, Ext. 1013 or e-mail mitrnik@ccsd.ws .

The Board of Education reserves the right to consider qualifications, experience, and reputation in the solar installation field, as well as the specific qualifications of a submitting firm set out herein, in considering proposals and awarding the contract. The Board of Education reserves all rights and may reject any or all proposals as it may deem appropriate to do so.

**BOARD OF EDUCATION:
CHAPPAQUA CENTRAL SCHOOL DISTRICT**



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CCSD RFP # 2020-1: SCHOOL DISTRICT COMPREHENSIVE SOLAR PROJECT

NON-COLLUSIVE CERTIFICATION

FIRM NAME _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER _____ DATE OF PROPOSAL _____

Non-Collusive Certification

By submission of this proposal, the vendor certifies that it is complying with Section 103-d of the General Municipal Law as follows:

1. Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

“(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting



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competition, as to any matter relating to such prices with any other bidder or with any competitor; and

- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly discussed by the bidder and will not knowingly be disclosed by the bidder prior to opening directly or indirectly, to any other bidder or to any competitor;
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.”

“(b) A bid shall not be considered for award nor shall award be made where (a) (1), (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) (1), (2), and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more a disclosure within the meaning of subparagraph one (a).

2. Any bid hereafter made to any political subdivision of the state of any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive



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bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.”

Authorized Signature_____

Title_____

