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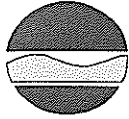
**STORMWATER MANAGEMENT PROGRAM
ANNUAL REPORT FOR
MS4 SPDES PERMIT NYR20A516**

PREPARED FOR:

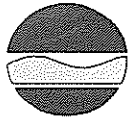
**CHAPPAQUA CENTRAL SCHOOL DISTRICT
66 ROARING BROOK ROAD
CHAPPAQUA, NY 10514**

MAY 2021

**CFE CONSULTING SERVICES, LLC
638-2 DANBURY ROAD
RIDGEFIELD, CT 06877
203-431-2683, 203-438-5018**



New York State Department of Environmental Conservation
Phase II SPDES General Permit for Storm Water Discharges from
Municipal Separate Storm Sewer Systems (MS4s)
Notice of Intent (NOI)



Submission of this Notice of Intent (NOI) constitutes notice that the entity identified in Section A of this form intends to be authorized by the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s). Submission of the NOI also constitutes notice that the party identified in Section A of this form has read, understands, and meets the eligibility conditions; agrees to comply with all applicable terms and conditions; and understands that continued authorization under the SPDES MS4 General Permit is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on this form must be completed. Please read the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s) and make sure you comply with all permit requirements including the requirement to develop, document, and implement a Storm Water Management Program Plan.

SECTION A. MS4 INFORMATION

1. Municipality (MS4)

C H A P P A Q U A C E N T S C D I

Phone

9 1 4 - 2 3 8 - 7 2 1 0

Mailing Address

6 6 R O A R I N G B R O O K R O A D

City

C H A P P A Q U A

State

N Y

Zip

1 0 5 1 4 -

2. MS4 Type

Traditional Land Use Control

Traditional Non-Land Use Control

Non-Traditional

Single Entity

Town

County

Federal

Village

State

City

School District

Fire District

Other

3. Principal Executive Officer or Ranking Elected Official:

First Name

C H R I S T I N E

Last Name

A C K E R M A N

Title

S U P E R I N T E N D E N T O F S C H

Phone

9 1 4 - 2 3 8 - 7 2 0 0

eMail

c h A c k e r m a n @ c c s d . w s

4. Stormwater Program Coordinator:

First Name

J O S E P H

Last Name

G R A M A N D O

Title

D I R O F F A C I L & O P E R

Phone

9 1 4 - 2 3 8 - 7 2 1 0

eMail

j o g r a m a n d o @ c c s d . w s

5. NOI Preparer:

First Name

W E L L I N G T O N

Last Name

C A R V A L H O

Title

P R E S I D E N T C F E C O N S S V S

Phone

2 0 3 - 4 3 1 - 2 6 8 3

Department

eMail

c f e c o n s u l t i n g @ c o m c a s t . n e t

6. Cooperating Partners Including Regional Stormwater Entity

Identify contractors/partners that will be assisting with and/or implementing any aspect of your Stormwater Management Program:

Contractor/Partner Name

Contact First Name

Contact Last Name

Address

City

State

Zip

-

Phone

- -

eMail

Contractor/Partner Name

Contact First Name

Contact Last Name

Address

City

State

Zip

-

Phone

- -

eMail

7. Regulated MS4s on whose behalf one or more minimum control measures will be implemented.

This section must be completed if the NOI is being submitted to gain coverage for a Single Entity. All others leave blank.

Contractor/Partner Name

[Grid for Contractor/Partner Name]

Contact First Name

[Grid for Contact First Name]

Contact Last Name

[Grid for Contact Last Name]

Address

[Grid for Address]

City

[Grid for City]

State

[Grid for State]

Zip

[Grid for Zip]

Phone

[Grid for Phone]

eMail

[Grid for eMail]

Check all minimum control measures that will be implemented on behalf of this MS4.

- MCM 1 MCM 2 MCM 3 MCM 4 MCM 5 MCM 6

Contractor/Partner Name

[Grid for Contractor/Partner Name]

Contact First Name

[Grid for Contact First Name]

Contact Last Name

[Grid for Contact Last Name]

Address

[Grid for Address]

City

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State

[Grid for State]

Zip

[Grid for Zip]

Phone

[Grid for Phone]

eMail

[Grid for eMail]

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- MCM 1 MCM 2 MCM 3 MCM 4 MCM 5 MCM 6

Contractor/Partner Name

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Contact First Name

[Grid for Contact First Name]

Contact Last Name

[Grid for Contact Last Name]

Address

[Grid for Address]

City

[Grid for City]

State

[Grid for State]

Zip

[Grid for Zip]

Phone

[Grid for Phone]

eMail

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Check all minimum control measures that will be implemented on behalf of this MS4.

- MCM 1 MCM 2 MCM 3 MCM 4 MCM 5 MCM 6

7. Regulated MS4s on whose behalf one or more minimum control measures will be implemented.

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Contact Last Name

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Address

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State

[Grid for State]

Zip

[Grid for Zip]

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[Grid for Phone]

eMail

[Grid for eMail]

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Contact Last Name

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Contact Last Name

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Check all minimum control measures that will be implemented on behalf of this MS4.

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7. Regulated MS4s on whose behalf one or more minimum control measures will be implemented.

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[Grid for Contractor/Partner Name]

Contact First Name

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Contact Last Name

[Grid for Contact Last Name]

Address

[Grid for Address]

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State

[Grid for State]

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Check all minimum control measures that will be implemented on behalf of this MS4.

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Contact First Name

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Contact Last Name

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Contact First Name

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[Grid for eMail]

Check all minimum control measures that will be implemented on behalf of this MS4.

- MCM 1 MCM 2 MCM 3 MCM 4 MCM 5 MCM 6

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

* For required elements adequate is defined as meeting permit requirements. For non-required elements adequate is defined as addressing the reduction of POCs in stormwater discharges.

1. MCM 1: Public Education and Outreach on Storm Water

Compliance Schedule

| Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
|---------------------------------------|----------------------------------|-------------------------------------|
|---------------------------------------|----------------------------------|-------------------------------------|

Educational and Outreach Program Requirements

- Identify POCs, waterbodies of concern, geographic areas of concern, target audiences (required) ----- ----- or ----- ----- and ___ / ____
- Develop and implement an on going public education and outreach program (required) ----- ----- or ----- ----- and ___ / ____

Identify from the list below the appropriate Education and Outreach programs or activities that are or will be developed to ensure the reduction of all POCs in stormwater discharges

Educational Programs or Activities

- Events and Programs ----- ----- or ----- ----- and ___ / ____
- Outreach to commercial entities ----- ----- or ----- ----- and ___ / ____
- Media campaign ----- ----- or ----- ----- and ___ / ____
- Presentations to community groups ----- ----- or ----- ----- and ___ / ____
- Economic incentives ----- ----- or ----- ----- and ___ / ____
- Webpage ----- ----- or ----- ----- and ___ / ____
- Printed material ----- ----- or ----- ----- and ___ / ____
- Displays ----- ----- or ----- ----- and ___ / ____
- Posters and signs of varying sizes (magnets to billboards) ----- ----- or ----- ----- and ___ / ____
- Classroom education/school programs ----- ----- or ----- ----- and ___ / ____
- Library of educational materials ----- ----- or ----- ----- and ___ / ____
- Promotional giveaways ----- ----- or ----- ----- and ___ / ____
- ----- or ----- ----- and ___ / ____

Residential Programs or Activities

- Proper lawn and garden care (fertilizer and pesticide use, sweeping, etc.) ----- ----- or ----- ----- and ___ / ____
- Residential car washing and auto maintenance control measures ----- ----- or ----- ----- and ___ / ____
- Off-pavement automobile parking ----- ----- or ----- ----- and ___ / ____
- Proper disposal of household hazardous waste ----- ----- or ----- ----- and ___ / ____
- Snow removal activities ----- ----- or ----- ----- and ___ / ____
- Trash management ----- ----- or ----- ----- and ___ / ____
- Water conservation practices ----- ----- or ----- ----- and ___ / ____
- Pet waste management ----- ----- or ----- ----- and ___ / ____
- ----- or ----- ----- and ___ / ____

Industrial/Commercial Programs or Activities

- Automobile repair and maintenance control measures ----- ----- or ----- ----- and ___ / ____
- Pollution prevention for businesses ----- ----- or ----- ----- and ___ / ____
- Equipment and vehicle maintenance and repair ----- ----- or ----- ----- and ___ / ____
- Proper disposal of vacuum truck and sweeping equipment waste ----- ----- or ----- ----- and ___ / ____
- Snow removal activities ----- ----- or ----- ----- and ___ / ____
- Illicit discharge detection and elimination observations ----- ----- or ----- ----- and ___ / ____
- Low impact development ----- ----- or ----- ----- and ___ / ____
- ----- or ----- ----- and ___ / ____

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

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2. MCM 2: Public Involvement and Participation

| | Compliance Schedule | | |
|--|---------------------------------------|----------------------------------|-------------------------------------|
| | Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
| <u>Public Involvement and Participation Requirements</u> | | | |
| Comply with State Open Meetings law and local public notice requirements (required) ----- | <input checked="" type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Develop and implement a public involvement/participation program (required) ----- | <input checked="" type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Present annual report publicly and provide public notice (required) ----- | <input checked="" type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Provide responses to comments and include with annual report to NYS DEC (required) ----- | <input checked="" type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Ensure that annual report and SWMP Plan are available for public inspection (required) ----- | <input checked="" type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |

Identify from the list below the appropriate Public Involvement and Participation programs or activities that are or will be developed to ensure the reduction of all POCs in stormwater discharges.

Public Involvement Programs and Activities

| | | | |
|--|-----------------------|--------------------------------|----------------|
| Advisory/partner committees ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Watershed organizations ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Attitude surveys ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Community hot lines ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Stakeholder meetings ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Mailing list development and use ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| <input type="checkbox"/> ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |

Participation Activities

| | | | |
|--------------------------------------|-----------------------|--------------------------------|----------------|
| Adopt-a-stream ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Reforestation program ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Storm drain stenciling ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Stream, beach, roadway cleanup ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Volunteer Monitoring ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| Wetland plantings ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |
| <input type="checkbox"/> ----- | <input type="radio"/> | or ----- <input type="radio"/> | and ___ / ____ |

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

* For required elements adequate is defined as meeting permit requirements. For non-required elements adequate is defined as addressing the reduction of POCs in stormwater discharges.

3. MCM 3: Illicit Discharge Detection and Elimination

Illicit Discharge and Elimination Program developed in accordance with:

- NYS DEC Outfall and System Mapping Requirements for Illicit Discharge Detection and Elimination (IDDE) assistance document
- Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessment (EPA/Center for Watershed Protection)

Compliance Schedule

| Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
|---------------------------------------|----------------------------------|-------------------------------------|
|---------------------------------------|----------------------------------|-------------------------------------|

Illicit Discharge Detection and Elimination Program Requirements

| | | | | | |
|---|----------------------------------|----|-----------------------|-----|-----------|
| Develop, implement and enforce a program to detect and eliminate illicit discharges to the MS4 (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Outfall and storm sewershed boundary mapping (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Field verify outfalls (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Outfall reconnaissance inventory (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Prohibit illicit discharges (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Public, employees, businesses informed of hazards of illicit discharge (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Adopt and enforce local law to prohibit illicit discharges (required for traditional MS4s) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Adopt available mechanisms to prohibit illicit discharges (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Address exempt non-stormwater discharges as necessary (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | Continual |

Identify from the list below the appropriate Illicit Discharge Detection and Elimination BMPs that are or will be developed to ensure the reduction of all POCs in stormwater discharges.

| | | | | | |
|--|----------------------------------|----|-----------------------|-----|-----------|
| Proper storage/disposal of grease and used oil ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Cleaning up debris around trash bins ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Cover outdoor work and storage areas ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Clean up spills before they reach the drain ----- | <input checked="" type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Proper disposal of Carpet Cleaning wastewater ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Dye testing ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Shoreline surveys ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| System inspections ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| <input type="checkbox"/> ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |

Priority Areas or Types of Discharges to Target

| | | | | | |
|--|-----------------------|----|-----------------------|-----|-----------|
| Failing septic systems ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Areas with a history of illegal dumping ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Industrial/residential/business or other mixed use areas ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Recreational sewage ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Sanitary sewer overflows or older sewer lines ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| Areas upstream of impaired or impacted waterbodies ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |
| <input type="checkbox"/> ----- | <input type="radio"/> | or | <input type="radio"/> | and | ___ / ___ |

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

* For required elements adequate is defined as meeting permit requirements. For non-required elements adequate is defined as addressing the reduction of POCs in stormwater discharges.

4. MCM 4: Construction Site Runoff Control

Compliance Schedule

| <u>Construction Program Requirements</u> | Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
|---|---------------------------------------|----------------------------------|-------------------------------------|
| Develop, implement, and enforce a program that provides protection equivalent to the General Permit for Stormwater Discharges for Construction Activity. (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> and ____/____ |
| Procedures for receipt/follow-up on information submitted by the public regarding construction site runoff (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> and ____/____ |
| Program to educate construction site owner/operators about the MS4s construction stormwater requirements (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> and ____/____ |
| Procedures to ensure construction site operators receive erosion and sediment control training (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> and ____/____ |
| Establish and implement procedures to track and inventory of active construction sites (required) ----- | <input checked="" type="radio"/> | or | <input type="radio"/> and ____/____ |
| [] ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Development of a local law or other regulatory mechanism to require a SWPPP for applicable construction activities (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |

This local law or other regulatory mechanism must include (but is not limited to):

| | | | |
|--|-----------------------|----|-------------------------------------|
| Requirements for SWPPPs to meet the most current NYS DEC erosion and sediment control technical standards (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Requirements for construction site operators to implement erosion and sediment controls as per up-to-date NYS DEC technical standards i.e. New York State Standards and Specifications for Erosion and Sediment Control (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Procedures for SWPPP review and issuance of SWPPP Acceptance Form (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Procedures for site inspections and enforcement of erosion and sediment controls, including steps to identify priority sites for inspection (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Requirements for overall construction site waste management traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| Process for documenting/certifying equivalence of local law (required for traditional land use control MS4s) ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |
| [] ----- | <input type="radio"/> | or | <input type="radio"/> and ____/____ |

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

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5. MCM 5: Post-Construction Stormwater Management

| | Compliance Schedule | | |
|--|---------------------------------------|----------------------------------|-------------------------------------|
| | Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
| <u>Post-Construction Program Requirements</u> | | | |
| Develop, implement and enforce a program that addresses stormwater runoff from development and redevelopment projects equivalent to the General Permit for Stormwater Discharges for Construction Activity. (required) ----- | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Procedures to ensure long-term operation and maintenance of post-construction stormwater management practices (required) ----- | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Establish and implement procedures to track and inventory of post-construction stormwater management practices (required) ----- | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Develop and implement a program to inspect development and redevelopment sites. Includes providing adequate resources with proper training for inspection. Program shall include provisions for enforcement of violations (required for traditional land use control MS4s) ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Development of a local law or other regulatory mechanism to require post-construction runoff controls from new development and redevelopment projects (required for traditional land use control MS4s) ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

This local law or other regulatory mechanism must include (but is not limited to):

| | | | |
|--|----------------------------------|--------------------------|----------------|
| Requirements for SWPPPs to meet current NYS Stormwater Design Manual (required) ----- | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Procedures for SWPPP review and issuance of SWPPP Acceptance Form (required for traditional land use control MS4s) ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Process for documenting/certifying equivalence of local law (required for traditional land use control MS4s) ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

Identify from the list below additional Post-Construction Stormwater Management programs or activities that are or will be developed to ensure the reduction of all POCs in stormwater discharges.

Encouraged Additional Local Law Inclusions

| | | | |
|------------------------------------|-----------------------|--------------------------|----------------|
| Open space preservation ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Watershed plans ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Municipal comprehensive plan ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Land use regulations ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Natural resource protection ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Impervious area reduction ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Riparian buffers ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Setbacks ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

Encouraged Additional Components

| | | | |
|---|-----------------------|--------------------------|----------------|
| Green Infrastructure, Low Impact Development and better site design ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Deep ripping and decompaction ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Development of banking and credits system ----- | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

SECTION C. INITIAL IDENTIFICATION OF STORMWATER MANAGEMENT PROGRAM COMPONENTS

Provide the planned development and implementation schedule for completing the required program components by indicating which programs or activities have already been adequately* developed and are effectively being implemented and what programs or activities are either to be developed or expanded upon and the expected completion date.

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6. MCM 6: Pollution Prevention/Good Housekeeping for Municipal Operations

| | Compliance Schedule | | |
|---|---------------------------------------|----------------------------------|-------------------------------------|
| | Adequately* developed and implemented | To be developed or expanded upon | Expected completion date (mm/yyyy). |
| <u>Pollution Prevention/Good Housekeeping Program Requirements</u> | | | |
| Develop and implement a pollution prevention / good housekeeping program that addresses operations and facilities that contribute POCs to the MS4 (required) | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Develop and implement procedures to perform and document a self assessment of all municipal operations addressed by the SWMP at a minimum frequency of every three years (required) | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Develop and implement an employee pollution prevention and good housekeeping training program that ensures staff receive and utilize this training (required) | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Requires third party contractors to certify that the services/activities they perform to meet the requirements of the General Permit for Stormwater Discharges Associated with MS4s (required) | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Require operations and facilities otherwise subject to the NYS Multi-Sector General Permit (MSGP) to prepare and implement provisions in the SWMP that comply with PARTS III.A, C, D, E, F and Part IV of the MSGP (GP-0-12-001) (required) | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

Identify from the list below the operations and facilities that are or will be addressed in the Pollution Prevention/Good Housekeeping Program to ensure the reduction of all POCs in stormwater discharges.

| | | | |
|--|----------------------------------|--------------------------|----------------|
| Street and bridge maintenance | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Winter road maintenance | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Salt storage maintenance | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Solid waste management | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| New municipal construction and land disturbances | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Right-of-Way maintenance | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Marine operations | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Hydraulic habitat modifications | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Parks and open space maintenance | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Municipal building maintenance | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Stormwater system maintenance | <input checked="" type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| Vehicle and fleet maintenance | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| <input type="checkbox"/> | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| <input type="checkbox"/> | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |
| <input type="checkbox"/> | <input type="radio"/> | or <input type="radio"/> | and ___ / ____ |

SECTION D. INITIAL IDENTIFICATION OF ADDITIONAL WATERSHED IMPROVEMENT STRATEGY BEST MANAGEMENT PRACTICES (BMPs)

(Refer to the General Permit for Stormwater Discharges Associated with MS4s for list of Watershed Improvement Strategy Areas)

NEW YORK CITY EAST OF HUDSON WATERSHED MS4s

- Educational program concerning the impacts of phosphorus on waterbodies (required)
- Develop and maintain a map showing the entire small MS4 conveyance system (required)
- Program to ensure that on-site wastewater treatment systems are inspected and maintained once every five years (required for traditional MS4s)
- Develop, implement, and enforce a program, equivalent to the General Permit for Stormwater Discharges Associated with Construction Activity, to reduce pollutants in stormwater runoff to the MS4 from construction activities that result in a land disturbance of five thousand square feet (required for traditional land use control MS4s)
- Ensure, through local law or other regulatory mechanism, that post-construction stormwater management controls are in accordance with the New York State Stormwater Design Manual and the Enhanced Phosphorus Removal Design Standards (required for traditional land use control MS4s)
- Retrofit Program to correct or reduce existing erosion and/or pollutant loading problems, with emphasis on phosphorus (required)
- Stormwater Conveyance System Inspection and Maintenance Program (required)
- Turf management practices and procedures policy (required)

OTHER PHOSPHORUS WATERSHED MS4s

- Educational program concerning the impacts of phosphorus on waterbodies (required)
- Program to ensure that on-site wastewater treatment systems are inspected and maintained once every five years (required for traditional MS4s)
- Require the use of the Enhanced Phosphorus Removal Design Standards in accordance with the New York State Stormwater Design Manual (required for traditional land use control MS4s)
- Retrofit Program to correct or reduce existing erosion and/or pollutant loading problems, with emphasis on phosphorus (required)
- Turf management practices and procedures policy (required)

PATHOGEN IMPAIRED WATERSHED MS4s

- Educational program concerning the impacts of pathogens on waterbodies (required)
- Program to ensure that on-site wastewater treatment systems are inspected and maintained once every five years (required for traditional MS4s)
- Develop and maintain a map showing the entire small MS4 conveyance system (required)
- Retrofit Program to correct or reduce pollutant loading problems, with emphasis on pathogens (required)
- Local law prohibiting pet waste on municipal properties and prohibiting goose feeding (required)
- Pet waste bag program (required)
- Program to manage goose populations (required)

NITROGEN IMPAIRED WATERSHED MS4s

- Educational program concerning the impacts of nitrogen on waterbodies (required)
- Program to ensure that on-site wastewater treatment systems are inspected and maintained once every five years (required for traditional MS4s)
- Develop and maintain a map showing the entire small MS4 conveyance system (required)
- Retrofit Program to correct or reduce existing erosion and/or pollutant loading problems, with emphasis on nitrogen (required)
- Turf management practices and procedures policy (required)

SECTION E. INITIAL IDENTIFICATION OF MEASURABLE GOALS

1. MCM 1 Public Education and Outreach measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.1.f or Part VIII.A.1.g). Where applicable include start and end dates and work to be done by partners.

- 1. ISSUED NEWSLETTERS AND FACT SHEETS ON STORMWATER POLLUTION CONTROL
- 2. NEWSLETTERS AND FACT SHEETS ARE POSTED ON THE SCHOOL STORMWATER WEBSITE FOR THE SCHOOL COMMUNITY TO REVIEW

2. MCM 2 Public Involvement/Participation measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.2.h or Part VIII.A.2.h). In addition, describe how the annual report will be presented to the public and how comments will be received. Where applicable include start and end dates and work to be done by partners.

- 1. SCHOOL'S DISTRICT O & M STAFF ARE TRAINED ON WHAT CONSTITUTES STORMWATER POLLUTION AND WHAT STEPS SHOULD BE TAKEN TO REDUCE AND PREVENT STORMWATER POLLUTION FROM SCHOOL'S DISTRICT GROUNDS
- 2. PLANNED ACTIVITIES: CONTINUE TO ISSUE NEWSLETTERS AND FACT SHEETS ON THE STORMWATER PROGRAM

SECTION E. INITIAL IDENTIFICATION OF MEASURABLE GOALS

3. MCM 3 Illicit Discharge Detection and Elimination measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.3.m or Part VIII.A.3.m). Describe how outfall and sewershed mapping will be performed. Where applicable include start and end dates and work to be done by partners.

1. BMP'S: BMP'S IDENTIFIED IN NEWSLETTERS AND FACT SHEETS
2. OUTFALL SCREENING: CFE CONDUCTS OUTFALL SCREENING ONCE PER YEAR AND ISSUES A SUMMARY REPORT WITH PHOTOGRAPHS OF OUTFALLS SURVEYED
3. SCHOOL OPERATIONS: CFE REVIEWS SCHOOL OPERATIONS TO DETERMINE IF THE DISTRICT CONTRIBUTES ILLICIT DISCHARGES, SUCH AS SEWAGE FROM FAILING SEPTIC SYSTEMS, OIL AND GREASE DISCHARGES, TRASH AND DEBRIS NEAR STORMWATER CATCH BASINS. A SUMMARY REPORT IS ISSUED OF ANY EVIDENCES OF ILLICIT DISCHARGES AT ANY OF THE OUTFALLS.

4. MCM 4 Construction Site Runoff Control measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.4.c or Part VIII.A.4.c). Where applicable include start and end dates and work to be done by partners.

WHEN APPLICABLE, ARCHITECT/ENGINEER, HIRED BY THE DISTRICT, WILL COMPLY WITH THE MCM4 CONSTRUCTION SITE RUNOFF CONTROL REQUIREMENTS

SECTION E. INITIAL IDENTIFICATION OF MEASURABLE GOALS

5. MCM 5 Post-Construction Stormwater Management measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.5.f and Part VIII.A.5.f). Where applicable include start and end dates and work to be done by partners.

WHEN APPLICABLE, THE ARCHITECT/ENGINEER HIRED BY THE DISTRICT, WILL COMPLY WITH MCM4 CONSTRUCTION SITE RUNOFF CONTROL REQUIREMENTS

6. MCM 6 Pollution Prevention/Good Housekeeping measurable goals. List and describe all essential tasks that will need to be complete in order to demonstrate that progress is being made to meet all program deadlines (Part VII.A.6.g and Part VIII.A.6.g). Where applicable include start and end dates and work to be done by partners.

1. SCHOOL'S DISTRICT O & M STAFF ARE TRAINED ON WHAT CONSTITUTES STORMWATER POLLUTION AND WHAT STEPS SHOULD BE TAKEN TO REDUCE AND PREVENT STORMWATER POLLUTION FROM SCHOOL'S DISTRICT GROUNDS
2. PLANNED ACTIVITIES: CONTINUE TO ISSUE NEWSLETTERS AND FACT SHEETS ON THE STORMWATER PROGRAM

SECTION F. CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

First Name

C H R I S T I N E

MI


Last Name

A C K E R M A N

Title

S U P E R I N T E N D E N T O F S C

Signature



Date

06 / 07 / 2021

**Instructions for Completing the Notice of Intent (NOI) for coverage under the NYS DEC
SPDES General Permit for Storm Water Discharges from Municipal Separate Storm
Sewer Systems (MS4s), GP-0-10-002**

Who Must File a Notice of Intent?

Under the provisions of §402(p) of the Clean Water Act (CWA) and regulations at 40 CFR Part 122, Federal law prohibits "point source" discharges of storm water from municipal separate storm sewer systems (MS4s) to waters of the U.S. without a State Pollutant Discharge Elimination System (SPDES) permit. If you are an operator of a regulated small MS4 **designated under §122.32(a)(1) or §122.32(a)(2)**¹ you must apply for coverage under GP-0-10-002, a new individual permit or apply for a modification of an existing individual SPDES permit.

When to File the NOI Form

DO NOT FILE THE NOI UNTIL YOU HAVE READ AND UNDERSTAND THE NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s). You will need to determine your eligibility, prepare your storm water management plan, and correctly answer all questions on the NOI form, all of which must be done before you can sign the certification statement on the NOI in good faith (and without risk of committing perjury). The NOI must be submitted in accordance with the deadlines established in the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s)

Where to File the NOI Form

Submit the NOI, signed in accordance with the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s), Part VI.J.1, to:

Notice of Intent
NYSDEC, Bureau of Water Permits
625 Broadway, 4th Floor
Albany, NY 12233-3505

Completing the NOI Form

To complete this form, type or print, in the appropriate areas only. Please make sure you have completely filled out every section of this form and have retained a copy for your records before sending the completed form to the address above.

Section A. MS4 Owner/Operator Information

1. Provide the legal name of the governmental entity, or other legal entity that operates the MS4 described in this application.
2. Provide the mailing address of the MS4 operator. Include the street address or PO Box, city, state, and zip code. All correspondence regarding the permit will be sent to this address.
3. Identify the Principal Executive Officer or Ranking Elected Official. The principal executive officer includes (1) the chief executive officer of the municipal entity, or (2) a senior executive having responsibility for the overall operations of a principal geographic unit of the agency.
4. Identify the Stormwater Management Program (SWMP) Coordinator. The Stormwater Management Program (SWMP) Coordinator is the person responsible for the implementation/coordination of the SWMP within the MS4.
5. List the contractors or partners such as Regional Stormwater Entities that will be assisting you with and/or implementing any aspect of your SWMP. Describe the service, activity, or work to be performed. Indicate the schedule for implementation.

6. Single Entities seeking coverage under the MS4 permit must identify all regulated MS4s on whose behalf one or more minimum control measures will be implemented.

Section B. Local Water Quality Information

1. Identify any waters listed in Appendix 2 to which the MS4 discharges.
2. Identify the Improvement Strategy Watershed to/within which the MS4 discharges, if any.

Section C. Initial Identification of Best Management Practices (BMPs)

1. Check the management practices that you have selected to meet the requirements for each Minimum Control Measure. Management practices listed in **BOLD** type are required and **MUST** be checked. **FOR COMPLETE DESCRIPTION OF REQUIREMENTS, PLEASE REFER TO THE NYS DEC SPDES GENERAL PERMIT FOR STORM WATER DISCHARGES FROM MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s).** Attach additional pages as necessary.

Section D. Initial Identification of Additional Improvement Strategy Watershed Best Management Practices

1. MS4 permittees within Improvement Strategy Watersheds shall modify their SWMPs to meet the additional requirements as set forth in Part IX of the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s). The best management practices for each improvement strategy watershed listed in Section D of the NOI are required of MS4s that discharge to/within those watersheds.

Section E. Initial Identification of Measurable Goals

1. Provide a narrative description of the measurable goals, with start and end dates, that will be used for each best management practice for each of the minimum control measures. Indicate the month and year in which you will start and fully implement each of the minimum control measures, or indicate the frequency of the action in the description. Attach additional pages as necessary.

Section F. Certification

1. Certification statement and signature. (CAUTION: An unsigned or undated NOI form will prevent the granting of permit coverage.) Federal statutes provide for severe penalties for submitting false information on this application form. Federal regulations require this application to be signed by either a principal executive or ranking elected official as described in Part VI.J. of the NYS DEC SPDES General Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4s).