

Official Minutes
CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

Wednesday, April 5, 2017

Horace Greeley High School

Present: Board of Education

Alyson Gardner, President
Victoria Tipp, Vice President
Warren Messner
Jeffrey Mester
Karen Visser

Present: Staff Members

Dr. Daniel McCann, Interim Superintendent
Dr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Terry Dell'olio, District Clerk/Executive Assistant to the Superintendent

Visitors Present: Representatives of the Chappaqua PTA, school PTAs, building administrators, faculty, students and other interested community members.

President Gardner convened the public meeting at 5:30 p.m.

Moved by Victoria Tipp to convene the public meeting at 5:30 p.m. Seconded by Karen Visser. Motion carried 5-0.

Moved by Karen Visser to enter into Executive Session to discuss the employment history of a particular person(s), pending litigation and collective bargaining. Seconded by Warren Messner. Motion carried 5-0.

Karen Visser was excused at 7:30 p.m.

Moved by Warren Messner to reconvene the public meeting at 7:32 p.m. Seconded by Jeffrey Mester. Motion carried 4-0.

Putnam Northern Westchester BOCES, District Superintendent, Dr. James Ryan; Assistant Superintendent for Administration, John McCarthy; BOCES Board Trustee, Frank Schneckler; Principal, Jim Bellucci; Teachers, Josephine Scala and Amanda Keenan, recognized Kristopher Bays, as a Putnam Northern Westchester BOCES Career & Technical Education (CTE) Student of Distinction for April 2017.

Presentations: [2017-18 Proposed Budget Summary for Budget Adoption](#)

Dr. McCann reviewed the operating standards for the 2017-18 school year. Dr. McCann discussed the proposed budget of \$119,571,688 million, with an increase of 1.14%. John Chow, Assistant Superintendent for Business, summarized the proposed budget reviewing expenditures and revenues for 2016-17 vs. 2017-18. Mr. Chow continued by discussing the estimated tax analysis for 2017-18.

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve the 2017-18 Proposed Budget, as presented. Motion carried 4-0.

(Click [here](#) to view the full discussion and move your cursor to 09m:30s)

1. Information Business Affairs

1.1 President's Report

President Gardner gave an update on the superintendent's search. Vice President, Victoria Tipp stated that the contract with that Dr. Charole Shakeshaft and Dr. Dale Mann, with Interactive, Inc., whose contract was approved at the February 15, 2017 Board of Education meeting, have started their work in the District.

(Click [here](#) to view the full discussion and move your cursor to 53m:22s)

1.2 Interim Superintendent's Report

Dr. McCann made a statement denouncing recent offensive graffiti incidents in the District. Dr. McCann invited principals, James Skoog, Westorchard Elementary School, Martin Fitzgerald, Robert E. Bell Middle School, Andrew Corsilia, Seven Bridges Middle School, and Robert Rhodes, Horace Greeley High School, to share some of the ongoing discussions and programs in their schools regarding inclusion, empathy, acceptance, kindness, diversity, developing ethics, and civility. Dr. McCann went on to share activities throughout the District.

(Click [here](#) to view the full discussion and move your cursor to 54m:13s)

2. Organization

3. Approvals & Ratification

3.1 Minutes of March 15, 2017

Moved by Victoria Tipp, seconded by Warren Messner to approve the minutes from the Regular Meeting of the Board of Education held March 15, 2017, as amended. Motion carried 4-0.

4. Recommended Action: Personnel

Dr. McCann made the following recommendations:

4.1 Instructional

Resolution:

BE IT RESOLVED that, due to increased need in Special Education, the Board of Education hereby increases by .15 FTE an existing .85 FTE Special Education position. This action results in the creation of a 1.0 FTE Special Education position at Roaring Brook Elementary School effective April 24, 2017.

Resignation:

Ms. Joyce Fischer, Teacher of English, Horace Greeley High School, effective June 30, 2017.

Request for Parental Leave of Absence:

Ms. Jamie Egan, Teacher of Elementary Education, Seven Bridges Middle School, effective April 10, 2017 through June 30, 2017.

Increase in Position - Part Time (.85) to Probationary (1.0):

Ms. Shannon Pezzullo, Teacher of Special Education, Roaring Brook Elementary School, to a probationary appointment in the tenure area of Special Education effective April 24, 2017 through April 23, 2021, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) proceeding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, Step 3 B(BA+45) with Masters \$79,335, prorated.

Appointment: Coaching

Mr. Charles Buchanan, Athletic Coordinator, Horace Greeley High School, effective March 21, 2017 through June 2, 2017 (or earlier at the discretion of the Board of Education), \$2,211.

Ms. Angela Russo, Girls' Modified Lacrosse, Robert E. Bell Middle School, effective March 27, 2017 through June 2, 2017 (or earlier at the discretion of the Board of Education), Step 3, \$5,688.

Ms. Annmarie Tetelman, Athletic Coordinator, Horace Greeley High School, effective March 21, 2017 through June 2, 2017 (or earlier at the discretion of the Board of Education), \$2,211.

Moved by Warren Messner, seconded by Alyson Gardner to approve Item 4.1 Recommended for Action, Personnel, Instructional, as presented. Motion carried 4-0.

4.2 Non-Instructional

5. Recommended Action: Other

5.1 CSE Summaries reported to the Board on April 5, 2017.

Moved by Warren Messner, seconded by Jeffrey Mester that the Board of Education hereby approves CSE Summaries reported to the Board on April 5, 2017. Motion carried 4-0.

5.2 BE IT RESOLVED that the Board of Education approves the Contract with Perry Zirkel for Staff Development Consultation to the district team regarding review of Section 504 data, systems and practices via telephone conference or visual/voice connection such as Skype for a maximum of \$5,000 for the 2016 – 2017 school year, and authorizes the Board President to execute this Agreement.

Moved by Victoria Tipp, seconded by Alyson Gardner that the Board of Education approves the Contract with Perry Zirkel for Staff Development Consultation to the district team regarding review of Section 504 data, systems and practices via telephone conference or visual/voice connection such as Skype for a maximum of \$5,000 for the 2016 – 2017 school year, and authorizes the Board President to execute this

Agreement. Motion carried 4-0.

- 5.3 BE IT RESOLVED that the Board of Education approves the appointment of election personnel for May 16, 2017 School Budget Vote/Election.

Moved by Victoria Tipp, seconded by Warren Messner that the Board of Education approves the appointment of election personnel for May 16, 2017 School Budget Vote/Election, as presented. Motion carried 4-0.

- 5.4 BE IT RESOLVED that the Board of Education approves CCSD RFP # 2017-1: "Stormwater Design Engineering Services" to the firm LBG Engineering Services for the amount of \$78,000.00.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves CCSD RFP # 2017-1: "Stormwater Design Engineering Services" to the firm LBG Engineering Services for the amount of \$78,000.00. Motion carried 4-0.

- 5.5 BE IT RESOLVED that the Board of Education approves Educational Data Services Bid Program Licensing and Maintenance fee of \$9,400 for the 2017-2018 school year, and authorizes the Board President to execute this Agreement.

Moved by Warren Messner, seconded by Victoria Tipp that the Board of Education approves Educational Data Services Bid Program Licensing and Maintenance fee of \$9,400 for the 2017-2018 school year, and authorizes the Board President to execute this Agreement. Motion carried 4-0.

- 5.6 BE IT RESOLVED that the Board of Education approves the use of Educational Data Skilled Trade Bids, effective April 1, 2017 thru March 31, 2018, for a total of \$2,135.00.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves the use of Educational Data Skilled Trade Bids, effective April 1, 2017 thru March 31, 2018, for a total of \$2,135.00, as presented. Motion carried 4-0.

ADDENDUM

5.7 **RESOLUTION:**

WHEREAS, The Interlocal Purchasing System ("TIPS") is a purchasing cooperative organized under the laws of the State of Texas, authorized to enter into agreements with governmental units, including public school districts in New York State; and

WHEREAS, the Board of Education believes that it would be in the best interest of the School District to participate in cooperative purchasing through TIPS; and

WHEREAS, TIPS complies substantially with the competitive bidding requirements of New York State General Municipal Law Section 103 in such cooperative bids;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District hereby authorizes the School District's participation in such cooperative purchasing through TIPS and authorizes the Purchasing Agent participate to participate in TIPS, subject to the following conditions: (1) TIPS shall perform all purchases and procurements

substantially in accordance with the competitive bidding requirements of Section 103 of the New York State General Municipal law; (2) Any such bid/RFP shall specifically state that such bid/RFP is open to and can be used by other governmental units; (3) the School District is not obligated to purchase any goods or services; (4) the School District can choose which goods and services to purchase, if any, based upon the list of items bid, including the specifications for each good and service; and (4) participation in TIPS shall not require the payment of any fees.

RESOLUTION:

WHEREAS, the Board of Education, upon the recommendation of the District’s engineering firm, Woodard & Curran, and the Assistant Superintendent for Business, hereby authorizes the purchase of Sports Facility Lighting through The Interlocal Purchasing System (“TIPS”), TIPS Contract #7022516, for the approximate amount of \$265,000.00.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves Addendum Item 5.7, as presented. Motion carried 4-0.

6. Facilities Committee

Board member, Jeffrey Mester, as a member of the Facilities Committee, stated that we received NYSED approval for the infrastructure projects at Robert E. Bell Middle School and Horace Greeley High School. John Chow, Assistant Superintendent for Business, stated that the District has received verbal approval for the Smart School Bond.

(Click [here](#) to view the full discussion and move your cursor to 1h:31m:27s)

7. Policy Committee

8. Communications Committee

9. Financials

10. Notice of Future Meetings

Tuesday, April 18, 2017
7:00 a.m., Education Center

Vote for Putnam Northern Westchester BOCES Budget and Candidates

Thursday, April 27, 2017
5:15 p.m. – Education Center
Facilities Committee Meeting

Wednesday, May 3, 2017
7:30 p.m. – Horace Greeley High School Academic Commons
Budget Hearing / Public Library Budget

11. Adjournment

Being no further business to be acted upon, the meeting was adjourned at 9:08 p.m. with a motion by Warren Messner, seconded by Alyson Gardner.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

05/04/17

Date



Alyson Gardner
Board President

5/4/17

Date

/tkd

(Seal)