

OFFICIAL MINUTES

CHAPPAQUA CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Tuesday, October 18, 2016

Horace Greeley High School

Present: **Board of Education**

Alyson Gardner, President
Victoria Tipp, Vice President
Warren Messner
Jeffrey Mester
Karen Visser

Present: **Staff Members**

Dr. Lyn McKay, Superintendent
Dr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

President Gardner convened the public meeting at 7:35 p.m.

Moved by Karen Visser to convene the public board meeting at 7:35 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

Presentation: [STEAM, K-12](#)

Eric Byrne, Assistant Superintendent for Curriculum & Instruction introduced Staff Developers, Josh Block, Director of Mathematics, Ellen Meier, Instructional Technology Coach, Zach Arnold, Instructional Technology Coach and students, Ethan Rich, Horace Greeley High School, Nate and Teddy Meyer, Robert E. Bell Middle School, and Emilia Martinez and Gillian McCann, Roaring Brook Elementary School. The staff developers and students presented examples of the STEAM work that has been happening in the District. Dr. Byrne provided an overview of the design work and professional development relating to the STEAM centers and the capital bond. Josh Block, Ellen Meier, and Zack Arnold shared details on the professional development work that occurred this summer and happening throughout the school year. Additionally, the group presented the STEAM mission and vision that was developed with a group of teacher leaders this August.

(Click [here](#) to view the full discussion and move cursor to 00:55)

1. Information Business Affairs

1.1 President's Report

President Gardner gave a brief update on the RFP and Advisory Committee. Ms. Gardner stated the Board has reached out to all the organizations and are awaiting their input as to who they would like on the committee. President Gardner asked Board member Jeffrey Mester, as a Facilities Committee member, to give an update on the District. Mr. Mester shared the District's facilities ongoing work, stating most of the work is two-fold; the curriculum piece and the construction piece. Mr. Mester stated the next Facilities Committee meeting will be

November 7, 5:15 p.m. at the Education Center, which is open to the public.

(Click [here](#) to view the full discussion and move cursor to 1:03:42)

Recess was called at 9:32 p.m.

Return from recess at 10:40 p.m.

1.2 Superintendent's Report

1.2.1 Upcoming Events

Dr. McKay congratulated 45 seniors who were recognized by the 2017 National Merit Scholarship Program. Dr. McKay also shared upcoming events:

- The Greeley Sports Boosters will be holding their 3rd Annual All Athlete Walkathon on Sunday, November 6th from 11am to 1pm at the Competition Field.
- The 7th Annual Spelling Bee – a fundraiser for the Horace Greeley Scholarship fund organized by Project SHARE – will take place on Monday, November 7th at 7pm in the Greeley Gym.
- Westorchard PTA is collecting items for their annual Used Toy & Book Sale on Saturday, November 19th

(Click [here](#) to view the full discussion and move cursor to 1:45:34)

2. **Organization**

3. **Approvals & Ratification**

3.1 Minutes of September 27, 2016

Moved by Karen Visser, seconded by Warren Messner to approve the minutes from the Regular Meeting of the Board of Education held September 27, 2016, as presented. Motion carried 5-0.

4. **Recommended Action: Personnel**

4.1 **Instructional**

Dr. McKay made the following recommendations:

Resolution:

BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2016/2017 school year, or earlier at the discretion of the Board of Education:

Accucare Nursing and Home Care,
Holistic Learning Center, and
Holistic Learning Center.

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an as needed basis:

Maria Bonasia,
Rachel Covert,
Meagan Deady,
Joyce Federiuk,
Linda Forman,
Junith Grant,
Eileen Kreisle,
Alexander Lange,
Brooke McKenna,
Marisa Mercatante, and
Yolanda Oravec.

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individual listed as per diem substitute nurse to be employed on an “as needed” basis as an emergency appointment effective October 17, 2016:

Emma Lazzari (conditional upon fingerprint clearance).

Resolution:

BE IT RESOLVED that, the Board of Education hereby increases the rate of pay for the following position as follows, effective October 17, 2016:

Substitute Nurses for Specialized Skills: \$280/day

Request for Childcare Leave of Absence:

Ms. Antonella Della Gala, Teacher of Elementary Education, Westorchard Elementary School, effective September 15, 2016 through January 31, 2017.

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion. Motion carried 5-0.

4.2 Non-Instructional

Dr. McKay made the following recommendations:

Request for Discretionary Leave of Absence:

BE IT RESOLVED that, the Board of Education hereby grants a leave of absence, without pay, to Frances French, 0.5 FTE Nurse at Horace Greeley High School, from September 1, 2016 to January 2, 2017.

Resolution:

BE IT RESOLVED, that the Board of Education hereby eliminates the position of Anthony Castaneda as one-on-one Teacher Aide at Robert E. Bell Middle School, due to the lack of need for such an aide, effective June 30, 2016.

Resolution:

BE IT RESOLVED, that the Board of Education hereby changes the rate of pay for the following position, effective September 1, 2016:

Sports Security: \$50/hour

Moved by Alyson Gardner, seconded by Karen Visser to approve all items in 4.2 Recommended for Action, Personnel, Non-Instructional, in one omnibus motion. Motion carried 5-0.

5. Recommended Action: Other

5.1 CSE Summaries reported to the Board on October 18, 2016.

Moved by Warren Messner, seconded by Karen Visser to approve Items 5.1, CSE Summaries dated October 18, 2016, as presented. Motion carried 5-0.

5.2 BE IT RESOLVED that the Board of Education approves the Contract for Health and Welfare Services 2014-15 with the City School District of New Rochelle, in the amount of \$2,192.72, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves the Contract for Health and Welfare Services 2014-15 with the City School District of New Rochelle, in the amount of \$2,192.72, and authorizes the Board President to execute this Agreement. Motion carried 5-0.

5.3 BE IT RESOLVED that the Board of Education authorizes the Board President to execute a Release and Settlement Agreement regarding student #600601.

Moved by Warren Messner, seconded by Karen Visser that the Board of Education approves the Release and Settlement Agreement regarding student #600601 and authorizes the Board President to execute this Agreement, as presented. Motion carried 5-0.

5.4 BE IT RESOLVED that the Board of Education approves the Contract with Shana Karnes for secondary literacy consulting for middle and high school teachers for the 2016-17 school year in the amount of \$10,000, and authorizes the Board President to execute this Agreement.

Moved by Victoria Tipp, seconded by Alyson Gardner that the Board of Education approves the Contract with Shana Karnes for secondary literacy consulting for middle and high school teachers for the 2016-17 school year in the amount of \$10,000, and authorizes the Board President to execute this Agreement, as presented. Motion carried 5-0.

Item 5.5 Tabled at September 27, 2016 Meeting.

5.5 BE IT RESOLVED that the Board of Education approves the Agreement with J.D. Barrett & Associates, LLC to complete the Preliminary and Final Subdivision Approval for the Zauderer Property, in the estimated amount of \$43,900, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Warren Messner to remove Item 5.5 from the table. Motion carried 5-0.

Moved by Warren Messner, seconded by Victoria Tipp that the Board of Education approves the Agreement with J.D. Barrett & Associates, LLC to complete the Preliminary and Final Subdivision Approval for the Zauderer Property, in the estimated amount of \$43,900, and authorizes the Board President to execute this Agreement, as presented. Motion carried 5-0.

- 5.6 BE IT RESOLVED that the Board of Education approves the Agreement with School Construction Consultants, Inc. for Construction Management services, in the amount of \$1,298,400, and authorizes the Board President to execute this Agreement.

Jeffrey Mester withdrew his original motion to approve Item 5.6.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves the Agreement with School Construction Consultants, Inc. for Construction Management services, in the amount of \$1,298,400, and authorizes the Board President to execute this Agreement, as amended. Motion carried 5-0.

6. Facilities Committee

7. Policy Committee

- 7.1 Policy 3010, Code of Ethics— *Revised 06/15/16, 1st Reading*
[Tabled from August 2, 2016 Board of Education public meeting]
Item 7.1 remains on the Table
- 7.2 Policy 3012, Conflicts of Interest – *2nd Reading*
Item 7.2 Tabled

8. Financials

- 8.1 Treasurer's Report – September 2016
- 8.2 Audit of Claims – September 2016
- 8.3 Revenue Status Report – July 1 – September 30, 2016
- 8.4 Appropriation Status Report – July 1 – September 30, 2016

Moved by Karen Visser, seconded by Warren Messner that the Board of Education approves Item 8.1 through Item 8.4, in one omnibus motion, as presented. Motion carried 5-0.

9. Communications

Board member, Karen Visser, as a Communications Committee member, shared that the ChappApp has now added *Report It* and *School Dismissal*.

10. **Notice of Future Meetings**

Tuesday, November 1, 2016
7:30 p.m. – Horace Greeley High School Academic Commons
Project-Based Learning, K-12

11. **Adjournment**

Moved by Warren Messner, seconded by Jeffrey Mester to enter into Executive Session at 12:30 a.m. to discuss the employment history of a particular person(s). Motion carried 5-0.

Moved by Warren Messner to reconvene the public board meeting at 1:12 a.m. Seconded by Jeffrey Mester. Motion carried 5-0.

Being no further business to be acted upon, the meeting was adjourned at 1:13 a.m. with a motion by Alyson Gardner, seconded by Victoria Tipp.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

11/02/16
Date



Alyson Gardner
Board President

11/2/16
Date

(Seal)

/tkd