

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
May 4, 2016

Horace Greeley High School

Present: **Board of Education**
Warren Messner, President
Victoria Tipp, Vice President
Alyson Gardner
Jeffrey Mester
Karen Visser

Present: **Staff Members**
Dr. Lyn McKay, Superintendent
Dr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Mr. John Chow, Assistant Superintendent for Business
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

Visitors Present: Members of the community, PTA, administration and staff

President Messner convened the public meeting at 5:30 p.m.

Moved by Karen Visser to enter into Executive Session to discuss the employment history of particular individuals and corporations. Seconded by Victoria Tipp. Motion carried 5-0.

Moved by Jeffrey Mester to reconvene the public board meeting at 7:45 p.m. Seconded by Alyson Gardner. Motion carried 5-0.

President Messner announced that we are fortunate to have students with us to share their science project. Dr. McKay explained that what we will be seeing is the end result of the students' project. Fourth grade students from Mara Cohen's class at Douglas Grafflin Elementary School, Annabelle Holehouse, Florence Moraes, and Claire Nam, went on to share their hydroelectric power project.

(Click [here](#) to view the full discussion and move cursor to 1m3s)

Presentations: [Library Budget Presentation](#)

Pam Thornton, Library Director, presented the Chappaqua Central School District Public Library's Proposed 2016-17 Budget of \$3,065,135. Ms. Thornton reviewed revenues, expenditures, and tax analysis. The Board thanked Ms. Thornton.

(Click [here](#) to view the full discussion and move cursor to 19m0s)

[Budget Hearing](#)

John Chow, Assistant Superintendent of Business, gave a brief summary of the proposed 2016-17 budget. The adopted 2016-17 budget is \$118,225,288, which reflects a 0.27% increase. The Tax Levy is \$105,968,116 which reflects a 0% increase. Mr. Chow reviewed 2015-16 Approved vs. 2016-17 Projected Revenues explaining that we are now receiving additional State aid.

(Click [here](#) to view the full discussion and move cursor to 33m49s)

1. Information Business Affairs

1.1 President's Report

1.1.1 Budget Vote

President Messner reminded everyone about the Budget Vote/Election on May 17, from 7am to 9pm at the Horace Greeley High School in the Gymnasium.

1.1.2 Bond

Dr. McKay shared the [Public Meetings](#) that have been scheduled throughout the community. Dr. McKay shared a video of students and teachers sharing their experiences in the iLab at Horace Greeley High School.

President Messner announced that on April 29, Eric Byrne defended his thesis and was awarded his Ed.D..

Victoria Tipp spoke about the CSF Spring Gala on Friday, April 29. She shared that it was a wonderful event and thanked CSF for all their contributions and work they do for our community.

(Click [here](#) to view the full discussion and move cursor to 47m16s)

1.2 Superintendent's Report

1.2.1 [Water quality](#)

Dr. McKay shared that we have checked our water quality. The District looked at copper, lead, and E.coli levels. John Chow, Assistant Superintendent of Business, shared that the reports of all our buildings are excellent. President Messner thanked Mr. Chow.

1.2.2 STAR Energy

Dr. McKay shared that three of our buildings have received the Energy STAR 2016 Certified Building Award. They are Roaring Brook, Douglas Grafflin and the Education Center. Each building met strict energy performance standards set by the EPA.

Karen Visser, as a member of the Facilities Committee, thanked Joe Gramando, Director of Facilities and John Chow for making this happen.

Dr. McKay presented Board Vice President, Victoria Tipp, with a reward from the New York State School Board Association (NYSSBA) University Leadership Development Training Achievement Award.

John Chow shared that Moody's has reaffirmed our new AAA bond rating. He stated that the credit review for the Chappaqua Central School District is of the highest quality.

(Click [here](#) to view the full discussion and move cursor to 1h01m11s)

2. **Organization**

3. **Approvals & Ratification**

- 3.1 Minutes of March 30, 2016
- 3.2 Minutes of April 6, 2016
- 3.3 Minutes of April 13, 2016
- 3.4 Minutes of April 19, 2016

Moved by Victoria Tipp, seconded by Alyson Gardner to approve Items 3.1 through 3.4, the minutes from the Regular Meeting of the Board of Education in one omnibus motion, as presented. Motion carried 5-0.

4. **Recommended Action: Personnel**

Dr. McKay made the following recommendations:

4.1 **Instructional**

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis:

Caroline Susa,
Emily Ude,
Sally Voss, and
Peter Wood.

ADDENDUM

Resolution:

BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreement for Services for the individual listed below effective May 5, 2016 through June 30, 2016, or earlier at the discretion of the Board of Education:

Lynn Lubow

Resignation:

Mr. Skye Albert-Hall, 7-8th Grade Softball Coach, Seven Bridges Middle School, effective March 20, 2016.

Ms. Lauren Howard, Regular Substitute Teaching Assistant, Robert E. Bell Middle School, effective April 1, 2016.

Mr. Michael Diamante, Teacher of Social Studies, Horace Greeley High School, effective June 30, 2016.

Mr. Jacob Gamage, Teacher of English, Horace Greeley High School, effective June 30, 2016.

Ms. Gina Giordano, Teacher of English, Horace Greeley High School, effective June 30, 2016.

Mr. Matthew Kimmerle, Teacher of Mathematics, Horace Greeley High School, effective June 30, 2016.

Dr. Catherine Sweeney, CSE/CPSE Chairperson, district wide, effective June 30, 2016.

Request for Discretionary Leave of Absence:

Mr. Daniel Perito, Teaching Assistant, Robert E. Bell Middle School and Seven Bridges Middle School, effective April 4, 2016 through June 30, 2016.

Ms. Caroline Susa, (.5) Teaching Assistant, Roaring Brook Elementary School, effective April 25, 2016 through June 30, 2016.

Ms. Lillian Ross, Teacher of Special Education, Seven Bridges Middle School, effective September 1, 2016 through June 30, 2017.

Appointment: Teaching Assistant

Ms. Lauren Howard, Teaching Assistant, Robert E. Bell Middle School, effective April 4, 2016, \$21,681, prorated.

Appointment: Part Time

Ms. Amy Stuber, (.04) Teacher of Elementary Education to provide Academic Intervention Services, Roaring Brook Elementary School, effective April 25, 2016 through May 17, 2016 (or earlier at the discretion of the Board of Education), Step 1, A(BA), \$53.11/hour.

Moved by Alyson Gardner, seconded by Karen Visser to approve all items in 4.1 Recommended for Action, Personnel, Instructional, including Addendum, in one omnibus motion. Motion carried 5-0.

4.2 Non-Instructional

Dr. McKay made the following recommendations:

Resignation:

David Petrovich – Cleaner at the Horace Greeley High School, resigning effective May 3, 2016.

Moved by Victoria Tipp, seconded by Karen Visser to approve Item 4.2 Recommended for Action, Personnel, Non-Instructional. Motion carried 5-0.

5. Recommended Action: Other

5.1 CSE Summaries reported to the Board on May 4, 2016.

Moved by Karen Visser, seconded by Alyson Gardner to approve all CSE Summaries dated May 4, 2016, as amended. Motion carried 5-0.

5.2 BE IT RESOLVED that the Board of Education approves an Agreement for Services for the individuals and agencies listed below effective for the 2016/2017 school year, or earlier at the discretion of the Board of Education, and authorizes the Board President to execute this agreement.

Educational and Management Services, Inc.

Moved by Alyson Gardner, seconded by Victoria Tipp that the Board of Education approves an Agreement for Services with Educational and Management Services, Inc. effective for the 2016/2017 school year, or earlier at the discretion of the Board of Education, and authorizes the Board President to execute this agreement. Motion carried 5-0.

5.3 BE IT RESOLVED that the Board of Education approves an Agreement for Health and Welfare Services with Yorktown Central School District for 5 students at a rate of \$1,100.42 per student, effective September 1, 2015 to June 22, 2016, and authorizes the Board President, Superintendent, and District Clerk to execute this Agreement.

Moved by Alyson Gardner, seconded by Jeffrey Messner that the Board of Education approves an Agreement for Health and Welfare Services with Yorktown Central School District for 5 students at a rate of \$1,100.42 per student, effective September 1, 2015 to June 22, 2016, and authorizes the Board President, Superintendent, and District Clerk to execute this Agreement. Motion carried 5-0.

- 5.4 BE IT RESOLVED that the Board of Education approves an Agreement with Mt. Pleasant Central School District for instructional services for 2015-2016 school year at the rate set forth by the New York State Education Department, and authorizes the Board President to execute this agreement.

Moved by Alyson Gardner, seconded by Jeffrey Messner that the Board of Education an Agreement with Mt. Pleasant Central School District for instructional services for 2015-2016 school year at the rate set forth by the New York State Education Department, and authorizes the Board President to execute this agreement. Motion carried 5-0.

- 5.5 BE IT RESOLVED that the Board of Education approves an Agreement with Edward Kear as Supervising Construction Manager for the Chappaqua Central School District's Cafeteria Project during the summer of 2016 for a fee of \$500 per eight hours.

Moved by Jeffrey Messner, seconded by Alyson Gardner that the Board of Education an Agreement with Edward Kear as Supervising Construction Manager for the Chappaqua Central School District's Cafeteria Project during the summer of 2016 for a fee of \$500 per eight hours. Motion carried 5-0.

Jeffery Mester provided further information for Item 5.5.

- 5.6 BE IT RESOLVED that the Board of Education accepts a gift from the Westorcharde PTA in the amount of \$1,154.21 towards the Little Bits Maker Space Materials.

Moved by Victoria Tipp, seconded by Alyson Gardner that the Board of Education approves a gift from the Westorcharde PTA in the amount of \$1,154.21 towards the Little Bits Maker Space Materials. Motion carried 5-0. President Messner thanked the Westorcharde PTA for their generosity.

- 5.7 BE IT RESOLVED that the Board of Education approves the Court Order Judgment refund to James Aries for assessment year 2014 in the amount of \$4,346.69.

Moved by Alyson Gardner, seconded by Warren Messner, that the Board of Education approves the Court Order Judgment refund to James Aries for assessment year 2014 in the amount of \$4,346.69, and authorizes the Board President to execute this refund. Motion carried 5-0.

- 5.8 Resolution for writing off the uncollectible funds:

BE IT RESOLVED, that the board hereby authorizes an increase to the 2015-16 budget in the amount of \$117,636.76 for transfer to Special Aid Fund to fund the portion of the summer special education program from summer 2010 that is not aidable.

Moved by Alyson Gardner, seconded by Warren Messner, that the Board of Education authorizes an increase to the 2015-16 budget in the amount of \$117,636.76 for transfer to Special Aid Fund to fund the portion of the summer special education program from summer 2010 that is owed to the District and not paid by New York State as per their obligation. Motion carried 5-0.

(Click [here](#) to view the full discussion of Item 5.8 and move cursor to 1h33m37s)

- 5.9 BE IT RESOLVED that the Board of Education approves Educational Data Services Cooperative Bid Program Licensing and Maintenance fee of \$9,400 for the 2016-17 school year, and authorizes the Board President to execute this agreement.

Moved by Alyson Gardner, seconded by Karen Visser, that the Board of Education approves Educational Data Services Cooperative Bid Program Licensing and Maintenance fee of \$9,400 for the 2016-17 school year, and authorizes the Board President to execute this document. Motion carried 5-0.

- 5.10 BE IT RESOLVED that the Board of Education approves the use of Educational Data Skilled Trade Bids, effective April 1, 2016 thru March 31, 2017, \$1,990.00.

Moved by Jeffrey Mester, seconded by Alyson Gardner, that the Board of Education approves the use of Educational Data Skilled Trade Bids, effective April 1, 2016 thru March 31, 2017, \$1,990.00. Motion carried 5-0.

- 5.11 WHEREAS, the District owns the [attached list](#) of items which are no longer useful or necessary for school district purposes and of no value to the School District;

THEREFORE, BE IT RESOLVED that the Board hereby declares such items to be surplus property and of no value to the School District and authorizes the disposal of such equipment in a prudent manner in accordance with law.

Jeffrey Mester offered the following resolution, WHEREAS, the District owns the [attached list](#) of items which are no longer useful or necessary for school district purposes and of no value to the School District;

THEREFORE, BE IT RESOLVED, that the Board hereby declares such items to be surplus property and of no value to the School District and authorizes the disposal of such equipment in a prudent manner in accordance with law. Alyson Gardner seconded. The motion carried 5-0.

- 5.12 CCSD Bid #950: Supply and Installation of Chair Lift at Robert E. Bell Middle School – Fesco Company, Inc., in the amount of \$30,720.00.

Moved by Jeffrey Mester, seconded by Warren Messner, that the Board of Education approves CCSD Bid #950: Supply and Installation of Chair Lift at Robert E. Bell Middle School – Fesco Company, Inc., in the amount of \$30,720.00, as presented. Motion carried 5-0.

- 5.13 BE IT RESOLVED that the Board of Education approves a budget transfer of \$272,000 to re-distribute middle school teacher salary appropriations, and authorizes the Board President and Superintendent to execute this transfer.

Moved by Alyson Gardner, seconded by Victoria Tipp, that the Board of Education approves the budget transfer of \$272,000 to re-distribute middle school teacher salary appropriations, and authorizes the Board President and Superintendent to execute this transfer. The motion passed 5-0.

- 5.14 BE IT RESOLVED that the Board of Education approves the additional appointments of election personnel for the May 17, 2016 School Budget Vote/Election.

Moved by Warren Messner, seconded by Victoria Tipp that the Board of Education approves the additional appointments of election personnel for the May 17, 2016 School Budget Vote/Election. The motion passed 5-0.

- 5.15 BE IT RESOLVED that the Board of Education accepts a gift from the Horace Greeley Sports Boosters of sports banners to be hung on the athletic fields. The cost of the banners is \$6,200.

Moved by Alyson Gardner, seconded by Victoria Tipp that the Board of Education approves a gift from the Horace Greeley Sports Boosters of sports banners to be hung on the athletic fields. The cost of the banners is \$6,200. Motion carried 5-0.

ADDENDUM

- 5.16 BE IT RESOLVED that the Board of Education approves Lynn Lubow as an Alternate Chairperson of the Committee on Special Education, effective May 5, 2016 through June 30, 2016.

Moved by Jeffrey Mester, seconded by Alyson Gardner that the Board of Education approves Addendum Item 5.16, Lynn Lubow as an Alternate Chairperson of the Committee on Special Education, effective May 5, 2016 through June 30, 2016, and authorizes the Board President to execute this agreement. Motion carried 5-0.

6. **Facilities**

Jeffrey Mester shared that on May 23 at 5pm, starting at Westorchard Elementary School, the Facilities Committee and the rest of the Board is invited to take a tour of all our facilities as mandated by the State of New York.

Click [here](#) to view the full discussion and move cursor to 1h50m20s)

7. **Policy Committee**

Alyson Gardner shared that the Policy Committee is working on a few items, but nothing to report today.

8. **Financials**

8.1 Treasurer's Report – March 2016

Moved by Jeffrey Mester, seconded by Karen Visser to accept Item 8.1 Treasurer's Report – March 2016, as presented. Motion carried 5-0.

9. **Communications**

Karen Visser shared that there is a Communications Committee meeting scheduled for 7:45 a.m. on Monday, May 16 at the Education Center.

10. **Notice of Future Meetings**

Tuesday, May 17, 2016

Horace Greeley High School/Academic Commons

Annual Public Hearing on Budget, Annual Meeting, School District Election, Library Election and Vote

Wednesday, May 25, 2016

Convene public meeting at 7:30 p.m., Regular Board of Education Meeting

Horace Greeley High School/Academic Commons

Tenured Teacher Recognition / Chappaqua Education For the Future (CEFF) Report on STEAM

11. **Adjournment**

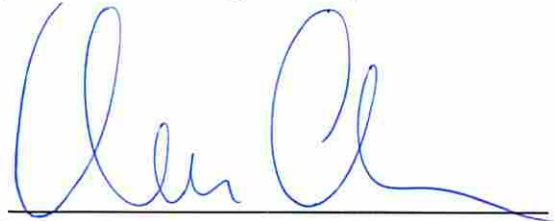
Moved by Jeffrey Mester, seconded by Karen Visser to adjourn this meeting at 9:39 p.m. Motion carried 5-0.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

05/26/16
Date



Warren Messner
Board President

5/26/16
Date

(Seal)

/tkd