

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

Wednesday, February 24, 2016

Horace Greeley High School

Present: **Board of Education**
Warren Messner, President
Victoria Tipp, Vice President
Alyson Gardner
Jeffrey Mester
Karen Visser

Present: **Staff Members**
Dr. Lyn McKay, Superintendent
Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Mr. John Chow, Assistant Superintendent for Business
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

Visitors Present: Members of the community, PTA and administration and staff

President Messner convened the public meeting at 6:00 p.m.

Moved by Alyson Gardner to enter into Executive Session to discuss the employment history of a particular corporation under consideration, employment history of particular persons and seek legal advice. Seconded by Jeffrey Mester. Motion carried 5-0.

Moved by Alyson Gardner to reconvene the public board meeting at 7:50 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

Presentations: [Superintendent's Budget Proposal](#)

(Click [here](#) to view the full discussion and move cursor to 1m8s)

Dr. McKay stated that the budget will be coming in under the tax cap. The process of the budget is an ongoing year-round process. Dr. McKay stated that this budget is strong. The District will be keeping all programs. Any staff reductions are the result of an enrollment decline.

John Chow stated that we are projecting a slight enrollment decline. We also are in the second year of all staff contracts. Dr. McKay reviewed the District's Operating Standards for 2016-17 and Mr. Chow indicated that the proposed 2016-17 budget is \$118,225,288, which is an increase of 0.27% or \$323,600. Board members Victoria Tipp, Karen Visser, and Alyson Gardner thanked the administration.

1. Information Business Affairs

1.1 President's Report

1.1.1 Bond status

President Messner stated that he is attending the Town Board Mandate Relief Forum the week of February 29. President Messner asked Board member Jeffrey Mester for a Facilities Committee update regarding the bond. Mr. Mester stated that the committee is not yet prepared to make a recommendation. They are exploring self-identified items, projects from the November Building Condition Survey (BCS) as well as educational items. The District is waiting for a report from Fielding Nair International (FNI).

(Click [here](#) to view the full discussion and move cursor to 1h25m55s)

1.1.2 [Governor's Executive Budget](#)

Victoria Tipp attended a forum held by Westchester Putnam School Board Association (WPSBA) on February 11. Victoria Tipp gave a brief overview of the Governor's New York Built-to-Lead Program, which he just unveiled. The Governor proposed \$991 million in total State aid for public schools for the 2016-17 fiscal year. Alyson Gardner thanked Ms. Tipp for the amount of work she has put into this.

(Click [here](#) to view the full discussion and move cursor to 1h39m12s)

1.2 Superintendent's Report

1.2.1 State assessment changes

Dr. McKay stated that the APPR law, itself, has not changed. A 3-year moratorium has been declared. The results of State tests will not be counted toward teacher scores for the next 3 years and will not count for students. Eric Byrne stated that he anticipates changes in the standards.

(Click [here](#) to view the full discussion and move cursor to 1h59m21s)

2. Organization

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

3. Approvals & Ratification

- 3.1 Minutes of January 13, 2016 [*Tabled at January 27, 2016 Board meeting*]
- 3.2 Minutes of January 27, 2016
- 3.3 Minutes of February 11, 2016

Remove from the table the Minutes of January 13, 2016 that were tabled at the January 27, 2016 Board meeting.

Moved by Jeffrey Mester, seconded by Karen Visser, to remove from the table the Minutes of January 13, 2016 that were tabled at the January 27, 2016 Board meeting. Motion carried 5-0.

Moved by Alyson Gardner, seconded by Karen Visser to approve the minutes from the Regular Meeting of the Board of Education held January 13, 2016, January 27, 2016, and February 11, 2016, as presented. Motion carried 5-0.

4. **Recommended Action: Personnel**

4.1 **Instructional**

Dr. McKay made the following recommendations:

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis:

Stacy Jacobs,
Clare Keenan, and
James McGowan.

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as AP proctors to be employed on an “as needed” basis effective for the 2015/2016 school year, or earlier at the discretion of the Board of Education:

Jennifer del Rosario
Margot Ferrauti
Margo Gold
Linda Goodman
Elise Orlando

Resignation for Purposes of Retirement:

Ms. Laurajean Keating, Teacher of Elementary Education, Douglas Grafflin Elementary School, effective June 30, 2016.

Appointment: Regular Substitute

Ms. Danielle Schiavone-Marsenison, Regular Substitute Teacher of Elementary Education, Seven Bridges Middle School, effective November 9, 2015 through June 30, 2016 (or earlier at the discretion of the Board of Education), Step 6, B(BA+30) with Masters, \$83,830, prorated.

Appointment: Coaching

Mr. Anthony Marino, Varsity Baseball, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$9,175.

Mr. Joseph Kearns, Varsity Baseball Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$6,355.

Mr. Thomas Kehrner, Junior Varsity Baseball, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$6,355.

Mr. Michael Filice, 9th Grade Baseball, Horace Greeley High School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$5,081.

Mr. Brady Kittredge, Varsity Golf, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Mr. Kevin Kuczma, Varsity Boys' Lacrosse, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$9,884.

Mr. Sean O'Rourke, Varsity Boys' Lacrosse Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 1, \$5,705.

Ms. Annamarie Marasco, Varsity Girls' Lacrosse, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$9,884.

Mr. Art Bonifati, Varsity Girls' Lacrosse Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$7,057.

Mr. Richard Marasco, Junior Varsity Girls' Lacrosse, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$6,355.

Mr. Anthony Vaglica, Varsity Softball, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 1, \$7,440.

Mr. Dave Fernandes, Varsity Softball Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$6,355.

Mr. Bennett Romney, Varsity Boys' Tennis, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$7,057.

Mr. Robert Herodes, Junior Varsity Boys' Tennis, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Mr. Jerry Sulli, Junior Varsity Boys' Tennis, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$5,081.

Mr. Matthew Ketterer, Varsity Track, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$9,175.

Mr. James Howard, Varsity Track Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 1, \$5,705.

Mr. Adam Waterbury, Varsity Track Assistant, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$6,355.

Mr. Jordan Fried, Junior Varsity Boys' Lacrosse, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$6,355.

Mr. Nathan Loeb, 7-8th Grade Boys' Lacrosse, Robert E. Bell Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Mr. Jason Lummel, 7-8th Grade Boy's Lacrosse Assistant, Robert E. Bell Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$4,945.

Ms. Angela Russo, 7-8th Grade Girls' Lacrosse, Robert E. Bell Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Ms. Sheila Larkin, 7-8th Grade Softball, Robert E. Bell Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$5,081.

Mr. Robert Raguette, 7-8th Grade Track, Robert E. Bell Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Mr. William Woolard, 7-8th Grade Boys' Lacrosse, Seven Bridges Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$4,945.

Mr. Charles McKenna, 7-8th Grade Track, Seven Bridges Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$5,648.

Mr. Skye Albert-Hall, 7-8th Grade Softball, Seven Bridges Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 2, \$5,081.

Mr. David Weintraub, 7-8th Grade Boys' Lacrosse, Seven Bridges Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education), Step 1, \$4,571.

Appointment: Volunteer Coaching

Mr. Jonathan Pollock, Varsity Baseball, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education).

Mr. Bob Gellert, Varsity Baseball, Horace Greeley High School, effective March 7, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education).

Mr. Dan Leventhal, Varsity Boys' Lacrosse, Horace Greeley High School, effective March 18, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education).

Ms. Kimberly Lindner, 7-8th Grade Track, Seven Bridges Middle School, effective March 21, 2016 through June 3, 2016 (or earlier at the discretion of the Board of Education).

Moved by Victoria Tipp, seconded by Karen Visser to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion. Motion carried 5-0.

4.2 Non-Instructional

5. Recommended Action: Other

5.1 CSE Summaries reported to the Board on February 24, 2016.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve all CSE Summaries dated February 24, 2016, as presented. Motion carried 5-0.

- 5.2 BE IT RESOLVED that the Board of Education approves a proposal from Kaeyer, Garment & Davidson Architects, PC dated January 21, 2016, for Backflow Preventers – Various Schools in the amount of \$40,500, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves a proposal from Kaeyer, Garment & Davidson Architects, PC dated January 21, 2016, for Backflow Preventers – Various Schools in the amount of \$40,500, and authorizes the Board President to execute this Agreement. Motion carried 5-0.

- 5.3 BE IT RESOLVED that the Board of Education approves the Agreement between the Chappaqua Central School District and The County of Westchester for the use of electronic voting machines, including the technicians, and privacy booths for the May 17, 2016 Annual Vote, and authorizes the Board President to execute this agreement.
- 5.4 BE IT RESOLVED that the Board of Education approves the Agreement between the Chappaqua Central School District and Whalen's Moving & Storage dated January 26, 2016 for the delivery and retrieval of the voting machines and privacy booths for the May 17, 2016 Annual Vote.
- 5.5 BE IT RESOLVED that the Board of Education approves the use of Phoenix Graphics for the printing, binding, including numbering, of the ballots for the May 17, 2016 Annual Vote at the cost of \$.50 each which includes delivery.

Moved by Karen Visser, seconded by Alyson Gardner that the Board of Education approves Item 5.3, Item 5.4, and Item 5.5 in one omnibus motion, as presented. Motion carried 5-0.

- 5.6 BE IT RESOLVED that the Board of Education approves the **PARTICIPATION IN THE COOPERATIVE PURCHASING NETWORK (TCPN);**

WHEREAS, the Chappaqua Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the Cooperative, which is sponsored by TCPN; and

WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District authorizes the School District's participation in the TCPN Cooperative and authorizes the Assistant Superintendent for Business or the Purchasing Agent to register for the TCPN program on behalf of the School District.

Moved by Jeffrey Mester, seconded by Alyson Gardner that the Board of Education approves the PARTICIPATION IN THE COOPERATIVE PURCHASING NETWORK (TCPN);

WHEREAS, the Chappaqua Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the Cooperative, which is sponsored by TCPN; and

WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District authorizes the School District's participation in the TCPN Cooperative and authorizes the Assistant Superintendent for Business or the Purchasing Agent to register for the TCPN program on behalf of the School District.

Motion carried 5-0.

- 5.7 BE IT RESOLVED, that the Board of Education ratifies the Supplemental Memorandum of Agreement between the Superintendent of Schools and Board of Education and the Chappaqua Congress of Teachers (CCT) regarding the addition of the One on One Registered Nurse position as being included within the Recognition provision of the CCT/Nurses Collectively Negotiated Agreement, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education ratifies the Supplemental Memorandum of Agreement between the Superintendent of Schools and Board of Education and the Chappaqua Congress of Teachers (CCT) regarding the addition of the One on One Registered Nurse position as being included within the Recognition provision of the CCT/Nurses Collectively Negotiated Agreement, and authorizes the Board President to execute this Agreement. The motion passed 5-0.

- 5.8 BE IT RESOLVED that the Board of Education approves the Court Order Consent Judgment refund to Rita Mino Living Trust for assessment years 2013 and 2014 in the amount of \$12,304.42.

Moved by Jeffrey Mester, seconded by Alyson Gardner that the Board of Education accepts the Court Order Consent Judgment refund to Rita Mino Living Trust for assessment years 2013 and 2014 in the amount of \$12,304.42. The motion passed 5-0.

- 5.9 BE IT RESOLVED that the Board of Education approves a budget transfer of \$106,989.58 to increase Technology Learning Initiative appropriation, and authorizes the Board President and Superintendent to execute this transfer.

Moved by Victoria Tipp, seconded by Alyson Gardner that the Board of Education approves the budget transfer of \$106,989.58 to increase Technology Learning Initiative appropriation, and authorizes the Board President and Superintendent to execute this transfer. The motion passed 5-0.

- 5.10 BE IT RESOLVED that the Board of Education approves the Independent Contractor Services Amended Agreement dated February 24, 2016 between the Board of Education of the Chappaqua Central School District and Alexandra Walsh, as Performing Arts Assistant for a term to commence on December 1, 2015 and to continue for a period not to extend beyond June 30, 2016, the total payment shall not exceed \$6,000 (increased from \$2,500), and authorizes the Board President to execute this Agreement.

Moved by Alyson Gardner, seconded by Victoria Tipp that the Board of Education approves the Independent Contractor Services Amended Agreement dated February 24, 2016 between the Board of Education of the Chappaqua Central School District and Alexandra Walsh, as Performing Arts Assistant for a term to commence on December 1, 2015 and to continue for a period not to extend beyond June 30, 2016, the total payment shall not exceed \$6,000 (increased from \$2,500), and authorizes the Board President to execute this Agreement. The motion passed 5-0.

ADDENDUM

Updated 02/23/16 @ 12pm

February 24, 2016

5. Recommended Action: Other

- 5.11 **RESOLUTION** to undertake improvements to Horace Greeley High School entrance driveway and SEQRA determination.

WHEREAS, the Board of Education of the Chappaqua Central School District is planning a project involving the modification of the existing entrance driveway, sidewalks, Education Center and Senior parking lots, subsurface stormwater management, and adjacent landscaping at Horace Greeley High School, as a coordinated project with the Town of New Castle and Summit Development; and

WHEREAS, the Board of Education wishes to comply with the requirements of the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education has reviewed the components, phases and aspects of the Proposed Project; and

WHEREAS, the Board of Education has reviewed the Proposed Project with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Project is a Type II Action pursuant to Section 617.5(c)(1), (5), (6) & (8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District is hereby designated lead agency under the State Environmental Quality Review Act (SEQRA) for the proposed project; and

BE IT FURTHER RESOLVED, that the Board of Education hereby determines that the Proposed Project is a Type II action pursuant to Section 617.5(c) (1), (5), (6) & (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment and that no further review of the Proposed Project is required.

Moved by Alyson Gardner, seconded by Victoria Tipp that the Board of Education approves Addendum Item 5.11, as presented. Motion carried 5-0.

- 5.12 **BE IT RESOLVED** that the Board of Education approves a Contract with AKRA, Inc. dated February 18, 2016 to assist in SEQRA compliance for a proposed bond, the Scope of Services fee shall not exceed \$15,000, any services requested that are in addition to the defined Scope of Services would be billed at standard hourly rates beyond the noted fee, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Alyson Gardner that the Board of Education approves a Contract with AKRA, Inc. dated February 18, 2016 to assist in SEQRA compliance for a proposed bond, the Scope of Services fee shall not exceed \$15,000, any services requested that are in addition to the defined Scope of Services would be billed at standard hourly rates beyond the noted fee, and authorizes the Board President to execute this Agreement. Motion carried 5-0.

President Messner called a break at 10:26 p.m.

President Messner reconvened the meeting at 10:38 p.m.

- 5.13 **SEQRA RESOLUTION** to approve Chappaqua Central School District Property Subdivision and Sale.

WHEREAS, the Board of Education of the Chappaqua Central School District (the "Board") wishes to subdivide and sell a .248 acre parcel of unimproved real property, consisting of a strip of land located at the perimeter of its Seven Bridges Middle School campus (the "Proposed Action"); and

WHEREAS, the Board wishes to take all actions necessary in connection with the Proposed Action in order to comply with the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board believes that the subdivision and sale is an Unlisted Action pursuant to the SEQRA regulations at 6 NYCRR Part 617; and

WHEREAS, a Short Form Environmental Assessment form ("Short EAF") has been prepared by the District's Architects, Kaeyer, Garment & Davidson, P.C.;

NOW, THEREFORE, BE IT RESOLVED that pursuant to 6 NYCRR Part 617, the Board declares itself the Lead Agency for the purposes of determining the environmental impact of the Proposed Action under SEQRA; and

BE IT FURTHER RESOLVED that after having reviewed the various components and aspects of the Proposed Action and the Short EAF, the Board hereby determines that the Proposed Action

will not have a significant adverse impact on the environment and adopts the negative declaration prepared in conjunction with this review and that no further action is necessary.

The contact person for the Chappaqua Central School District is John Chow, Assistant Superintendent for Business.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves Addendum Item 5.13, as presented. Motion carried 5-0.

5.14 **SUBDIVISION AND SALE RESOLUTION** to approve Chappaqua Central School District Property Sale.

WHEREAS, the Board of Education (the “Board”) of the Chappaqua Central School District (the “District”) pursuant to Education Law Section 1804(6)(c), has determined that the approximately .248 acre parcel of unimproved real property, consisting of a strip of land at the perimeter of its Seven Bridges Middle School campus is no longer of use and is of no further value to the District, and that it is in the best interest of the District to sell it; and

WHEREAS, the aforementioned real property is owned by the District as part of a larger parcel, the majority of which is of further use and value to the District as the Seven Bridges Middle School campus; and

WHEREAS, there is a buyer ready, willing and able to purchase the aforementioned property from the District at its fair market value; and

WHEREAS, a Letter of Intent – Memorandum of Understanding, dated February 22, 2016, concerning the sale of the property has been negotiated between the District and the buyer; and

WHEREAS, in order to sell the parcel, the larger parcel must be subdivided into two lots; Lot 2 consisting of the approximately .248 acre parcel, and Lot 1 consisting of the remaining property; and

WHEREAS, a subdivision map entitled “Preliminary / Final Subdivision of Property prepared for Central School District Number 4 of the Towns of New Castle and Mount Pleasant” with most recent revision date February 2, 2016, prepared by Thomas C. Merritts Land Surveyors, P.C. (the “Subdivision Map”), designates and describes the boundaries of Lot 1 and Lot 2;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes and approves the sale of the approximately .248 acre parcel of unimproved real property described in Schedule A-2 [attached](#) hereto and the Subdivision Map; and

BE IT FURTHER RESOLVED, that the Board authorizes and approves the filing of all documents necessary to effectuate the subdivision of the Seven Bridges Middle School campus property into two separate lots of real property: Lot 1 described on Schedule A-1 [attached](#), and Lot 2 described on Schedule A-2 [attached](#) hereto; and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the Letter of Intent – Memorandum of Understanding regarding the subdivision and sale of Lot 2, together with any

other necessary documents, including but not limited to a Contract of Sale as approved by the District's attorneys; and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the subdivision application and other necessary documents in order to complete the subdivision transaction and the sale of Lot 2; and

BE IT FURTHER RESOLVED, that the Board authorizes and approves the filing of the Subdivision Map upon obtaining all requisite municipal subdivision approval.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves Addendum Item 5.14, as presented. Motion carried 5-0.

6. Facilities

Jeffrey Mester commented that the Zauderer property has been deemed excess. Mr. Mester stated that we have a fiduciary responsibility to maximize revenues. The Planning Board process has been lengthy. The Planning Board has asked for a conservation plan. The Facilities Committee is asking the Board to approve a letter from the Board President, on behalf of the Board of Education, to the Planning Board, which would outline our fiduciary and moral obligation to the neighbors as well as meeting our conservation goal with this plan. Alyson Gardner suggested adding the additional costs we have incurred to the letter. President Messner suggested that we accept the letter, as amended. President Messner will send the letter to the Planning Board on behalf of the Board of Education.

(Click [here](#) to view the full discussion and move cursor to 2h39m26s)

7. Policy Committee

7.1 Conflicts of Interest – 2nd Reading

Alyson Gardner commented that the Policy Committee continues to review this policy and welcomes comments from the public.

8. Financials

8.1 Revenue Report - January 31, 2016

8.2 Expenditure Report - January 31, 2016

Moved by Alyson Gardner, seconded by Karen Visser to accept Items 8.1 Revenue Report - January 31, 2016 and Item 8.2 Expenditure Report – January 31, 2016, as presented. Motion carried 5-0.

9. Communications

Nothing to report at this time.

10. Notice of Future Meetings

Wednesday, March 9, 2016, 7:30 p.m.

Horace Greeley High School/Academic Commons

Board of Education Work Session – *Curriculum/Special Education*

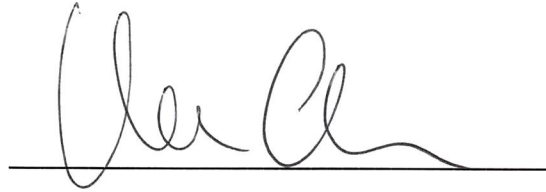
11. **Adjournment**

Moved by Jeffrey Mester, seconded by Victoria Tipp to adjourn this meeting at 10:47 p.m. Motion carried 5-0.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent



Warren Messner
Board President

02/25/16
Date

4/1/16
Date

(Seal)



/tkd