

OFFICIAL MINUTES

October 7, 2015

Encl. 3.2

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
September 16, 2015

Horace Greeley High School

Present: Board of Education
Warren Messner, President
Victoria Tipp, Vice President
Alyson Gardner
Jeffrey Mester
Karen Visser

Present: Staff Members
Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum & Instruction
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Mr. John Chow, Assistant Superintendent for Business
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

Visitors Present: Members of the community, PTA and administration and staff

President Messner convened the public meeting at 6:00 p.m.

Moved by Victoria Tipp to enter into Executive Session to discuss employment history of a particular person, legal advice and settlement. Seconded by Alyson Gardner. Motion carried 5-0.

Moved by Karen Visser to adjourn Executive Session. Seconded by Jeffrey Mester. Motion carried 5-0.

Moved by Alyson Gardner to reconvene the public board meeting at 7:50 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

President Messner thanked everyone for coming and asked Eric Byrne to give his presentations.

Presentations:

Teaching and Learning Vision and Goals



(To view the presentation, follow this link, http://www.ccsd.ws/files/filesystem/p150916_Teaching_Learning_Visions_Goals.pdf)

Eric Byrne shared the 2015-16 Teaching and Learning Vision and Goals, which are the same as those for 2014-15. The main focus is on providing active learning environments for all students. The Vision and Goals reflect the Board of Education Teaching and Learning Strategic Question.



(To view the full discussion, follow this link, http://www.ccsd.ws/board_education.cfm?subpage=2021719, and move cursor to 1:15 minutes)

Technology Initiatives



(To view the presentation, follow this link, http://www.ccsd.ws/files/filesystem/p150916_Technology_Initiatives.pdf)

This presentation included an overview of planned technology initiatives for the 2015-16 school year. Highlights include enhanced teacher support structures, professional learning opportunities for district teachers, and curricular enhancements.



(To view the full discussion, follow this link, http://www.ccsd.ws/board_education.cfm?subpage=2021719, and move cursor to 5:47 minutes)

School Report Card



(To view the presentation, follow this link, http://www.ccsd.ws/files/filesystem/p150916_NYS_District_2014_Report_Card.pdf)

In this presentation, Eric Byrne, Mary Ford and Robert Rhodes reported on (1) the New York State assessment results for the 2013-14 school year, (2) district-wide literacy assessments for the last five years, and (3) the results of High School Regents and AP Exams for the 2014-15 school year. The 2013-14 school year was the second year of Common Core aligned exams in English Language Arts and Mathematics in grades three through eight, as well as for certain Regents exams.



(To view the full discussion, follow this link, http://www.ccsd.ws/board_education.cfm?subpage=2021719, and move cursor to 43:33 minutes)

1. Information Business Affairs

1.1 President's Report

1.1.1 New York State School Board Association Conference to be held on October 18, 2015

Victoria Tipp will be attending the NYSSBA Annual Convention in Manhattan in October. Board members reviewed the 2015 NYSSBA Proposed Resolutions.

1.1.2 Letter to New York State Regents

Board members agreed to send the letter to Dr. Merryl Tisch, Chancellor, Board of Regents, New York State Education Department regarding New York Regents' Vote to make permanent new APPR, Education Law 3012-d and Commissioner's Regulations.

Moved by Alyson Gardner, seconded by Jeffrey Mester to send the letter to Dr. Merryl Tisch, Chancellor, Board of Regents, New York State Education Department regarding New York Regents' Vote to make permanent new APPR, Education Law 3012-d and Commissioner's Regulations. Motion carried 5-0.

1.2 Superintendent's Report

1.2.1 Opening Day

Dr. McKay reported that opening day "was great". Eric Byrne, John Chow, and Kusum Sinha visited schools and saw lots of busy students. Jeffrey Mester stated that opening day is such a positive day...very upbeat!

2. Organization

3. Approvals & Ratification

3.1 Minutes of June 17, 2015 [Tabled from July 8, 2015 Board of Education public meeting]

No action taken. Table sustained with amendments.

3.2 Minutes of August 31, 2015

3.3 Minutes of September 4, 2015

Moved by Alyson Gardner, seconded by Victoria Tipp to approve the minutes from the Regular Meetings of the Board of Education held August 31, 2015 and September 4, 2015, in one omnibus motion. Motion carried 5-0.

4. Recommended Action: Personnel

Dr. McKay made the following recommendations:

ADDENDUM

4.1 Instructional

ADDENDUM

Appointment: Administrative

Mr. Peter Berendt, Interim Assistant Principal, Westorchard Elementary School, effective October 5, 2015 through December 18, 2015 (or earlier at the discretion of the Board of Education), \$600/per diem.

Resolution:

BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2015/2016 school year, or earlier at the discretion of the Board of Education, fee of \$41 per hour. Any day requiring more than two hours of service will require prior approval by principal.

Kate DeMagistris

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as PSAT and/or SAT and/or ACT proctors to be employed on an "as needed" basis effective for the 2015/2016 school year, or earlier at the discretion of the Board of Education:

Janice Alfonso	Mary Farrell	Debra Love	James Sarris
Nicole Aurand	Eileen Farrington	Jason Lummel	Margaret Schatzle
Kathy Brehm	Susan Fitzgerald	Maura Marcon	Monique Scollan
Lynne Brennan	Elizabeth Fries	AnnMarie Masciana	Dana Stein-Dince
Charles Buchanan	Jennifer Greco	Donna McBride	Helen Teevan
Jayne Carlson	Karen Greco	Marianne McGee	Annmarie Tetelman
Danielle Cohen	Kuihwa Kim	Jennifer Monaco	Brian Vermette
Dawn Dellner	Sheila Larkin	Kathleen O'Donnell	Marian Waltzer
Adriana Del Pozzo	Elisa Leitao	Daniel Perito	Diane Wendel
Vicki Devine	Mirjam Lord	Shannon Pezzullo	Michael Whiting
			Britt Winston

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as Collaborative Teaching Fellows effective for the 2015/2016 school year:

Trisha Lantry

Resignation:

Mr. Michael Mezzancello, Teaching Assistant, Horace Greeley High School, effective August 30, 2015.

Request for Parental Leave of Absence:

Ms. Gina Gomes, Teacher of Physical Education, Robert E. Bell Middle School and Seven Bridges Middle School, effective September 18, 2015 through November 20, 2015.

Appointment: Probationary

Ms. Isabel Irizarry, Teacher of Foreign Language, Horace Greeley High School, effective September 9, 2015, in the tenure area of Foreign Language with a probationary period ending September 8, 2019 (subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) proceeding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time), certified in Spanish (grades 1-12), Step 4, C(BA+60) with Masters, \$85,471, prorated.

Appointment: Teaching Assistant

Ms. Carolyn Gall, Teaching Assistant, Horace Greeley High School, effective August 31, 2015, \$21,681.

Ms. Cristine Groenewegen, Teaching Assistant, Horace Greeley High School, effective August 31, 2015, \$21,681.

Appointment: Part Time

Ms. Caitlyn Murphy, (.8) Teacher of Foreign Language, Robert E. Bell Middle School, effective August 31, 2015 through June 30, 2016 (or earlier at the discretion of the Board of Education), Step 1, A(BA), \$50,990.

Ms. Frances Corelli, (.2) Teacher of Foreign Language, Robert E. Bell Middle School, effective September 2, 2015 through June 30, 2016 (or earlier at the discretion of the Board of Education), Step 1, A(BA), \$12,747, prorated.

Ms. Elizabeth Sheehan, (.2) Teacher of Foreign Language, Robert E. Bell Middle School, effective September 3, 2015 through June 30, 2016 (or earlier at the discretion of the Board of Education), Step 1, C(BA+75) with Masters, \$15,842, prorated.

Mr. Charles Buchanan, (.5) Athletic Coordinator, District wide, effective September 3, 2015 through November 6, 2015 (or earlier at the discretion of the Board of Education), \$2,195.

Mr. Manuel Pragana, (.5) Athletic Coordinator, District wide, effective September 3, 2015 through November 6, 2015 (or earlier at the discretion of the Board of Education), \$2,195.

Appointment: Coaching

Mr. Stanley Armour, Junior Varsity Football Assistant, Horace Greeley High School, effective August 28, 2015 through November 6, 2015 (or earlier at the discretion of the Board of Education), Step 1, \$5,136, prorated.

Ms. Lisa O'Shea, Junior Varsity Field Hockey, Horace Greeley High School, effective August 31, 2015 through November 6, 2015 (or earlier at the discretion of the Board of Education), Step 1, \$4,571, prorated.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion. Motion carried 5-0.

4.2 Non-instructional

Dr. McKay made the following recommendations:

Appointments:

Eleana J. Noble – Secretary to School Principal at Douglas Grafflin Elementary School, pending fingerprinting clearance and background check, effective August 31, 2015. Her annual salary will be \$52,720.

ADDENDUM

Recommended Action: Other

Resolution to authorize Eleana J. Noble to be on administrative leave beginning on August 31 and ending on September 25, 2015.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve all items in 4.2 Recommended for Action, Personnel, Non-Instructional, including Addendum, in one omnibus motion. Motion carried 5-0.

5. Recommended Action: Other

5.1 CSE Summaries reported to the Board on September 10, 2015.

Moved by Karen Visser, seconded by Alyson Gardner to approve all CSE Summaries reported to the Board on August 31, 2015, as presented. Motion carried 5-0.

5.2 Resolution to appoint Kusum Sinha as the District Nondiscrimination Compliance Officer. John Chow added Title VI Officer.

Moved by Jeffrey Mester, seconded by Alyson Gardner to appoint Kusum Sinha as the District Nondiscrimination Compliance Officer and Title VI Officer, as presented. Motion carried 5-0.

- 5.3 Approve Extension of Vendor Contract with NYS Department of Health Child and Adult Care Food Program (CACFP) to provide meals and/or snacks between the Organization, Westchester Community Opportunity Program and the Vendor, Chappaqua Central School District, effective 09/01/2015 to 06/30/2016.

Moved by Jeffrey Mester, seconded by Victoria Tipp to Approve Extension of Vendor Contract with NYS Department of Health Child and Adult Care Food Program (CACFP) to provide meals and/or snacks between the Organization, Westchester Community Opportunity Program and the Vendor, Chappaqua Central School District, effective 09/01/2015 to 06/30/2016, as presented. Motion carried 5-0.

- 5.4 Approve renewal agreement with New England Systems and Software, Inc. for all on-site technology support and services. The monthly cost is \$69,879.02 reflects a 1.8% increase, along with an additional technician for the 2015-16 school year.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve renewal agreement with New England Systems and Software, Inc. for all on-site technology support and services. The monthly cost is \$69,879.02 reflects a 1.8% increase, along with an additional technician for the 2015-16 school year, as presented. Motion carried 5-0.

- 5.5 BE IT RESOLVED that the Board of Education approves the budget transfer for the 2014-15 school year. A copy of said transfers shall be incorporated by reference into the minutes of this meeting.

	<u>BUDGET TRANSFERS</u>	
	<u>OUT</u>	<u>IN</u>
<u>Employee Benefits</u>		
Teacher's Retirement	68,912	
Hospital & Medical Insurance	100,000	
Other Benefits (Comp Absences)		168,912
	<u>168,912</u>	<u>168,912</u>

Moved by Alyson Gardner, seconded by Victoria Tipp to approve the budget transfer for 2014-15 school year. A copy of said transfers shall be incorporated by reference into the minutes of this meeting, as presented. Motion carried 5-0.

6. Facilities

7. Financials

- 7.1 Claims Auditor Report – August 31, 2015.
- 7.2 Approve Treasurer's Report – August 2015.
- 7.3 Revenue Report – as of July 31, 2015.
- 7.4 Expenditures Report – as of July 31, 2015.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Item 7.1 Claims Auditor Report – August 31, 2015, Item 7.2 Treasurer's Report – August 2015, Item 7.3 Revenue Report – as of July 31, 2015, and Item 7.4 Expenditures Report – as of July 31, 2015, in one omnibus motion. Motion carried 5-0.

8. **Communications**

Karen Visser stated the Communications Committee met briefly last week and reviewed the ChappApp, which is going well. Half of the families have downloaded it. Ms. Visser stated that we also had 20 international downloads, 6 of which were from China. Going paperless was also discussed.

John Chow stated the Audit Committee will be meeting on September 17. Jeffrey Mester agreed to serve on the Audit Committee.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Jeffrey Mester as a member of the Audit Committee. Motion carried 4-1. Mr. Mester abstained.

9. **Notice of Future Meetings**

Wednesday, October 7, 2015 – 7:30 p.m. at Horace Greeley High School/Academic Commons

Audit Approval

Writing Instruction in Chappaqua

10. **Adjournment**

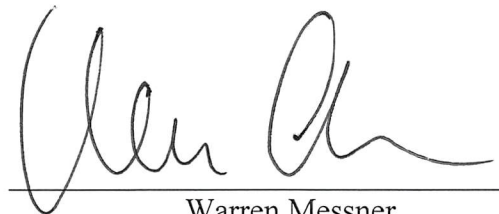
Moved by Alyson Gardner, seconded by Victoria Tipp to adjourn this meeting at 10:45 p.m. Motion carried 5-0.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

10/08/15
Date



Warren Messner
Board President

10/8/15
Date

/tkd