

Horace Greeley High School

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2. Presiding Officer: Newly Elected Board President
3. Appointments: Board Vice President and District Clerk

Moved by Warren Messner, seconded by Jeffrey Mester to elect Victoria Tipp as Board Vice President for the 2015-2016 school year. She shall have the power to exercise the duties of the President in case of absence or disability of the President. In the absence of the President and Vice President, Karen Visser is authorized to act in the capacity of President. Motion carried 5-0.

Moved by Victoria Tipp, seconded by Jeffrey Mester to elect Therese Dell'olio as District Clerk for the 2015-2016 school year. Motion carried 5-0.

Oath of Office administered to new officers.

District Clerk, Terry Dell'olio, administered the Oath of Office to newly appointed Board President, Warren Messner, and newly appointed Board Vice President, Victoria Tipp.

4. **Recommended Action: Personnel**

Dr. McKay made the following recommendations:

4.1 **Instructional**

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2015/2016 school year, or earlier at the discretion of the Board of Education":

Erika Schenker and
Monique Scollan.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed to be appointed to work in the Chappaqua Summer Extended Year Program from July 9, 2015 through August 11, 2015, or earlier at the discretion of the Board of Education."

Susan Miller, Teacher of Special Education.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the hourly rate for CSE Hearing Witnesses for former administrators/teachers to be \$100.00 per hour effective July 1, 2015".

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the following individuals and authorizes the hourly rate for Curriculum Consultants for former administrators/teachers to be \$100.00 per hour effective July 1, 2015":

Christine Louth and
Elise Chadwick.

Request for Parental Leave of Absence:

Ms. Traci Everett, Teacher of Elementary Education, Roaring Brook Elementary School, effective August 31, 2015 through November 20, 2015.

Resignation for Purposes of Retirement:

Ms. Francesca Hagadus-McHale, Teacher of Foreign Language, Horace Greeley High School and Robert E. Bell Middle School, effective June 30, 2015.

Resignation:

Ms. Ashlee Austin, Teaching Assistant, Horace Greeley High School, effective July 21, 2015.

Moved by Jeffrey Mester, seconded by Victory Tipp to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion.

4.2 Non-instructional

Appointment:

Mary Marchionno - Senior Office Assistant-Automated Systems at the Education Center, effective July 13, 2015. Her salary will be \$60,769.

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individual listed below as per diem custodial substitute to be employed on an "as needed" basis, effective June 30, 2015. The salary is \$14.00 per hour.

Pamela Woodward

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve, as amended, all items in 4.2 Recommended for Action, Personnel, Non-Instructional, in one omnibus motion. Item 4.2 – Resignation of Ms. Carol Losey withdrawn.

5. Recommended Action Other: Reorganization Appointments

5.1 Appointments:

School District Treasurer

Moved by Karen Visser, seconded by Victoria Tipp to approve Blanche Blair as the School District Treasurer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

School District Deputy Treasurer

Moved by Jeffrey Mester, seconded by Karen Visser to approve John Chow as the School District Deputy Treasurer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Central Treasurer - Extracurricular Activity Fund

Moved by Victoria Tipp, seconded by Karen Visser to approve Blanche Blair as the Central Treasurer - Extracurricular Activity Fund of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Attendance Officers

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve building administrators, or their designees as the Attendance Officers of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Audit Committee

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve Karen Kowgios, Sam Shimer, and Michael Greenstein to serve on the Audit Committee of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Claims Auditor

Moved by Karen Visser, seconded by Alyson Gardner to approve Christopher H. Weir as the Claims Auditor of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

504 Compliance Officer

Moved by Victoria Tipp, seconded by Karen Visser to approve Kusum Sinha as the 504 Compliance Officer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

CSE/CPSE

Moved by Alyson Gardner, seconded by Karen Visser to approve the individuals listed on the attached memo from Heidi McCarthy as the Committees on Special Education and Pre-School Special Education of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Homeless Liaisons

Moved by Karen Visser, seconded by Alyson Gardner to approve Lisa Bisceglia and Heidi McCarthy as the homeless liaisons of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

IHO Rotational List

Moved by Alyson Gardner, seconded by Victoria Tipp to approve the rotational list of Impartial Hearing Officers as determined by New York State Department of Education of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Medicaid Compliance Officer

Moved by Victoria Tipp, seconded by Karen Visser to approve Kusum Sinha as the Medicaid Compliance Officer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Internal Auditor

Moved by Karen Visser, seconded by Jeffrey Mester to approve Tobin and Co. as the Internal Auditor of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Payroll Certification Officers

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve John Chow and Kusum Sinha as Payroll Certification Officers of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Property Control Manager

Moved by Karen Visser, seconded by Jeffrey Mester to approve Michael Trnik as Property Control Manager of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Purchasing Agent and Alternate Purchasing Agent

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve Michael Trnik as Purchasing Agent and John Chow as Alternate Purchasing Agent of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Records Management and Access Officer

Moved by Karen Visser, seconded by Victoria Tipp to approve John Chow as Records Management and Access Officer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

School District Attorney

Moved by Karen Visser, seconded by Jeffrey Mester to approve the firm of Shaw, Perelson, May and Lambert LLP as School District Attorney of Chappaqua Central School District for the 2015/2016 school year at the June 17 meeting when the Board announced the results of the RFP for legal services. Motion carried 5-0.

School District Auditor

Moved by Victoria Tipp, seconded by Alyson Gardner to approve the firm of O'Connor Davies as Auditors of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Surrogate Parent

Moved by Karen Visser, seconded by Alyson Gardner to approve Amy Ansehl Surrogate Parent of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Title IX Compliance Officer

Moved by Alyson Gardner, seconded by Jeffrey Mester to approve Kusum Sinha as Title IX Compliance Officer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

504 Compliance Officer

Moved by Victoria Tipp, seconded by Alyson Gardner to approve Kusum Sinha as 504 Compliance Officer of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Depositories

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Bank of New York, JP Morgan Chase, Bank of America, Commerce Bank, TD Banknorth, Webster Bank, Signature Bank, People's United Bank, and NYLAF designated as depositories for the funds of Chappaqua Central School District for the 2015/2016 school year, beginning July 1, 2015, and ending June 30, 2016. Motion carried 5-0.

Investments

Moved by Alyson Gardner, seconded by Karen Visser to approve Blanche Blair, Treasurer, and John Chow, Deputy Treasurer, be authorized to take appropriate action in the investment of the funds of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Newspapers

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve The Journal News, The Northern Westchester Express, or The New York Times be designated for the purpose of advertising bids and other legal notices of Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Petty Cash

Superintendent's Office	\$100
Douglas G. Grafflin Elementary School	\$100
Roaring Brook Elementary School	\$100
Westorchard Elementary School	\$100
Horace Greeley High School	\$100
Robert E. Bell Middle School	\$100
Seven Bridges Middle School	\$100

Moved by Alyson Gardner, seconded by Warren Messner to approve Petty Cash Accounts, in accordance with policy, for Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

Treasurer's Bond

amount of \$100,000 as executed by NYSIR be approved as to form and sufficiency for the school year 2015/2016.

Moved by Victoria Tipp, seconded by Jeffrey Mester to approve the Treasurer's Bond in the amount of \$100,000 as executed by NYSIR as to form and sufficiency, for Chappaqua Central School District for the 2015/2016 school year. Motion carried 5-0.

6. Information Business Affairs

6.1 President's Report

6.1.1 Report on Board/Administrators' Retreat

Discussed potential changes to the BOE Teaching & Learning Strategic question.

6.1.2 2015-2016 Board Committee/Liaison Assignments

Warren Messner, President (term expires June 30, 2016)

- Audit Committee, Chair
- Coalition For Youth (CFY was COF) – liaison
- Horace Greeley Scholarship Fund – liaison

Victoria Tipp, Vice President (term expires June 30, 2017)

- Audit Committee
- Policy Committee
- Westchester Putnam School Boards – liaison for Legislative Action Committee
- NY Suburban
- Chappaqua School Foundation – liaison

Alyson Gardner (term expires June 30, 2018)

- Audit Committee
- Communications Committee
- Policy Committee
- Sports Boosters – liaison

Jeffrey Mester (term expires June 30, 2016)

- Facilities Committee
- Wellness Committee
- PNWBOCES – liaison

Karen Visser (term expires June 30, 2017)

- Facilities Committee
- Communications Committee
- Green Committee – liaison

6.2 Superintendent's Report

6.2.1 Report on Administrators/Board Retreat

Three day Administrator Retreat included work with Josh Davis from the NeuroLeadership Institute.

6.2.2 Summer Curriculum Work

Extensive work is taking place with a focus on math, social studies, action research, literacy, and guidance.

7. Approvals

7.1 Minutes of June 17, 2015

Moved by Jeffrey Mester, seconded by Alyson Gardner to table Item 7.1 from the Regular Meeting of the Board of Education held June 17, 2015, as presented. Motion carried 5-0.

8. Recommended Action: Other

8.1 CSE summaries for Board approval on July 8, 2015

Moved by Alyson Gardner, seconded by Karen Visser to approve the CSE summaries, as presented. Motion carried 5-0.

- 8.2 "BE IT RESOLVED that the Board of Education authorizes the Board President to execute a Release and Settlement Agreement regarding student #602941. A copy of said Agreement shall be incorporated by reference into the minutes of this meeting."

Moved by Victoria Tipp, seconded by Karen Visser to authorize the Board President to execute a Release and Settlement Agreement regarding student #602941, as submitted. Motion carried 5-0.

8.3 Resolution for Car Allowance

BE IT RESOLVED, in accordance with Policy 9040, that based upon the recommendation of the Superintendent of Schools, employees in the following positions who are required to travel regularly among the buildings of the School District shall be entitled to a monthly car allowance of \$200 for the 2015-16 school year as set forth below:

Assistant Superintendent for Curriculum and Instruction, Assistant Superintendent for Business, Director for Special Education, Director for Technology.

Moved by Alyson Gardner, seconded by Victoria Tipp that the above listed employees shall be entitled to a monthly car allowance of \$200 for the 2015/2016 school year to travel regularly among buildings of the District. Motion carried 5-0.

8.4 RESOLUTION to Appoint Designee in the Absence of Principal

BE IT RESOLVED in the event that Robert Rhodes, Principal of the High School is not physically present in the High School on one or more days (or portions thereof,) during the 2015-2016 school year, that either Michael Taylor or Kyle Hosier, Assistant Principals be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED in the event that Martin Fitzgerald, Principal of the Bell Middle School is not physically present in the Middle School on one or more days (or portions thereof,) during the 2015-2016 school year, that Tim Doyle, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED in the event that the Andrew Corsilia, Principal of the Seven Bridges Middle School is not physically present in the Middle School on one or more days (or portions thereof,) during the 2015-2016 school year, that Greg Stiefel, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED in the event that Jamie Edelman, Principal of Douglas Grafflin Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2015-2016 school year, that Debbie Alspach, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED in the event that Amy Fishkin, Principal of Roaring Brook Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2015-2016 school year, that William Yang, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT RESOLVED in the event that James Skoog, Principal of Westorchard Elementary School, is not physically present in the Elementary School on one or more days (or portions thereof,) during the 2015-2016 school year, that Annemarie DeLucia-Piekarski, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT FURTHER RESOLVED that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve the Resolutions to Appoint Designees in the Absence of Principals, as submitted. Motion carried 5-0.

- 8.5 Approve Retainer for legal services for 2015-2016 from Shaw, Perelson, May and Lambert LLP, a copy of which shall be incorporated by reference within the minutes of this meeting.

Moved by Alyson Gardner, seconded by Karen Visser to approve the retainer for legal services for the 2015/2016 school year from Shaw, Perelson, May and Lambert, LLP, as presented. Motion carried 5-0.

- 8.6 Approve annual renewal with O'Connor Davies of five-year agreement, a copy of which shall be incorporated by reference within the minutes of this meeting.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve the annual renewal with O'Connor Davies of five-year agreement, as presented. Motion carried 5-0.

- 8.7 Supplemental Defense and Indemnification Resolution

WHEREAS, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

WHEREAS, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Chappaqua Central School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision making committees or other community volunteer performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

Moved by Jeffrey Mester, seconded by Victoria Tipp to approve the Supplemental Defense and Indemnification Resolution, as presented. Motion carried 5-0.

- 8.8 BE IT RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Addendum Agreement, Section 7(B) (b), dated July 1, 2015, to the Superintendent's contract dated June 17, 2015, a copy of which Addendum Agreement shall be incorporated by reference within the minutes of this meeting.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve the Addendum Agreement, Section 7(B)(b), dated July 1, 2015, to the Superintendent's contract, dated July 17, 2016, as submitted. Motion carried 5-0.

- 8.9 Approve Extension of Transportation Contract with Chappaqua Transportation, September 1, 2015 to June 23, 2016.

Moved by Jeffrey Mester, seconded by Karen Visser to approve an extension of a transportation contract with Chappaqua Transportation, dated September 1, 2015, through June 23, 2016, as presented. Motion carried 5-0.

- 8.10 Approve Budget transfer of \$163,000 from codes A2250 405 35; A2250 406 35; A2250 441 35; A2250 472 35; A2250 471 35; to A5540 40235 to cover transportation costs associated with Special Ed. Students - late dismissals, distance transportation, tolls.

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve a Budget Transfer of \$163,000 from codes A2250 405 35; A2250 406 35; A2250 441 35; A2250 472 35; A2250 471 35; to A5540 40235, as submitted. Motion carried 5-0.

- 8.11 Bid #936 - Athletic Equipment & Supplies - awarded as per the attached list

Moved by Jeffrey Mester, seconded by Karen Visser to approve Bid #936 - Athletic Equipment and Supplies for the 2015/2016 school year, as submitted. Motion carried 5-0.

- 8.12 Approve gift from Grafflin PTA to Grafflin Elementary School in the amount of \$2,000 to be used toward the purchase of "Peaceful Playground" stencils and paint.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve a gift from the Grafflin PTA to the Grafflin Elementary School in the amount of \$2,000 to be used toward the purchase of stencils and paint, as submitted, with thanks for their generosity. Motion carried 5-0.

9. Facilities

Jeffrey Mester noted the July 22 Facilities Committee meeting and possible discussions regarding the Zauderer property, MS4 case, and other ongoing projects in the district.

10. Finance

- 10.1 Revenue report - June 30, 2015
10.2 Expenditures report - June 30, 2015

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Finance Revenue and Expenditures Reports for the 2015/2016 school year, as submitted. Motion carried 5-0.

11. Organization

11.1 Annual affirmation of all as previously adopted by the Board.

Moved by Alyson Gardner, seconded by Victoria Tipp to affirm all policies of the District, as previously adopted by the Board of Education for the 2015/2016 school year. Motion carried 5-0.

12. Presentation: East of Hudson Watershed Corporation

To provide more clarity to the proposal, Joe Gramando said he will bring a consultant out to walk the area and have a report ready for the July 22 Facilities Committee meeting. *(To view the full discussion, follow the link below and move cursor to 19:20 minutes)*



http://www.ccsd.ws/board_education.cfm?subpage=1996511 (19:20)

13. Questions and Comments

14. Notice of Future Meetings

Work Session - Wednesday, August 5, 2015 - 7:30 p.m. at Horace Greeley High School

15. Adjournment

Moved by Victoria Tipp, seconded by Alyson Gardner to adjourn this meeting at 8:52 p.m. Motion carried 5-0.

Respectfully submitted,

Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

09/01/15

Warren Messner
Board President

tkd