

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Tuesday, May 22, 2012

Horace Greeley High School

Join us for light refreshments at 7:45 p.m. to celebrate our newly tenured teachers.

Convene public meeting at 7:00p.m. which we anticipate will go into an Executive Session for the purpose of discussion of a particular person's employment history and CSEA negotiations.
Reconvene at 7:45 pm.

Presentation: Horace Greeley Madrigal Singers

Special Report and Recommended Action: Personnel - Tenure Appointments

1. Information Business Affairs

1.1 President's Report

1.1.1 Budget

1.2 Superintendent's Report

1.2.1 Harvard Partnership

1.2.2 Stormwater Annual Report

1.2.3 Early Dismissal Days

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

2. Organization

2.1 Second reading: Draft Harassment and Discrimination Prevention and Intervention Policy
(required under Dignity for All Students Act effective July 1, 2012)

2.2 First reading: Draft Internet Safety Policy

3. Approvals

3.1 Minutes of March 27, 2012

3.2 Minutes of April 24, 2012

3.3 Minutes of May 4, 2012

3.4 Minutes of May 10, 2012

3.5 Certification of May 15, 2012 vote and election

4. Recommended Action: Personnel

4.1 Instructional

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an "as needed" basis":

Cheryl Berman,
Ana Coma,
Kathleen Finnegan,
Shannon O'Donnell, and
Carolene Springer.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the attached

Agreements for Services for the individuals and agencies listed below effective for the 2012/2013 school year, or earlier at the discretion of the Board of Education”:

Andrea Rauso Eckerle,
Blythedale Children’s Hospital,
Blythedale Children’s Hospital,
Blythedale Children’s Hospital,
Blythedale Children’s Hospital,
Blythedale Children’s Hospital,
Colleen O’Sullivan,
Communication Clinic of Connecticut, LLC,
Communication Clinic of Connecticut, LLC,
Creative Tutoring,
HTA of New York, Inc.,
HTA of New York, Inc.,
HTA of New York, Inc.,
HTA of New York, Inc.,

HTA of New York, Inc.,
HTA of New York, Inc.,
HTA of New York, Inc.,
Isa Marrs Speech Language Pathology, PC,
Isa Marrs Speech Language Pathology, PC,
Jeffrey H. Sacks, D.O.,
Karen Teters,
Lisa Giacomini-Essell,
Tara Gallagher,
The New York Eye & Ear Infirmary/Ear Institute,
Westchester Institute for Human Development,
Westchester Institute for Human Development, and
Westchester Institute for Human Development.

Request for Discretionary Leave of Absence:

Ms. Jennifer Kirkpatrick, Teaching Assistant, Robert E. Bell Middle School, effective March 26, 2012 through June 30, 2012.

Mr. Andrew Corsilia, Teacher of English, Horace Greeley High School, effective September 1, 2012 through June 30, 2013.

Request for Child Care Leave of Absence:

Ms. Caitlin Lena, Teaching Assistant, Roaring Brook Elementary School, effective June 15, 2012 through June 30, 2012.

Ms. Meredith Green, Teacher of Special Education, Robert E. Bell Middle School, effective June 7, 2012 through June 30, 2012.

Ms. Linsy Kochupaul, Teaching Assistant, Horace Greeley High School, effective May 2, 2012 through June 30, 2013.

Resignation:

Mr. Mark Bayer, Assistant Principal, Horace Greeley High School, effective June 30, 2012.

Ms. Amy Fishkin, Assistant Principal, Roaring Brook Elementary School, effective June 30, 2012.

Appointment: Administrative

Mr. Andrew Corsilia, Interim Assistant Principal, Horace Greeley High School, effective July 1, 2012 through June 30, 2013 (or earlier at the discretion of the Board of Education).

Appointment: Regular Substitute

Ms. Amy Rubenstein, Regular Substitute Teacher of Special Education, Seven Bridges Middle School, effective January 17, 2012 through June 30, 2012 (or earlier at the discretion of the Board of Education).

Mr. Dillon Clark, Regular Substitute Teaching Assistant, Horace Greeley High School, effective May 2, 2012 through June 30, 2012 (or earlier at the discretion of the Board of Education).

Appointment: Tenure

Ms. Gina Gomes, Teacher of Physical Education, Robert E. Bell Middle School, effective October 1, 2012.

Mr. Justin Olive, Teacher of Science, Robert E. Bell Middle School, effective September 1, 2012.

Ms. Elissa Rappaport, Guidance Counselor, Seven Bridges Middle School, effective September 1, 2012.

Ms. Christine Vanzo, Teacher of Elementary Education, Westorchard Elementary School, effective September 1, 2012.

Ms. Sharon Wiggins, Library Media Specialist, Robert E. Bell Middle School, effective September 1, 2012.

Ms. Martha Zornow, Principal, Seven Bridges Middle School, effective July 1, 2012.

4.2 Non-instructional**Resignation:**

Latricia Kokuma - Senior Office Assistant - Automated Systems at the Education, effective June 1, 2012.

Appointment:

Latricia Kokuma - Clerical sub at prior rate of pay on as-needed basis, effective June 2, 2012 - June 29, 2012.

Resolution:

BE IT RESOLVED that, the Board of Education hereby increases the hours of David Hayes, Public Relations Assistant to 27.5 hours per week, effective July 1, 2012.

5. Recommended Action: Other

- 5.1 Approve CSE summaries reported to Board on May 18, 2012.
- 5.2 Resolution to approve Health and Welfare Services contract with Katonah-Lewisboro Union Free School District, for nine students, at \$1,022, effective September 7, 2011 through June 22, 2012 in the amount of \$9,198.00
- 5.3 Resolution to approve Health and Welfare Services contract with Rye City School District, for six students, at \$805.15, effective September 1, 2011 through June 30, 2012 in the amount of \$4,830.90
- 5.4 Resolution to approve a gift in the amount of \$3,500 from the Greeley PTA to purchase frames and hanging systems for display of student artwork.

- 5.5 Resolution to approve a 2012 gift in the amount of \$5,000 from the Westorcharde PTA and (the approved, unused portion of the 2011 gift in the amount of \$2,700) to purchase playground equipment that meets all legal safety standards and approved by Principal Jim Skoog and Director of Facilities Joe Gramando. Installation is included.
- 5.6 Resolution to accept a gift from Doria Bachenheimer in the amount of \$500 and a matching gift from TIAA-CREF Financial Services in the amount of \$500 to Grafflin School to be used in the 2012-13 school year.
- 5.7 Resolution to appoint the Board of Registration for the 2012-13 school year.
- 5.8 Resolution to ratify additional appointment of election worker: Jennifer Mebes Flagg as Co-Chairwoman of the election.
- 5.9 Resolution to adopt Tax Anticipation Note for Chappaqua Central School District, New York, on May 22, 2012, authorizing the issuance of note not to exceed \$8,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2013.

6. **Facilities**

7. **Financials**

- 7.1 Treasurer's Report - April 30, 2012
- 7.2 Expense Report - April 30, 2012
- 7.3 Revenue Report - April 30, 2012
- 7.4 Bid #837 Solid Waste Services for Buildings – Renewal bid for Suburban Carting - \$78,480. 0% increase.
- 7.5 Bid #851 Construction Labor & Materials: Gen. Construction - Renewal bid for Joe and Vuclano - average hourly rate \$64.28 with 0% increase.
- 7.6 Bid #852 Construction Labor & Materials: Plumbing - Renewal bid for Steele's Plumbing, Inc. - \$75.83 average hourly rate 0% increase.
- 7.7 Bid #861 Masonry, Site Work & Asphalt Services - Renewal bid for Lehtonen Contracting Corp. \$99.40 average hourly rate 0% increase.
- 7.8 Bid #873 Printing/Stationary Services - various amounts for each job per attached to: A to Z Printing; Mt. Kisco Printing; and Newburgh Envelope Co.
- 7.9 Bid #874 HVAC Services -Preventative Maintenance - Atlantic Westchester - \$43,250.00 lump sum plus Part II - hourly rates.

8. **Notice of Future Meetings -**

Tuesday, June 5, 2012, Board Meeting at Horace Greeley High School, 8:15 p.m.
Presentation: Honor Retirees

9. **Adjournment**

Any person who seeks accommodation based upon disability should contact: District Clerk,
Theresa Markley at 238-7225, at least five days prior to the meeting.
Chappaqua Board of Education
Education Center -- 66 Roaring Brook Road
Chappaqua, NY 10514

Board meetings are public meetings, videotaped and available on the district website.

web: www.chappaqua.k12.ny.us/ccsd

email: board@ccsd.ws

PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING MEETING

May 22, 2012
Encl.# 1.2.2.

Markley, Theresa

From: Wellington Carvalho [cfeconsulting@comcast.net]
Sent: Thursday, May 17, 2012 3:21 PM
To: Markley, Theresa
Cc: McKay, Lyn; Chow, John; Gramando, Joseph
Subject: Draft Annual Report for MS4PY2 SWMP
Attachments: CCSD1 Draft SWMPAR.pdf; CCSD1 Contact1 May 17, 2012.pdf; PVCSD 1 CONTACT 2, MAY 17, 2012.pdf

Attached is a Draft Copy of the SWMP Annual Report for CCSD.

Please post the report on the Stormwater website as soon as possible, **and solicit comments from the District Community.**

Please **send public comments to me by May 23, 2012**, so that the Final Report can be completed by June 1, 2012 for submission to NYSDEC.

This posting is in lieu of holding a Public Meeting.

Please review the Report and send me your corrections, so that I can incorporate these in the Final Annual Report:

Thanks for your assistance.

Wellington J. Carvalho, P.E.
CFE Consulting Services, LLC

Thoughts on Early Dismissal Days 2012-2013

October 5

October 18 – Full Day Staff Development - No students

November 6 – Election Day – No students- PT Conferences ES/MS

November 16 – ½ day Elementary Conferences

November 21 – ½ day Elementary Conferences

December 5

March 6

April 19 – Full Day Staff Development - No Students

Dates in Italics - Proposed

2011-2012 Calendar

December 7 – Half Day Staff Development

December 23 – Early Dismissal

November 8 – Election Day – No students

November 18 – ½ Elementary Conferences

November 23 – ½ Elementary Conferences

February 1 – Half Day Staff Development

March 7 – Half Day Staff Development

March 23 – Full Day Staff Development – No students

Second READING
5/22/12

HARASSMENT AND DISCRIMINATION PREVENTION AND INTERVENTION

The Board of Education is committed to providing a safe and positive teaching and learning environment. The Board recognizes that students' ability to learn and to meet high academic standards, and a school's ability to educate its students, are compromised by incidents of harassment or discrimination. The Board, therefore, condemns and strictly prohibits all forms of harassment and discrimination on school grounds, school buses and at all school-sponsored activities, programs and events, whether on or off school grounds. Behaviors that take place at locations outside the district that materially and substantially disrupt the educational process of the school environment or impinge on the rights of other students are prohibited, and may be subject to disciplinary consequences.

Definition of Harassment and Discrimination

For purposes of this policy, the term harassment shall mean the creation of a hostile environment by conduct, verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety, or to cause or reasonably be expected to cause damage or loss to a student's property. Such conduct, verbal threats, intimidation or abuse shall include bullying behavior in the form of taunting or intimidation that is intentional and repeated in nature and has or would have the effect of interfering with a student's ability to attend school and/or to be educated in a safe, non-hostile environment.

The creation of such hostile environment includes, but is not limited to, all above-described conduct, verbal threats, intimidation or abuse that occurs through the use of technology, such as email messages, instant messages, text messages, blogs, chat rooms, social networking, pagers, cell phones, and gaming systems, including the posting or forwarding of sexually suggestive nude or nearly nude photos through such technology, and has or would have the effect of interfering with a student's ability to attend school and/or to be educated in a safe, non-hostile environment.

For purposes of this policy, the term discrimination shall mean harassment based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity and expression) and sex.

Harassment and Discrimination Prevention Coordinator

The Board shall designate at its annual organizational meeting, a Harassment and Discrimination Prevention Coordinator who shall be trained in accordance with state requirements to successfully implement this policy. Such training shall include human

relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity and expression) and sex. The Harassment and Discrimination Prevention Coordinator shall be responsible for coordinating and enforcing this policy and regulations in each school building, including but not limited to coordinating:

- The work of the building-level committees;
- Professional development for staff members;
- The complaint process; and
- Management of the Dignity for All Students Act's civility curriculum components.

Training

In order to implement an effective harassment and discrimination prevention and intervention program, the Superintendent, the Harassment and Discrimination Prevention Coordinator and the district Professional Development Team shall incorporate appropriate and required training in the annual professional development plan. Training opportunities will be provided for all staff, including but not limited to bus drivers, cafeteria and hall monitors and all staff who have contact with students. The Superintendent shall ensure that at least one staff member is thoroughly trained in human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex.

Through district-wide professional development and instruction, staff and students will be educated as to the warning signs of harassment and discrimination, as well as to their responsibility to become actively involved in the prevention of harassment and discrimination. The components of a prevention program include:

- Learning about and identifying the early warning signs and precursor behaviors that may lead to harassment and discrimination.
- Establishing clear school wide and classroom rules about harassment and discrimination.
- Training adults in the school to prevent and respond sensitively and consistently to harassment and discrimination.
- Raising parental awareness and involvement in addressing problems.
- Providing instruction in civility, citizenship and character education that emphasizes tolerance and respect for others.

Reporting and Investigation

In order for the district to appropriately address harassment and discrimination in the schools, it is of utmost importance that staff and students report incidents of harassment and discrimination. Students who have been subjected to harassment, bullying behavior or discrimination, parents of those students, or other students who observe such behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided. All complaints will be documented, tracked and handled in accordance with the regulations and procedures

accompanying this policy and other applicable district policy (Equal Opportunity and Nondiscrimination or Sexual Harassment or Code of Conduct) and laws.

There shall be a duty for all school personnel to report any incidents of student-to-student and staff-to-student harassment and discrimination that they observe, or of which they are made aware, to their building principal or other administrator who supervises their employment. Supervisors will refer the information to appropriate district staff for investigation, as designated in regulations.

The results of an investigation will be reported both to the target and the accused in accordance with the regulations. If either of the parties disagrees with the results of the investigation, they can appeal the findings in accordance with regulations.

Disciplinary Consequences/Remediation

While the focus of this policy is on prevention, harassment and discrimination acts may still occur. In these cases, offenders will be given the clear message that their actions are wrong and the behavior must improve. Offenders will receive in-school guidance in making positive choices in their relationships with others. If appropriate, disciplinary action will be taken by the administration in accordance with the district's Code of Conduct, as applicable. If the behavior rises to the level of criminal activity, law enforcement will be contacted. Consequences for committing an act or acts of harassment and discrimination shall be determined on a case-by-case basis in accordance with the district Code of Conduct. The consequences will vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors.

Non-Retaliation

All complainants and those who participate in the initiation or investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

Dissemination, Monitoring, Review and Reporting

This policy, or a plain language summary, shall be published in student registration materials, student, parent and employee handbooks, and posted on the district's website. A harassment and discrimination complaint form will be developed and will be available on the district's website.

Each year, as part of the annual review of the Code of Conduct, this policy will be reviewed to assess its effectiveness and compliance with state and federal law. If changes are needed, revisions will be recommended to the Board for its consideration.

The Superintendent of Schools shall establish regulations to facilitate implementation of this policy.

First Reading

INTERNET SAFETY POLICY

The Board of Education in accordance with the Children's Internet Protection Act and the Protecting Children in the 21st Century Act requires that the District educate, supervise and monitor the appropriate usage by students of the District's online computer network and access to the Internet.

All District computers and electronic devices with Internet access to be used by or with students, shall be equipped with technology protection measures or Internet filters. This protection will block or filter inappropriate material or pictures that are obscene, child pornography or harmful to minors. Internet access to all newly acquired computers and electronic devices will have filtering or blocking technology installed within ten (10) days of installation of such computers and devices. This shall be documented by the Technology Department. Access to specific websites may be enabled for staff and/or students on an individual basis for bona fide research or other lawful purpose. Requests for access to specific websites that are otherwise blocked shall be made to the Director of Technology.

The District, through its staff members and technology and systems reviews shall monitor online activities of student while in school, including, but not limited to use of e-mail, chat rooms and other forms of direct communication or instant messaging. Monitoring shall also be used to supervise and prevent "hacking" and other unlawful activities by students, as well as to insure access to materials harmful to minors is denied.

All District Internet users, including staff and students, are prohibited from the unauthorized disclosure, use or dissemination of personal identification information regarding minors.

Staff shall be responsible for educating minors on appropriate online behavior, including safety on the Internet, appropriate behavior while online, on social networking Web sites and in chat rooms and cyberbullying awareness and response, in accordance with the District's Acceptable Use Policy for Student Computer and Internet Use.

Any user who receives harassing, threatening or unwelcome communications shall immediately bring them to the attention of the teacher, building administrator or superintendent, as appropriate.

Any violation of this policy may result in the revocation of the use of the District's computer systems and access to the internet, disciplinary proceedings and/or referral to law enforcement officials.

Board of Education
March 27, 2012

DRAFT Official Minutes

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: March 27, 2012
Time: 8:15 p.m.
Place: Horace Greeley High School

Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Vicky Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Theresa Markley, District Clerk/Adm. Asst. to Superintendent

Visitors Present: Representatives of the Chappaqua PTA, school PTAs, building administrators, faculty, and other interested citizens.

President Alyson Kiesel convened the public session at 6:30p.m. moved to enter into Executive Session for the purpose of the discussion of the employment history of a particular person or persons. Randall Katchis seconded. The motion passed unanimously. At 8:20pm Jeffrey Mester moved to adjourn the Executive Session. Randall Katchis seconded. The motion passed unanimously.

At 8:22 p.m. Randall Katchis moved to reconvene the public session. Karen Visser seconded. The motion passed unanimously. Vicky Tipp moved to appoint Jeffrey Mester District Clerk Pro Temp. Randall Katchis seconded. Jeffrey Mester voted no, Kiesel, Katchis, Tipp, and Viser voted in favor. The motion passed 4-1.

President Kiesel welcomed the community.

President Kiesel asked John Chow, Assistant Superintendent for Business to begin his presentation.

Presentations:

Budget- Revenues, Tax Analysis, Contingency

Mr. Chow first noted that because of the scheduling issues, the .2 position in Technology has been added. The savings captured from two additional retirees offsets the cost of this add back. Therefore, is no increase to the proposed budget of \$112,202,888 which represents a .68% increase. He provided a detailed explanation of revenue sources. He noted the Governor's budget and explained the projections in State Aid that reflects a change of -2.29%. He previously explained the Tax Cap Levy and it is on the website. The assessment numbers have decreased and we will

receive the final assessed valuation numbers the end of July for the tax warrant in August so the tax rates are an estimate. The equalization rate is what brings the two towns to the same equalized value or full taxable value because they have two different assessments.

The contingency budget has been simplified so the contingency budget may not include a levy higher than the prior year's levy (0% levy growth). The reduction would be \$2,087,552 which would mean reducing expenditures. Personnel, such as nonaligned administrators and nonaligned confidential support staff who are not under contract, equipment, could be reduced first, or use more fund balance. The fund balance may then be depleted for future years.

Equalization Rates

Town Assessors Philip Platz from New Castle and James Timmings from Mt. Pleasant gave explanations of equalization rates, how they are computed, why we use them, and finally, if all municipalities assessed at 100% of market value, equalization rates would not be necessary. An equalization rate is New York State's measure of a municipality's level of assessment.

Total assessed value of municipality/(divided by) Total market value of municipality = equalization rate

Equalization rates are necessary in New York State because each municipality determines its own level of assessment (this is in contrast to most states that require one level of assessment statewide). Hundreds of taxing jurisdictions -including most school districts and counties -do not share the same taxing boundaries as the cities and towns that are responsible for assessing properties

In order to distribute school district or county taxes among multiple municipalities, the level of assessment of each municipality must be equalized to full market value.

Total assessed value of municipality/(divided by) equalization rate for municipality = Total market value of municipality

Recommendations from Finance Advisory Committee

Cathy Thorsberg, representative of FAC and chose to focus on big picture issues to help the district. We recommend a county-wide property tax assessment be performed to significantly reduce or eliminate SCARS (small claims assessment reviews) and tax certiorari refunds. This would save time for municipal and school district employees, lawyers, and assessors. There would be fairness in tax payments and cut school and municipal exposure to tax certioraris. The impact would be approximately one-third would pay more, another third would pay less, and the final third would remain the same. We recommend the school and town boards join forces with other municipalities to achieve a county-wide evaluation of all properties.

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

1. **Information Business Affairs**

1.1 **President's Report**

President Kiesel reported on the aquarium trip and how enjoyable it is to be able to bring the children to these kinds of activities.

1.2 Superintendent's Report

Dr. McKay reported on the terrific professional development day coordinated by Assistant Superintendent Eric Byrne. All the schools had specific work to do, but the middle schools continued studying and fine tuning the schedule for next year.

Questions and Comments:

2. Organization

3. Approvals

- 3.1 Karen Visser moved to approve the Minutes of March 6, 2012. Vicky Tipp seconded. The motion passed unanimously.

4. Recommended Action: Personnel

5. Recommended Action: Other

Randall Katchis moved to approve the following actions, 5.1-5.3. Karen Visser seconded. The motion passed unanimously.

- 5.1 Agreement for onsite education services with Princeton HealthCare System, March 14 - June 30, 2012, for one student, Exhibit A, at a rate of \$500/week.
5.2 Agreement for Health and Related Services, Harrison Central School district for 2011-12 in the amount of \$4,436.32, invoice attached for four students.
5.3 Resolution to authorize the Board President to enter into agreement with S&N Contractors for the Courtyard Window and Lintel Replacements at Bell Middle School previously approved.

6. Facilities

7. Financials

8. President Kiesel gave Notice of Future Meetings -
Tuesday, April 10, 2012, Board Meeting at Horace Greeley High School
Presentation: Adopt Budget

9. Adjournment

At 10:10 p.m. Randall Katchis moved to adjourn the meeting. Vicky Tipp seconded. The motion passed unanimously.

Respectfully submitted,

Jeffrey Mester
District Clerk Pro Temp.

Alyson Kiesel
Board President

tm/

Board of Education
April 24, 2012

DRAFT Official Minutes

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: April 24, 2012

Time: 7:45 a.m.

Place: Education Center

Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Victoria Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Theresa Markley, District Clerk/Adm. Asst. to Superintendent

Visitors Present: David Shaw, Esq. Shaw, Perelson, May, and Lambert, LLP
Lisa Rusk, Esq. Shaw, Perelson, May, and Lambert, LLP

Board President Alyson Kiesel called the meeting to order at 7:30 a.m. Karen Visser moved that the meeting be reconvened in Executive session to meet with school attorneys, David Shaw and Lisa Rusk to discuss the employment history of a particular person and matters leading to that person's potential discipline or suspension. Randall Katchis seconded. The motion passed unanimously.

At 10:07 a.m Victoria Tipp moved to reconvene the public session. Karen Visser seconded. The motion passed unanimously.

Karen Visser offered the following resolution, "Be it resolved that Employee No. 14878 shall be suspended with pay during the pendency of Section 3020-a Education Law proceedings." Alyson Kiesel seconded.

Board members Kiesel, Mester, Katchis, Tipp, and Visser voted yes. The motion passed unanimously.

1. **Recommended action: Personnel**
Superintendent Dr. Lyn McKay made the following recommendation.

- 1.1 **Non-instructional**

Resignation:

Filomena Odoardi, Secretary (School District) at Horace Greeley High School, resigning effective April 27, 2012.

Victoria Tipp moved to adopt this recommendation. Karen Visser seconded. The motion passed unanimously.

2. Recommended action:
 - 2.1 Randall Katchis moved to approve CSE Summaries reported to the Board on April 20, 2012. Karen Visser seconded. The motion passed unanimously.
 - 2.2 Adopt Putnam/Northern Westchester BOCES budget
Victoria Tipp moved to adopt the following resolution:

WHEREAS, the Board of Cooperative Educational Services of Putnam/Northern Westchester County (hereinafter "BOCES") has proposed and presented its tentative administrative budget for the 2012-2013 school year (July 1, 2012 through June 30, 2013), now therefore be it

RESOLVED, that the BOCES tentative administrative budget for the 2012-2013 school year in the amount of \$8,463,000 be, and hereby is, rejected by this Board.

Karen Visser seconded. After a brief discussion, it was suggested that they did not have enough information. Members of the board met with BOCES administrators earlier in the year and it was indicated that another meeting should be scheduled. The district clerk was directed to follow up.

The motion passed unanimously.

- 2.3 Vote for three candidates to fill three vacancies on the BOCES Board.
"The board of education of each component school district, by resolution, may cast one vote for each of the three vacancies to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law 1950 (2-a)."

Karen Visser moved to cast one vote for Catherine Lilburne. Randall Katchis seconded. Kiesel, Katchis, Tipp, Visser voted yes. Mester abstained.
Therefore, ONE vote was cast for Ms. Lilburne.

Randall Katchis moved to cast one vote for Katherine Brechner. Alyson Kiesel seconded. Kiesel, Tipp, Visser voted yes. Katchis, Mester voted no.
Therefore, ONE vote was cast for Ms. Brechner.

Victoria Tipp moved to cast one vote for Cheryl Schwartz. Randall Katchis seconded. Tipp voted yes. Kiesel, Katchis, Mester, Visser voted no.
Therefore, NO vote was cast for Ms. Schwartz.

3. President Kiesel gave Notice of Future Meetings
Tuesday, May 1, 2012 - 8:15 p.m., Horace Greeley High School
Presentation: Public Hearing on School and Library Budgets

4. Adjournment
At 10:30 a.m., Victoria Tipp moved to adjourn the meeting. Karen Visser seconded.
The motion passed unanimously.

Respectfully submitted,

Theresa Markley, District Clerk and
Admin. Asst. to Superintendent

Alyson Kiesel, Board President

Board of Education
May 4, 2012

DRAFT Official Minutes

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: May 4, 2012

Time: 7:30 a.m.

Place: Education Center

Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Victoria Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. Paul Citarella, Assistant Superintendent for Human Resources
Mr. John Chow, Assistant Superintendent for Business

Visitors Conf: David Shaw, Esq. Shaw, Perelson, May, and Lambert, LLP
Lisa Rusk, Esq. Shaw, Perelson, May, and Lambert, LLP

Board President Alyson Kiesel called the meeting to order at 7:30 a.m. Victoria Tipp moved that the meeting be reconvened in Executive session to have a conference call with school attorneys, David Shaw and Lisa Rusk to discuss the employment history of particular people and matters leading to their potential discipline or suspension. Randall Katchis seconded. The motion passed unanimously.

Adjournment:

At 9:45 a.m Victoria Tipp moved to reconvene the public session and adjourn the meeting. Karen Visser seconded. The motion passed unanimously.

Respectfully submitted,

Alyson Kiesel, Board President

Board of Education
May 10, 2012

DRAFT Official Minutes

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: May 10, 2012

Time: 7:45 a.m.

Place: Education Center

Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Victoria Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. John Chow, Assistant Superintendent for Business
Theresa Markley, District Clerk/Adm. Asst. to Superintendent

Visitors Present: PNWBOCES District Superintendent, Dr. James Langlois and Assistant Superintendent John McCarthy

Board President Alyson Kiesel called the meeting to order at 7:30 a.m. Dr. Langlois was caught in a traffic jam and it was decided to proceed to an Executive Session. Karen Visser moved that the meeting be reconvened in Executive session to discuss the employment history of two particular individuals and matters leading to their potential discipline or suspension. Randall Katchis seconded. The motion passed unanimously.

At 8:20 a.m Karen Visser moved to reconvene the public session. Randall Katchis seconded. The motion passed unanimously.

Short/Long Term Planning: PNWBOCES District Superintendent Dr. James Langlois and Assistant Superintendent John McCarthy

President Kiesel welcomed John McCarthy. He offered to begin the dialogue regarding short and long term planning while they were waiting for Dr. Langlois.

Mr. McCarthy explained that after the bond was defeated this year to cover capital improvements to the forty-year old campus, they learned that their communication with the component districts needs to be improved. He suggested that board members do a walk through at their convenience to see what BOCES is doing and the challenges they have faced. Recent changes include appointment of a construction manager to help prioritize projects. To inquiries from board members about energy performance contracts, John McCarthy explained that the facilities are all electric and their costs are incredibly inexpensive. Three firms have evaluated energy reduction and there isn't enough savings for them to take it on. BOCES now has a Facilities Committee. It was suggested that they organize a facilities advisory board utilizing people from the districts to provide advice on what the individual districts have done that might be helpful. It was suggested that because Chappaqua uses facilities for staff development and not so much for students, why not build an aquatic center that all the

component districts could benefit from instead of just investing in pool repairs. Mr. McCarthy explained that a change in footprint, or addition to footprint, would require approval of all 18 school districts and that their pool is smaller and used for occupational and physical therapy. He pointed out that BOCES works under different laws. They are not allowed to keep reserve funds to help with putting money aside for repairs.

At 8:50 am Dr. Langlois joined the meeting. He reported the bond will be resubmitted no later than September because this work needs to be done and there isn't a scaled down version. The BOCES board is discussing plans looking at different options that is the least fiscally disruptive to districts. Each component district pays an annual fee and this fee could be increased that would not require a vote, but would put the districts in fiscally adverse situation. It still would not cover all the expenses. The alternative to the bond would be to let the buildings collapse or have BOCES send each district a bill as each problem arises, but they want to avoid that. A number of repairs have been made over the years from the operations budget, but the districts have not been aware of them. BOCES was set up as a cooperative to share services and the campus was built 40 years ago. Roofs have been repaired, but now 40-year old roofs need to be replaced. The pros and cons of renting facilities, the lack of reserve funds, and other legal constraints for only BOCES were discussed. BOCES use a 50% property value and 50% enrollment to assess districts to help balance the cost between lesser and more resourced districts.

John McCarthy noted that private funds have been raised by teachers, parents, students for a program, but that is not enough. The BOCES camps are not allowed to collect money. Our legislators are pushing for BOCES to be an exclusions in tax cap projects. It was a major problem that caused some of our districts to vote down the bond because BOCES was not excluded from the tax cap.

BOCES may be restricted by law, but it is evolving -- online courses, high end courses and they want to know what more or different services can be provided.

Board members thanked the BOCES administrators for the opportunity to meet and exchange ideas and understand some of the legal issues that constrain them financially.

Jeffrey Mester was excused at approximately 9:20 a.m.

1. Recommended Action: Personnel

Superintendent Dr. Lyn McKay made the following recommendation.

1.1 Instructional

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2011/2012 school year, or earlier at the discretion of the Board of Education":

Michael Aidala.

Randall Katchis moved to approve the recommendation. Karen Visser seconded. The motion passed unanimously.

2. President Kiesel gave Notice of Future Meetings:

Tuesday, May 15, 2012, Budget Vote/Election, Horace Greeley High School Gym,
7:00 a.m. - 9:00 p.m.

Tuesday, May 22, 2012, Board Meeting at Horace Greeley High School, 8:15 p.m.
Presentation: Teacher Tenure Recognition

3. **Adjournment**

At 9:25 a.m., Alyson Kiesel moved to adjourn the meeting. Randall Katchis seconded. The motion passed unanimously.

At 9:30 a.m. President Kiesel asked to reconvene the meeting to address another piece of business. Karen Visser moved to reconvene the meeting. Victoria Tipp seconded. The motion passed unanimously.

Randall Katchis was excused.

Addendum:

4. Recommended Action: Other

- 4.1 Karen Visser offered the following resolution, "BE IT RESOLVED that the Board hereby authorizes the Board Clerk to make investigatory notes, referenced at the Board meeting held on May 4, 2011, available to the members of the Board for their review at the District Office during the regular business hours of the office." Victoria Tipp seconded. The motion passed unanimously.

5. **Adjournment:**

At 9:35 a.m. Karen Visser moved to adjourn the meeting. Victoria Tipp seconded. The motion passed unanimously.

Respectfully submitted,

Theresa Markley, District Clerk and
Admin. Asst. to Superintendent

Alyson Kiesel, Board President

tm

**REPORT OF THE ANNUAL ELECTION OF
THE CHAPPAQUA CENTRAL SCHOOL DISTRICT
WESTCHESTER COUNTY, NEW YORK, HELD ON
May 15, 2012, AT 7:00 A.M. DAYLIGHT SAVING TIME**

At the annual election of one member of the Board of Education and of one member of the School District Public Library trustee, and vote upon the appropriation of the necessary funds to meet the estimated expenditures of the School District and the School District Public Library for the coming year, and authorizing the levy of taxes, of the qualified voters of the Chappaqua Central School District, Westchester County, New York, held in the Horace Greeley High School gymnasium, 70 Roaring Brook Road, Chappaqua, New York, in said School District, on the fifteenth day of May 2012, at 7:00 a.m., Daylight Saving Time:

The Chairwoman of the Election, Sheila Bernson, designated by the Board of Education, to call the meeting to order, called the meeting to order at 7:00 a.m., Daylight Saving Time, and announced that the purpose of the meeting was to hold the annual election of one member of the Board of Education for a three-year term, and of one Library trustee for a five-year term, and the appropriation of the necessary funds to meet the estimated expenditures of the School District and the School District Public Library for the school year 2012/2013, and authorizing the levy of taxes, as provided for and contained in the notice of public hearings on the 2012/2013 School District Budget.

Theresa Markley, Chief Election Inspector, designated by the Board of Education, was present. The Inspector of Election reported that each voting machine to be used at the meeting had been examined by herself, Anthony Oliveri, machine mechanic, and the Chairwoman, Ms. Bernson; that all counters were set at zero; that the ballot labels were properly placed; and that each machine was, in all respects, in proper condition for use.

The Chairwoman announced that the voting would proceed, and the polls were declared open at 7:00 a.m. The Chairwoman declared that all duly qualified and registered voters desiring to vote at any time until 9:00 p.m., were entitled to cast their votes.

At 9:00 p.m., the Chairwoman, Jennifer Mebes Flagg, replacement for Ms. Bernson, who could not be present, announced that all voters in the polling place on or before 9:00 p.m., having been allowed to vote, the polls were declared closed.

Immediately upon the close of the polls, the Inspectors of Election proceeded to canvass the vote, and made the following report:

Total number of machine ballots cast:	1186
Total number of absentee ballots cast	22
There were 9 Affidavit paper ballots to be reviewed with the Westchester County Board of Elections. Of those, 9 were valid.	9

As to balloting on **School Budget** resolution:

Total number of machine votes cast:

YES 921

No 259

Total number of valid absentee votes cast:

YES 17

No 5

Total number of valid affidavit ballots

YES 8

No 1

TOTAL machine, absentee, and affidavit ballots counted

YES 946

No 265

For one member of the Board of Education for
a three-year term commencing July 1, 2012, and
expiring June 30, 2015:

Total number of machine votes cast:

Alyson Gardner Kiesel 931

Total number of valid absentee votes cast:

Alyson Gardner Kiesel 17

Total number of valid affidavit votes cast:

Alyson Gardner Kiesel 5

TOTAL machine, absentee & affidavit ballots 953

For School District Public Library Trustee for a term
of office commencing July 1, 2012 and expiring
on June 30, 2017:

Total number of write-in votes cast:

Gerry Golub 34

Stan Kurzban 20

Harvey Boneparth 2

Maggie Christ 2

Bill Clinton 2

K. Raysdale 1

Haley Puleo 1

Total number of absentee ballot votes cast: 0

Total of valid affidavit ballots - Gerry Golub 1

TOTAL machine, absentee & affidavit ballots for	
Gerry Golub	35
Stan Kurzban	20
Harvey Boneparth	2
Maggie Christ	2
Bill Clinton	2
K. Raysdale	1
Haley Puleo	1

As to balloting on **Library Budget** resolution:

Total number of machine votes cast:	
YES	957
No	219
Total number of valid absentee votes cast:	
YES	17
No	4
Total number of valid affidavit votes cast	
YES	8
NO	1

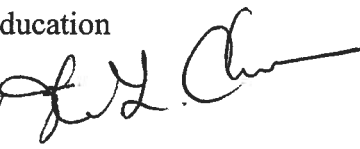
TOTAL machine, absentee, and affidavit ballots	
YES	982
No	224

The Chairwoman, Jennifer Mebes Flagg, announced the results of the voting with the exception of the library board candidates. Write-in votes from each machine had to be tallied. Absentee ballots were counted and she thereupon declared the meeting adjourned. Affidavit ballots were validated with Westchester County Board of Elections and counted the following day in front of witnesses, and added to the totals as noted above.

Theresa M. Markley
District Clerk and Administrative Assistant to the Superintendent
May 17, 2012

For certification by the Board of Education:

**Chappaqua Central School District
Education Center
66 Roaring Brook Road
Chappaqua, New York 10514**

To: Board of Education
From: John Chow 
Date: May 22, 2012
Subject: Non-Instructional Personnel

RESIGNATION

Latricia Kokuma - Senior Office Assistant - Automated Systems at the Education,
effective June 1, 2012.

APPOINTMENT

Latricia Kokuma - Clerical sub at prior rate of pay on as-needed basis, effective
June 2, 2012 - June 29, 2012.

RESOLUTION

BE IT RESOLVED that, the Board of Education hereby increases the hours of
David Hayes, Public Relations Assistant to 27.5 hours per week, effective July 1, 2012.

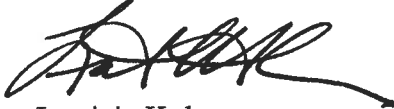
Dr. Heidi McCarthy
Chappaqua Central School District
P.O. Box 21
Chappaqua, NY 10514

May 15, 2012

Dear Heidi,

Please accept this letter of resignation from the Chappaqua Central School District as a Senior Office Assistant. My last day of employment will be Friday, June 1, 2012. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Latricia Kokuma', with a stylized, flowing script.

Latricia Kokuma

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
701312	5/22/2012	2011-12
700648	5/22/2012	2011-12
701657	5/22/2012	2011-12
700889	5/22/2012	2011-12
701340	5/22/2012	2011-12
701191	5/22/2012	2011-12
601960	5/22/2012	2011-12
600159	5/22/2012	2011-12
701978	5/22/2012	2011-12
701707	5/22/2012	2011-12
701451	5/22/2012	2011-12
312050	5/22/2012	2011-12
702022	5/22/2012	2011-12
411129	5/22/2012	2011-12
701387	5/22/2012	2011-12
702047	5/22/2012	2011-12
602350	5/22/2012	2011-12
701495	5/22/2012	2011-12
600053	5/22/2012	2011-12
701432	5/22/2012	2011-12
701605	5/22/2012	2011-12
700047	5/22/2012	2011-12
00371	5/22/2012	2011-12
312106	5/22/2012	2011-12
602093	5/22/2012	2011-12
701097	5/22/2012	2011-12
601048	5/22/2012	2011-12
601791	5/22/2012	2011-12
700763	5/22/2012	2011-12

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
701841	5/22/2012	2012-13
602920	5/22/2012	2012-13
701588	5/22/2012	2012-13
700210	5/22/2012	2012-13
701010	5/22/2012	2012-13
602141	5/22/2012	2012-13
603173	5/22/2012	2012-13
601740	5/22/2012	2012-13
602809	5/22/2012	2012-13

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
701581	5/22/2012	2012-13
603070	5/22/2012	2012-13
701757	5/22/2012	2012-13
600941	5/22/2012	2012-13
701340	5/22/2012	2012-13
603212	5/22/2012	2012-13
600585	5/22/2012	2012-13
601342	5/22/2012	2012-13
603225	5/22/2012	2012-13
600586	5/22/2012	2012-13
00212	5/22/2012	2012-13
00408	5/22/2012	2012-13
701246	5/22/2012	2012-13
701422	5/22/2012	2012-13
700573	5/22/2012	2012-13
701812	5/22/2012	2012-13
700014	5/22/2012	2012-13
00414	5/22/2012	2012-13
601319	5/22/2012	2012-13
601302	5/22/2012	2012-13
600698	5/22/2012	2012-13
600304	5/22/2012	2012-13
701454	5/22/2012	2012-13
702047	5/22/2012	2012-13
701236	5/22/2012	2012-13
701863	5/22/2012	2012-13
701232	5/22/2012	2012-13
602646	5/22/2012	2012-13
701883	5/22/2012	2012-13
700239	5/22/2012	2012-13
602427	5/22/2012	2012-13
701435	5/22/2012	2012-13
600187	5/22/2012	2012-13
701710	5/22/2012	2012-13
700505	5/22/2012	2012-13
701866	5/22/2012	2012-13
603039	5/22/2012	2012-13
602728	5/22/2012	2012-13
701404	5/22/2012	2012-13
701758	5/22/2012	2012-13

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
601048	5/22/2012	2012-13
602630	5/22/2012	2012-13
701688	5/22/2012	2012-13
701676	5/22/2012	2012-13
603020	5/22/2012	2012-13
700665	5/22/2012	2012-13
700521	5/22/2012	2012-13
700668	5/22/2012	2012-13
602925	5/22/2012	2012-13
700764	5/22/2012	2012-13
600073	5/22/2012	2012-13
701682	5/22/2012	2012-13

**KATONAH-LEWISBORO UNION FREE SCHOOL DISTRICT
POST OFFICE BOX 387
KATONAH, NEW YORK 10536**

CONTRACT FOR HEALTH AND WELFARE SERVICES

This agreement made in duplicate the 12th day of April 2012, by and between the Board of Education of the Chappaqua Central School District, County of Westchester, New York, (the School District of Residence) and the Board of Education of the Katonah-Lewisboro Union Free School District, County of Westchester, New York.

WITNESSETH, that whereas the School District of Residence is duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purposes of providing health and welfare services to the children residing in said school district and attending non-public schools in the Katonah-Lewisboro Union Free School District, to begin September 7, 2011 and to end June 22, 2012. NOW, therefore, the School District of Residence agrees to pay the Katonah-Lewisboro Union Free School District the sum of \$1,022.00, per student, for health and welfare services provided to 9 child(ren) residing in the District of Residence and attending non-public schools in the Katonah-Lewisboro Union Free School District. The foregoing charge has been computed using actual expenditures for health and welfare services and actual enrollment as of October 1, 2011.

And the Katonah-Lewisboro Union Free School hereby agrees with the School District of Residence as follows:

1. That the following services to be provided shall include, but not limited to, services performed by physician, dentist, dental hygienist, nurse, school psychologist, school social worker, school physical therapist, and school speech correctionist: taking of medical histories, vision and hearing tests; examinations of employment certificates; notification of parents regarding defects and follow-up instructions for first aid care for school emergencies.
2. The Katonah-Lewisboro Union Free School District will also furnish the following to be used in providing such services as requested by non-public school authorities: Supplies and equipment for use by physician, school nurse, psychologist, physical therapist, dental hygienist, social worker, and speech correctionist (i.e., scales, vision and hearing devices, health record forms, first aid supplies, and other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

IN WITNESS WHEREOF, the parties hereunto set their hands ~~the day and year~~ above written.


For the Chappaqua Central School District:

President – Board of Education





District Clerk – Board of Education

For the Katonah-Lewisboro Union Free School District:



Mark Lipton, President
Board of Education – Katonah-Lewisboro UFSD



Kimberly A. Monzon, District Clerk
Board of Education – Katonah-Lewisboro UFSD

**KATONAH-LEWISBORO SCHOOLS
HEALTH & WELFARE SERVICES
CALCULATION OF PER PUPIL COST
JULY 1, 2011 - JUNE 30, 2012**

Nurses		581,967
Psychologists		513,169
Social Workers		839,844
Physical Therapists		74,778
Speech/Language Therapists		<u>680,457</u>
		2,690,215
Fringe Benefits	37.7%	1,014,344
Physician		20,700
Equipment, Contractual Services & Supplies		41,132
		<u>3,766,390</u>
Administrative Charge	3.6%	135,590
Total Cost		<u>3,901,980</u>
Enrollment		
Public School	3,594	
Private School	224	
Total	3,818	
Per Pupil Expense		<u><u>\$ 1,022.00</u></u>

RYE CITY SCHOOL DISTRICT

**CONTRACT FOR HEALTH AND WELFARE SERVICES
2011-12**

This agreement made in duplicate this _____ day of _____ by and between the Board of Education of the **Chappaqua Central School District** and the Board of Education of the City School District of Rye, New York, Westchester County, New York ("Rye").

WITNESSETH, that whereas the School District of Residence is duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purposes of providing health and welfare services to the children residing in said school district and attending non-public schools in Rye, to begin on **September 1, 2011 and end on June 30, 2012.**

NOW, therefore, the School District of Residence agrees to pay Rye the estimated sum of **\$ 805.15** per pupil for health and welfare services provided to approximately 6 child (ren) residing in the District of Residence and attending the non-public schools in Rye.

And, Rye hereby agrees with the School district of Residence as follows:

1. That the services to be provided shall include, as needed, the following services performed by a physician, nurse, school psychologist or school speech corrections, and may also include vision and hearing tests, the taking of medical histories and the administration of health screening tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured pupils.
2. That Rye will also furnish the following equipment to be used in providing such services as requested by the authorities in charge of nonpublic school: vision and hearing testing devices, health record forms, first aid supplies.

It is expressly agreed by and between the parties that the services agreed to be supplies under this contract shall not include any teaching services.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

For the _____

For the Rye City School District

President, Board of Education

President, Board of Education

Clerk, Board of Education

Clerk, Board of Education

**APPROVAL OF THE SUPERINTENDENT
(District of Residence)**

I am the Superintendent of Schools of the School District of Residence, as defined herein. I have examined above contract and hereby approve the same.

Dated: _____

Superintendent of School



Rye City School District 2011-12 School Year

411 Theodore Fremd Avenue - Ste 100 S
Rye, NY 10580
Tel: 914-967-6100 ext. 6283
Email: zevallob@ryeschools.org

Invoice

Date	Invoice #
5/1/2012	96

Bill To:
Accounts Payable Chappaqua Central School District 66 Roaring Brook Road Chappaqua, NY 10514

Remit Payment To:
Rye City School District 411 Theodore Fremd Avenue Suite 100 S Rye, NY 10580 Attn: Bertha Zevallos

P.O. No.	Terms	Project
	Due Upon Receipt	Health Services

Qty	Description	Rate	Amount
6	2011-2012 Health & Welfare Services for private school students 6 Students attending Rye Country Day School	805.15	4,830.90
Please make check payable to: Rye City School District		Total	\$4,830.90

<p align="center">RYE CITY SCHOOL DISTRICT HEALTH SERVICES CALCULATIONS 2011-2012</p>			
I.	TOTAL COSTS		
		<i>Salaries</i>	2,337,152
		<i>Fringe cost</i>	794,632
		<i>Equipment</i>	9,050
		<i>Contractual</i>	22,050
		<i>Supplies</i>	13,300
		<i>Indirect Costs</i>	47,631
		<i>Sub Total</i>	3,223,815
		GRAND TOTAL	\$ <u>3,223,815</u>
II.	COST PER PUPIL		
		<i>Per Above</i>	3,223,815
		<i>Total Public & Non-Public Enrollment</i>	<u>4,004</u>
		COST PER PUPIL	\$ <u>805.15</u>

gone into Blancher

Horace Greeley PTA

The Greeley Parent Teacher Association hereby gives to the Chappaqua Central School District a monetary grant in the amount of \$3,500.00 by check #1272.

This grant is for the sole and express purpose of purchasing frames and hanging systems for the display of student artwork at Horace Greeley High School.

It is agreed that the grant will be spent for the stated purposes on or before July 1, 2013 or the funds will be refunded to the PTA.

Any unused funds will be refunded to the Greeley PTA.

The School District will provide a complete accounting of the expenditure of the grant funds to the Greeley PTA.

Date: *4/30/12*

Chrissanth Gross
Greeley PTA Chair

Chrissanth Gross

Date: *5/18/12*

Jane Shepardson
PTA Recording Secretary

Jane Shepardson

Date:

Lyn McKay
Superintendent

May 10, 2012

Dr. Lyn McKay, Superintendent
Members, Board of Education
Chappaqua Central School District
66 Roaring Brook Road
Chappaqua, NY 10514

Dear Dr. McKay and Board of Education Members,

As I believe you are aware, upon an inspection, a piece of recess equipment on the Westorchard playground was deemed unsafe and therefore removed. Westorchard is now seeking a new piece of recess equipment to replace the piece that was lost.

Jim Skoog and our building planning team are in the process of researching playground equipment. Jim has set up meetings with representatives from various companies to determine that piece of recess equipment that will meet the needs of the students at a reasonable price. Based on the research so far, it seems a piece of playground equipment can start at about \$15,000 and this would be the price for a very minimal piece of equipment. The Westorchard PTA seeks to use a portion of it's current year funds (the "2012 PTA gift") as well as funds previously gifted (the "2011 PTA gift") to offset the cost of this new piece of recess equipment.

The "2012 PTA Gift"

The Westorchard PTA respectfully requests your approval of a gift of funds of \$5,000 to the Westorchard Elementary School to be used as an offset to the cost of this new piece of playground equipment.

The "2011 PTA Gift"

Please refer to Haley Ferraro's June, 2011 letter in which she requested a gift of \$3,000 for a garden shed, garden tools and curriculum materials with respect to the garden. This gift was approved last year and the funds were gifted to the school. However, Westorchard has not yet spent the gift. After having the garden for almost 2 years, Jim has concluded that all that is really needed for the Westorchard garden a few garden utensils and starter plants. These items will cost, at most, \$300. We are asking that the remaining \$2,700.00 be used to purchase the piece of playground equipment.

The Westorchard PTA respectfully requests your approval to change the purpose of the 2011 PTA gift and to use the remainder of these prior year funds (after the purchase of the garden utensils and plants) as an offset to the cost of this new piece of playground equipment.

Upon your approval, it is our understanding that both gifts will be spent on or before June 30, 2013. We also request that the Westorchard Elementary School provide an accounting of the expenditure of the gift funds to the Westorchard PTA. Any unused or unexpended funds should be refunded to the Westorchard PTA.

Thank you for your consideration.

Sincerely,

Cindy Greenstein
Westorchard PTA Chair
Cindygreenstein1@mac.com
914-666-0117

cc: Theresa Markley, District Clerk
James Skoog, Principal, Westorchard Elementary School
Mimi Foldes Leibner, Westorchard PTA Vice-Chair
Mindy Berkower, Chappaqua PTA President

Raymond Michael, Ltd.

439 North Terrace Avenue

Mount Vernon, NY 10552

Phone: 914-667-6800 Fax: 914-665-8011

Toll-Free: 800-922-0599

PLAYGROUND SALES - CONSULTATIONS
INSTALLATIONS - FULLY INSURED

DATE: 3/8/2012

TERMS: Purchase Order / Net 30

MISC:

PROPOSAL & ORDER FORM

ORDER #	CUST. P.O.	CODE	SHIP VIA	Truckload
S O L D T O	Westorchard Elementary School 25 Granite Road Chappaqua, NY 10514 Attn: James Skoog, Principal	S H I P T O	Same	
			jaskoog@ccsd.ws	

QTY.	PROD #	DESCRIPTION	UNIT PRICE	TOTAL
1	westorchard2a	PLAYWORLD SYSTEMS PLAYGROUND EQUIPMENT Steel Adventure Series Composite Structure/ Choice of 22 Post, 22 Handrail, 14 Plastic and 3 Web Colors/ Designed to Accommodate 18 Children of Ages 5-12 (Less Additional Discount) Equipment Total Installation of Equipment by Raymond Michael, Ltd.		 \$ 14,041.00 \$ (2,808.00) \$ 11,233.00 \$ 3,600.00

*ORDERS MUST BE SIGNED AND DATED

X

Purchase Authorized By _____ Date _____

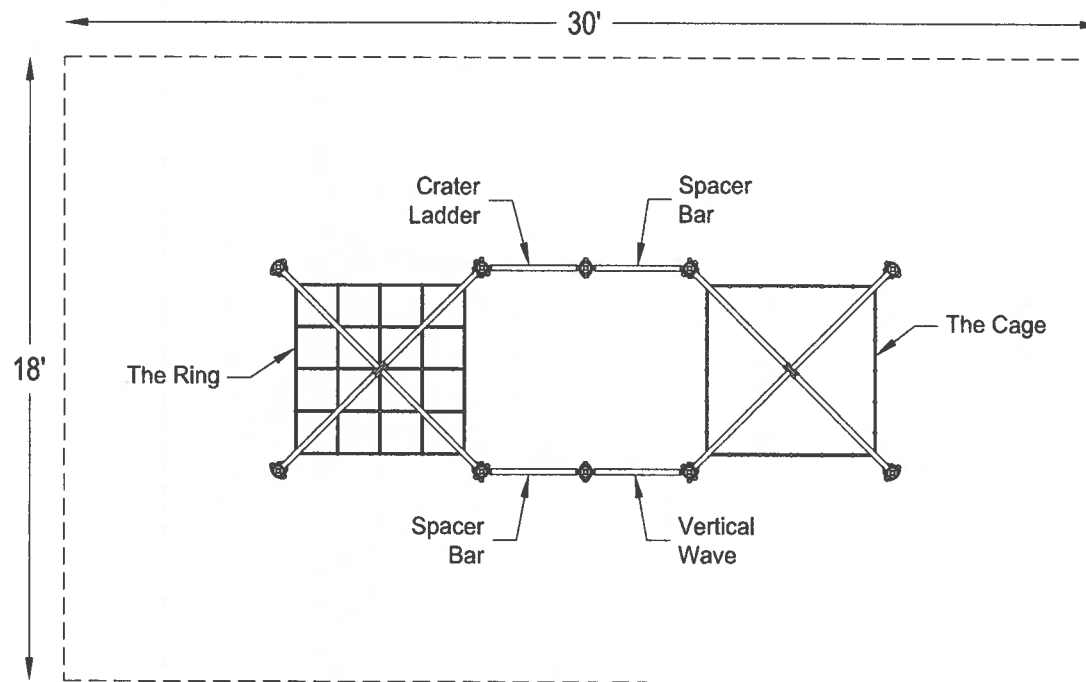
**Signing of this Proposal/Order Form constitutes
approval of the purchase of goods and/or
services itemized herein.**

Provide Certificate of Capital Improvement. No Sales
Tax on Installation. ☐

SUBTOTAL		\$ 14,833.00
PLUS INSTALLATION		
PLUS FREIGHT	904 Lbs.	No Charge
SALES TAX ON FREIGHT & EQUIP. (If Applicable)		
LOCALE		
TOTAL		\$ 14,833.00
LESS DEPOSIT PAID		
BALANCE DUE	30 Days After Completion	\$ 14,833.00

TERMS: All merchandise is F.O.B. shipping point. Net 30 days from date of invoice to established accounts. All others by deposit with balance due on a C.O.D. basis or Net 10 Days at the discretion of the company.

"Playgrounds of Distinction"



2012 Adventure Series

COMPLIES WITH:

- ☒ ASTM F1487-07
- ☐ ASTM F1487-98
- ☒ CPSC #325
- ☒ ADA - ADAAG
- ☐ CSA Z614-03

SITE PLAN

PROJECT NO: westorchard2a	REV: -
DATE: 3-7-12	
SCALE: 3/16" = 1'-0"	
DRAWN BY: RML	

PLAYWORLD™

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Westorchard School

Proposed Site Plan for Play Equipment

Raymond Michael, Ltd.
439 North Terrace Ave.
Mount Vernon, NY 10552
914-667-6800 914-665-8011 Fax

CHAPPAQUA CENTRAL SCHOOL DISTRICT

P.O. BOX 21, • CHAPPAQUA, NEW YORK 10514 • (914) 238-7200

Theresa M. Markley
District Clerk/Adm. Asst.
to the Superintendent

To: Board of Education

From: Theresa M. Markley

Date: May 22, 2012

Re: Board of Registration

Board approval is requested for the following district residents who have agreed to serve on the Board of Registration for the 2012/2013 school year. The hourly rate of pay is \$10.00.

Ann Marie Fallon	Mary Rohde
Kathy Berman	Nancy Ruffner

The Board of Registration's responsibilities are as follows:

1. Check voter registration from the school election lists during school elections.
2. Register voters during elections and referendums for future school elections.

Members of the Board of Registration serve one-year terms and are appointed by the Board of Education.

EXTRACT OF MINUTES

Meeting of the Board of Education of
Chappaqua Central School District,
in the County of Westchester, New York.

May 22, 2012

* * *

A regular meeting of the Board of Education of Chappaqua Central School District, in the County of Westchester, New York, was held in said School District on May 22, 2012, at ____ o'clock P.M. (Prevailing Time).

There were present: Alyson Kiesel, President of the Board of Education, and Board Members

There were absent:

Also present: Theresa Markley, District Clerk

* * *

Board Member _____ offered the following resolution and moved its adoption:

**TAX ANTICIPATION NOTE RESOLUTION OF CHAPPAQUA
CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED MAY
22, 2012, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$8,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF
THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL
YEAR ENDING JUNE 30, 2013**

RESOLVED BY THE BOARD OF EDUCATION OF CHAPPAQUA
CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF WESTCHESTER, NEW YORK, AS
FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Chappaqua Central School District, in the County of Westchester, New York (herein called "District"), in the principal amount of not to exceed \$8,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2012 and ending June 30, 2013, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Board Member
_____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

DISTRICT CLERK'S CERTIFICATE

I, Theresa Markley, being the duly appointed and acting District Clerk of Chappaqua Central School District, in the County of Westchester, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said District duly called and held on May 22, 2012, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said District this _____ day of May, 2012.

(SEAL)

District Clerk

Chappaqua Central School District
Treasurer's Report
April 2012

GENERAL FUND

Opening Balance April 1, 2012	\$ 2,156,607.14
Cash Receipts	1,030,502.18
	3,187,109.32
Cash Disbursements	2,252,253.14
Cash Balance	934,856.18
Investments/Money Market	52,531,176.75
Total as of April 30, 2012	<u>\$ 53,466,032.93</u>

CAPITAL FUND

Opening Balance April 1, 2012	\$ 161,406.79
Cash Receipts	9.82
	161,416.61
Cash Disbursements	-
Cash Balance	161,416.61
Investments/Money Market	-
Total as of April 30, 2012	<u>\$ 161,416.61</u>

TRUST & AGENCY

Opening Balance April 1, 2012	\$ 242,726.37
Cash Receipts	3,030,279.86
	3,273,006.23
Cash Disbursements	3,005,904.56
Cash Balance	267,101.67
Investments/Money Market	-
Total as of April 30, 2012	<u>\$ 267,101.67</u>

SPECIAL AID FUND

Opening Balance April 1, 2012	\$ 128,890.69
Cash Receipts	6.22
	128,896.91
Cash Disbursements	37,990.77
Cash Balance	90,906.14
Investments/Money Market	-
Total as of April 30, 2012	<u>\$ 90,906.14</u>

Chappaqua Central School District
Treasurer's Report
April 2012

SCHOOL LUNCH FUND

Opening Balance April 1, 2012	\$ 128,445.22
Cash Receipts	<u>147,538.84</u>
	275,984.06
Cash Disbursements	<u>179,860.64</u>
Cash Balance	\$ 96,123.42
Investments/Money Market	<u>239,310.51</u>
Total as of April 30, 2012	<u><u>\$ 335,433.93</u></u>

RESERVE FUND

Opening Balance April 1, 2012	\$ 1,573,827.82
Cash Receipts	<u>223.84</u>
	1,574,051.66
Cash Disbursements	<u>-</u>
Total as of April 30, 2012	<u><u>\$ 1,574,051.66</u></u>

REPAIR RESERVE

Opening Balance April 1, 2012	\$ 138,889.14
Cash Receipts	<u>6.73</u>
	138,895.87
Cash Disbursements	<u>-</u>
Total as of April 30, 2012	<u><u>\$ 138,895.87</u></u>


Blanche Blair, Treasurer 5/10/2012

IAPPAQUA CSD - EXPENDITURES AS OF APRIL 30, 2012

May 22, 2012
Encl.# 7.2

ACCOUNT GROUPING	ORIGINAL BUDGET	ADJUSTMENTS	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	AVAILABLE	PROJECTED FUND BALANCE
A 1010....BOARD OF EDUCATION	\$17,500	\$7,934	\$25,434	\$20,037	\$1,389	\$4,008	\$0
A 1040....DISTRICT CLERK	\$29,201	\$1,032	\$30,233	\$22,632	\$4,689	\$2,912	\$0
A 1060....DISTRICT MEETING	\$8,000	\$0	\$8,000	\$491	\$3,090	\$4,419	\$0
A 1240....CHIEF SCHOOL ADMINISTRATOR	\$353,904	-\$675	\$353,229	\$289,674	\$54,269	\$9,286	\$0
A 1310....BUSINESS ADMINISTRATION	\$946,916	\$33,966	\$980,882	\$781,592	\$161,459	\$37,831	\$10,000
A 1320....AUDITING	\$107,900	\$1,388	\$109,288	\$92,169	\$17,025	\$94	\$0
A 1420....LEGAL	\$250,000	\$67,968	\$317,968	\$216,381	\$91,813	\$9,774	\$0
A 1430....PERSONNEL	\$366,767	-\$13,288	\$353,479	\$274,749	\$66,341	\$12,388	\$6,000
A 1480....PUBLIC INFORMATION & SERVICES	\$49,500	\$36,606	\$86,106	\$65,553	\$16,541	\$4,012	\$1,000
A 1620....OPERATION OF PLANT	\$5,986,750	\$194,437	\$6,181,187	\$5,048,406	\$784,932	\$347,850	-\$200,000
A 1621....MAINTENANCE OF PLANT	\$2,025,220	\$1,289,050	\$3,314,270	\$2,702,022	\$422,728	\$189,521	\$0
A 1910....UNALLOCATED INSURANCE	\$350,000	\$0	\$350,000	\$267,816	\$1,041	\$81,143	\$50,000
A 1920....SCHOOL ASSOCIATION DUES	\$25,000	\$0	\$25,000	\$25,000	\$0	\$0	\$0
A 1930....JUDGMENTS & CLAIMS	\$145,000	\$0	\$145,000	\$97,375	\$30,900	\$16,725	\$0
A 1931....PROPERTY LOSS	\$2,000	\$0	\$2,000	\$0	\$0	\$2,000	\$0
A 1950....ASSESSMENTS ON SCHOOL PROPERTY	\$70,000	\$0	\$70,000	\$64,969	\$0	\$5,031	\$5,031
A 1964....REFUND ON REAL PROPERTY TAXES	\$100,000	\$0	\$100,000	\$89,320	\$0	\$10,680	\$0
A 1980....MTA PAYROLL TAX	\$198,500	\$0	\$198,500	\$126,818	\$0	\$71,682	\$50,000
A 1981....BOCES ADMINISTRATIVE COSTS	\$810,000	-\$24,900	\$785,100	\$376,004	\$57,316	\$351,780	\$351,780
A 1....TOTAL GENERAL SUPPORT	\$11,842,158	\$1,593,518	\$13,435,676	\$10,561,007	\$1,713,532	\$1,161,136	\$273,811
A 2010....CURRICULUM DEVEL & SUPERVISION	\$620,872	\$12,695	\$633,567	\$533,017	\$106,733	-\$6,184	-\$6,184
A 2020....SUPERVISION-REGULAR SCHOOL	\$4,620,259	\$221,822	\$4,842,081	\$3,869,360	\$865,310	\$107,411	\$0
A 2040....SUPERVISION-SPECIAL SCHOOLS	\$31,557	\$0	\$31,557	\$25,299	\$5,953	\$305	\$305
A 2060....RESEARCH, PLANNING & EVALUAT	\$18,000	\$0	\$18,000	\$795	\$16,655	\$550	\$550
A 2110....TEACHING-REGULAR SCHOOL	\$37,041,431	\$178,655	\$37,220,086	\$25,475,192	\$10,319,112	\$1,425,782	\$900,000
A 2250....PROGRAMS-STUDENTS W/ DISABIL	\$11,614,408	\$267,674	\$11,882,082	\$7,925,820	\$3,403,139	\$553,122	\$100,000
A 2251....CSE SCHOOL YEAR	\$19,000	\$4,054	\$23,054	\$13,205	\$0	\$9,849	\$9,849
A 2252....CSE SUMMER	\$111,000	\$0	\$111,000	\$60,964	\$0	\$50,036	\$25,000
A 2253....CSE SUMMER TA'S	\$40,000	\$14,221	\$54,221	\$54,221	\$0	\$0	\$0
A 2280....OCCUPATIONAL EDUCATION	\$105,000	\$35,000	\$140,000	\$108,595	\$31,406	\$0	\$0
A 2330....TEACHING-SPECIAL SCHOOLS	\$239,500	\$0	\$239,500	\$171,156	\$975	\$67,369	\$25,000
A 2610....SCHOOL LIBRARY & AUDIOVISUAL	\$1,271,268	\$9,567	\$1,280,835	\$921,043	\$339,690	\$20,102	\$15,000
A 2630....COMPUTER ASSISTED INSTRUCTION	\$1,969,051	\$15,942	\$1,984,993	\$1,585,017	\$283,407	\$116,569	\$0
A 2805....ATTENDANCE-REGULAR SCHOOL	\$40,487	\$0	\$40,487	\$32,349	\$7,712	\$426	\$426
A 2810....GUIDANCE-REGULAR SCHOOL	\$2,099,100	\$6,295	\$2,105,395	\$1,567,702	\$486,335	\$51,358	\$20,000
A 2815....HEALTH SERVICES-REGULAR SCHOOL	\$697,544	-\$1,823	\$695,721	\$523,878	\$111,593	\$60,250	\$25,000
A 2820....PSYCHOLOGICAL SRVC-REG SCHOOL	\$972,445	\$0	\$972,445	\$640,730	\$194,715	\$137,000	\$100,000
A 2825....SOCIAL WORK SRVC-REG SCHOOL	\$306,510	-\$110	\$306,400	\$222,800	\$83,600	\$0	\$0
A 2850....CO-CURRICULAR ACTIV-REG SCHL	\$390,449	\$2,775	\$393,224	\$270,454	\$70,275	\$52,495	\$35,000
A 2855....INTERSCHOL ATHLETICS-REG SCHL	\$952,603	\$59,686	\$1,012,289	\$800,967	\$86,960	\$124,363	\$35,000
A 2....TOTAL INSTRUCTION	\$63,160,484	\$826,452	\$63,986,936	\$44,802,564	\$16,413,568	\$2,770,804	\$1,284,946

ACCOUNT GROUPING	ORIGINAL BUDGET	ADJUSTMENTS	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	AVAILABLE	PROJECTED FUND BALANCE
A 5510.....DISTRICT TRANSPORTATION	\$567,523	\$85,000	\$652,523	\$596,664	\$35,052	\$20,808	-\$25,000
A 5540.....CONTRACT TRANSPORTATION	\$5,565,310	\$23,520	\$5,588,830	\$4,444,642	\$1,109,998	\$34,190	\$25,000
A 5.....TOTAL TRANSPORTATION	\$6,132,833	\$108,520	\$6,241,353	\$5,041,305	\$1,145,049	\$54,998	\$0
A 8070.....CENSUS	\$18,977	\$0	\$18,977	\$16,057	\$2,920	\$0	\$0
A 8.....TOTAL OTHER SERVICES	\$18,977	\$0	\$18,977	\$16,057	\$2,920	\$0	\$0
A 9010.....STATE RETIREMENT	\$1,455,000	\$0	\$1,455,000	\$941,402	\$458,598	\$55,000	\$0
A 9020.....TEACHERS' RETIREMENT	\$5,525,000	\$0	\$5,525,000	-\$63,142	\$5,499,865	\$88,277	\$50,000
A 9030.....SOCIAL SECURITY	\$4,325,000	-\$53,556	\$4,271,444	\$2,897,311	\$1,219,216	\$154,917	\$100,000
A 9040.....WORKERS' COMPENSATION	\$302,500	\$0	\$302,500	\$288,049	\$0	\$14,451	\$14,451
A 9045.....LIFE INSURANCE	\$34,000	\$0	\$34,000	\$28,655	\$1,772	\$3,573	\$3,573
A 9050.....UNEMPLOYMENT INSURANCE	\$200,000	\$0	\$200,000	\$94,427	\$105,573	\$0	\$0
A 9055.....DISABILITY INSURANCE	\$22,000	\$0	\$22,000	\$14,703	\$3,089	\$4,208	\$4,208
A 9060.....HOSPITAL, MEDICAL & DENTAL INS	\$11,538,916	-\$454,082	\$11,084,834	\$8,754,226	\$2,036,929	\$293,679	\$150,000
A 9070.....UNION WELFARE BENEFITS	\$821,000	\$25,000	\$846,000	\$623,290	\$164,253	\$58,458	\$50,000
A 9089.....OTHER	\$158,650	\$20	\$158,670	\$23,691	\$84,473	\$50,506	\$20,000
A 9711.....BONDS	\$4,553,375	\$0	\$4,553,375	\$4,553,375	\$0	\$0	\$0
A 9760.....TAN	\$300,000	\$0	\$300,000	\$0	\$125,333	\$174,667	\$174,667
A 9789.....LEASE PURCHASE AGREEMENT	\$798,595	-\$290,000	\$508,595	\$48,835	\$85,342	\$374,418	\$200,000
A 9901.....TRANSFER TO SPECIAL AID	\$160,000	\$0	\$160,000	\$160,000	\$0	\$0	\$0
A 9950.....TRANSFER TO CAPITAL	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0	\$0
A 9.....TOTAL UNDISTRIBUTED	\$30,294,036	-\$772,618	\$29,521,418	\$18,464,822	\$9,784,441	\$1,272,154	\$766,899
TOTAL	\$111,448,488	\$1,755,871	\$113,204,359	\$78,885,755	\$29,059,511	\$5,259,093	\$2,325,656

Note:

1) During April, Distrit spent \$8,147,760.

2) We project a fund balance of \$2,325,656 from expenditure.

CHAPPAQUA CSD - REVENUES AS OF APRIL 30, 2012

May 22, 2012
Encl.# 7.3

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE	PROJECTED FUND BALANCE
A 1001	PROPERTY TAXES/NEW CASTLE	\$84,990,630	(\$1,597)	\$84,989,033	\$83,958,362	\$1,030,671	\$0
A 1002	PROPERTY TAXES/MT. PLEASANT	\$7,597,099	(\$1,549)	\$7,595,550	\$7,597,385	(\$1,835)	\$0
A 1085	STAR AID REVENUE	\$6,356,853	\$3,146	\$6,359,999	\$6,359,999	\$0	\$0
A 1120	SALES TAX REVENUE/COUNTY	\$725,000	\$0	\$725,000	\$574,368	\$150,632	\$15,000
A 1315	CONTINUING EDUCATION TUITION	\$239,500	\$0	\$239,500	\$234,939	\$4,561	(\$4,000)
A 1335	STUDENT CHARGES/MATERIAL FEES	\$0	\$0	\$0	\$13,173	(\$13,173)	\$13,173
A 2389	BORDERLINE PROPERTY TAX	\$110,000	\$0	\$110,000	\$122,315	(\$12,315)	\$12,315
A 2401	INTEREST & EARNINGS	\$250,000	\$0	\$250,000	\$120,437	\$129,563	(\$120,000)
A 2410	RENTAL OF REAL PROPERTY	\$75,000	\$0	\$75,000	\$132,022	(\$57,022)	\$58,000
A 2414	RENTAL OF EQUIPMENT	\$0	\$0	\$0	\$1,192	(\$1,192)	\$1,192
A 2665	SALE OF EQUIPMENT	\$0	\$0	\$0	\$9,799	(\$9,799)	\$9,799
A 2680	INSURANCE RECOVERIES	\$0	\$0	\$0	\$15,264	(\$15,264)	\$15,264
A 2683	SELF INSURANCE RECOVERIES	\$5,000	\$0	\$5,000	\$25,321	(\$20,321)	\$20,321
A 2690	COMPENSATION FOR LOSS/FINES	\$0	\$0	\$0	\$3,370	(\$3,370)	\$3,370
A 2701	REFUND OF PRIOR YEAR - BOCES	\$0	\$0	\$0	\$161,260	(\$161,260)	\$161,260
A 2703	REFUND OF PRIOR YEARS EXPENDITURES	\$90,000	\$0	\$90,000	\$403,096	(\$313,096)	\$313,096
A 2705	GIFTS & DONATIONS	\$0	\$22,342	\$22,342	\$22,342	\$0	\$22,342
A 2730	MTA TAX REIMBURSEMENT	\$198,500	\$0	\$198,500	\$0	\$198,500	(\$50,000)
A 2770	OTHER UNCLASSIFIED REVENUES	\$135,000	\$0	\$135,000	\$60,777	\$74,223	(\$72,000)
A 2770.B	E-RATE BOCES/OTHER	\$0	\$0	\$0	\$22,380	(\$22,380)	\$22,380
A 2770.CA	CULTURAL ARTS	\$0	\$0	\$0	\$1,587	(\$1,587)	\$1,587
A 2775	BLDG & GROUNDS USAGE - NEW CASTLE	\$81,691	\$0	\$81,691	\$0	\$81,691	\$0
A 3101	FOUNDATION AID	\$4,599,971	\$0	\$4,599,971	\$3,330,235	\$1,269,736	(\$1,269,736)
A 3101.E	EXCESS COST AID	\$404,844	\$0	\$404,844	\$1,168,675	(\$763,831)	\$763,831
A 3102	LOTTERY AID	\$60,000	\$0	\$60,000	\$63,255	(\$3,255)	\$3,255
A 3102.V	LOTTERY VLT GRANT	\$200,000	\$0	\$200,000	\$163,733	\$36,267	(\$36,267)
A 3103	BOCES AID	\$742,306	\$0	\$742,306	\$185,577	\$556,730	(\$200,000)
A 3104	TUITION STUDENTS w/DISABILITIES	\$0	\$0	\$0	\$305,170	(\$305,170)	\$305,170
A 3260	TEXTBOOK AID	\$244,650	\$0	\$244,650	\$182,386	\$62,264	\$0
A 3262	SOFTWARE/HARDWARE AID	\$66,613	\$0	\$66,613	\$66,711	(\$98)	\$98
A 3263	LIBRARY MATERIALS AID	\$25,831	\$0	\$25,831	\$25,832	(\$1)	\$1
A 3289	OTHER STATE AID	\$0	\$0	\$0	\$218,246	(\$218,246)	\$218,246
A 4601	MEDICAID ASSISTANCE	\$0	\$0	\$0	\$41,555	(\$41,555)	\$41,555
A 5031	INTERFUND TRANSFERS	\$2,045,820	\$0	\$2,045,820	\$2,045,898	(\$78)	\$78
TOTAL		\$109,244,308	\$22,342	\$109,266,650	\$107,636,658	\$1,629,992	\$249,330

Note:

- 1) During April, District collected \$273,290 in revenue.
- 2) We project a fund balance of \$249,330 from revenue.

May 22, 2012
Encl.# 7.4

Number of Bids Sent: 7



566 North State Road, Briarcliff Manor, NY 10510
Office 914-698-4300 Fax 914-698-0744

Chappaqua Central School District
Attn: Michael Trnik
Purchasing Agent
66 Roaring Brook Road
P.O. Box 21
Chappaqua, New York
10514

RE: Bid #837 Solid Waste Service for Buildings owned by Chappaqua Central School District

April 17, 2012

Dear Michael Trnik,

Please accept this as formal written notification of Suburban Carting accepting your request for extension with effective dates of July 1, 2012 – June 30, 2013 with a 0% increase on service performed.

If you have any further questions, you can contact me at 914-873-8218.

Sincerely,

Nick Orlando
President

EXTRACT MINUTES OF A REGULAR MEETING
OF THE TOWN BOARD
OF THE TOWN OF NEW CASTLE
TUESDAY, MAY 25, 2010

PRESENT: Barbara S. Gerrard, Supervisor
Elise Kessler Mottel, Deputy Supervisor
John V. Buckley, Council Member
Robin Stout, Council Member
Michael B. Wolfensohn, Council Member

Authorization to Approve - Solid Waste Contract for School/Town Owned Buildings

Council Member Wolfensohn moved, seconded by Council Member Mottel to authorize the Town to award the Town portion of the School/Town owned building solid waste contract to Sani-Pro Disposal Service for a period of one (1) year with the option to extend or renew this contract for a period not to exceed two (2) additional one (1) year periods at a price not to exceed the respective annual April 2009 and April 2010 consumer price indices (CPI NY, Northern NJ Area). The annual prices for the new contract are as follows:

Town Owned Buildings- \$8,340
Allen Place Garbage District - \$15,000
Allen Place recycling- \$5,400.
Total- \$28,740.00

This authorization is subject to the approval of counsel.

VOTE

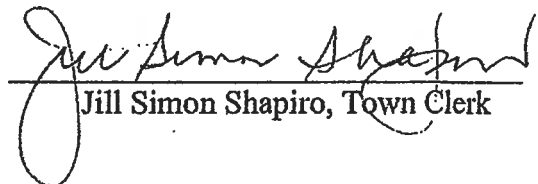
ALL AYES

I, JILL SIMON SHAPIRO, Town Clerk of the Town of New Castle, do hereby certify that the above is a true transcript of the original as adopted by the Town Board at its meeting held on the 25 day of May, 2010.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of the Town of New Castle this 26 day of May, 2010.

S
E

A
L


Jill Simon Shapiro, Town Clerk

WHEREAS, the Board of Education invited sealed proposals for Bid #837: "Solid Waste Services for Buildings Owned by the Chappaqua Central School District and the Town of New Castle" for the date of 05/05/10; and

WHEREAS, two bids were submitted. The bid submitted by AAA Carting and Rubbish Removal, Inc., the lower bidder, was not in compliance with the bid specifications in that they did not submit required documentation which was to be part of their bid submittal. Items are as follows: 1) no statement was included from a Surety Company stating that bond will be furnished if the contract was awarded, 2) operating plans submitted were incomplete, 3) copy of vendor's permit as well as operating permits for facilities receiving refuse, recycling and food composting were not included, and 4) no certificate of insurance from proposers insurance company was included; and

WHEREAS, the higher bidder, Sani-Pro Disposal Services Corp., has complied with such bid specifications;

THEREFORE, be it resolved that the Board determines that the failure of AAA Carting and Rubbish Removal, Inc. to meet the requirements set forth in the bid specifications, as set forth herein, constitutes a material deviation from the bid specification and, therefore rejects such bid; and

BE IT FURTHER RESOLVED, the Board hereby awards the School District portion of the bid in the amount of ~~\$78,480.00~~ for "Solid Waste Services for Buildings Owned by the Chappaqua Central School District and the Town of New Castle" to Sani-Pro Disposal Services Corp., the lowest responsive and responsible bidder; and

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute a contract with Sani-Pro Disposal Services Corp. for the 2010-11 school year, a copy of which is incorporated by reference into the minutes of this meeting.

CHAPPAQUA CENTRAL SCHOOL DISTRICT

FORM OF AGREEMENT

THIS AGREEMENT, made this 15 day of June 2010, by and between the Chappaqua Central School District, New York, (Hereinafter called School District) by Jeffrey Master as President of said ~~Town~~ ^{School District}, and Nicholas Orlando as President of Sani Pro / Suburban Carting (hereinafter called CONTRACTOR)

SCHOOL DISTRICT and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - SCOPE OF WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Solid Waste Services for Buildings Owned by The Chappaqua Central School District and the Town of New Castle.

There are a total of 15 locations requiring refuse service, 7 locations require recycling (Paper) service, 7 locations require recycling (commingled) service and 6 locations requiring food composting service within the Town of New Castle and the Chappaqua Central School District. Size of container and frequency of collection is listed on page 19 "Background History"

ARTICLE 2- TERM

- 2.1 The term of this Contract shall be for a one (1) year period beginning July 1, 2010 and terminating June 30, 2011.
- 2.2 There will be two (2) one year extension options that can be exercised at the sole discretion of the School District and Town Boards. Written notice will be given to the Contractor on or about May 15 of each year. Pricing must remain the same as the initial award.

ARTICLE 3 - CONTRACT PRICE

- 3.1 SCHOOL DISTRICT shall pay CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds subject to additions and deductions as provided in this Form of Agreement, Sections "A" and/or "B" and/or "C" and/or "D". Please note that THE SCHOOL DISTRICT has the option to only award a portion of the contract. THE TOWN may or may not be part of the final contract.
- 3.2 CONTRACTOR's Proposal is attached and made part of this Contract.

ARTICLE 4 – PAYMENT PROCEDURES

- 4.1 CONTRACTOR shall submit monthly vouchers with invoices attached for payment. Invoices must itemize each building serviced and the associated charges therefore.

ARTICLE 5 – CONTRACTOR'S REPRESENTATIONS

CONTRACTOR makes the following representations:

- 5.1 CONTRACTOR has familiarized himself with the nature and extent of the Contract Documents, work, locality, and with all local conditions and Federal, State and local laws, ordinances, rules and regulations that in any manner may effect cost, progress or performance of the Work.
- 5.2 CONTRACTOR has made or caused to be made examinations, investigations and studies of such reports and related data that he deems necessary for the performance of the Work at the Contract Price and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.
- 5.3 CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

ARTICLE 6 – CONTRACT DOCUMENTS

The Contract Documents, which comprise the entire Agreement between SCHOOL DISTRICT and CONTRACTOR, are attached to this Agreement, made a part hereof and consist of the following:

- 6.1 This Agreement (pages 9 to 18 as well required documentation as listed on Form & Exhibits - Checklist).
- 6.2 Performance Bonds
- 6.3 Insurance Forms
- 6.4 Addendum Number _____, if any.
- 6.5 Supplementary Proposal information submitted by CONTRACTOR prior to Award, if any.

- 6.6 Any Modification, including Change Orders, duly delivered after execution of Agreement.
- 6.7 There are no Contract Documents other than those listed above in this ARTICLE 6. The Contract Documents may only be altered, amended or repealed by properly signed agreements.

ARTICLE 7 - FAILURE TO PERFORM

- 7.1 If the CONTRACTOR fails to perform the services herein specified, for a period in excess of five (5) consecutive scheduled working days or fails to operate the system in a satisfactory manner in accordance with this Contract for a similar period, the SCHOOL DISTRICT may move as follows (provided such failure is not due to war, insurrection, riot, or Act of God):
- a) At its option, after written notice to the CONTRACTOR as provided herein, take over and have operated any or all of the CONTRACTOR's equipment used in the performance of this Contract until such matter is resolved and the CONTRACTOR is again able to carry out his operation under this Contract.
 - b) Hire other solid waste service providers as required to provide the necessary basic solid waste services until CONTRACTOR is again able to carry out his operation under this Contract.
 - c) Any and all operating expenses incurred by the SCHOOL DISTRICT in exercising its rights in subdivision a) and b) may be deducted by the SCHOOL DISTRICT from compensation to the CONTRACTOR hereunder. During such period, the liability of the SCHOOL DISTRICT to the CONTRACTOR under subdivision a) above for loss or damage to such equipment so used shall be that of a bailee for hire, ordinary wear and tear being specifically exempt from such liability.
 - d) However, if the CONTRACTOR is unable for any cause to resume performance at the end of twenty (20) calendar days, the SCHOOL DISTRICT shall be free to negotiate with other CONTRACTORS for the operation of said services for the balance of the term of the Contract and thereby terminate CONTRACTOR's right to perform hereunder. Such operations with another CONTRACTOR shall not release the CONTRACTOR herein from his liability to the SCHOOL DISTRICT, including all damages direct, consequential or otherwise, for such breach of this Contract.

ARTICLE 8 - INSURANCE

- 8.1 The CONTRACTOR shall procure and maintain, at his expense, policies of insurance issued by a company or companies satisfactory to the SCHOOL DISTRICT, as follows:

A. Liability Insurance. Contractor shall maintain in effect at all times during the full term of its services under this Agreement and as otherwise required hereunder, insurance coverages with limits not less than those set forth in this Agreement with only insurers authorized and licensed to do business in New York State, the insurer shall have an *A.M. Best rating of A-* (or better) with a financial size category (*FSC*) of

no less than VIII, and be acceptable to the Chappaqua Central School District and under forms of policies satisfactory to the Chappaqua Central School District. None of the requirements contained herein as to types, limits or the Chappaqua Central School District's approval of insurance coverage to be maintained by Contractor is intended to and shall not in any manner limit, qualify or quantify the liabilities and obligations assumed by Contractor under this Agreement or otherwise provided by law. Contractor's insurance deductibles, if any, will be for the account of Contractor.

<u>Type of Coverage</u>		<u>Policy Limits</u>
1. <u>Workers' Compensation</u> <ul style="list-style-type: none"> Workers' Compensation Employers' Liability 		Statutory \$1,000,000
2. <u>Commercial General Liability</u> which shall not exclude the following coverages: Independent Contractors, Products and Completed Operations, Blanket Contractual, Broad Form Property Damage, Personal Injury.		The minimum limits are \$3,000,000 combined single limit, bodily injury and property damage, each occurrence and \$5,000,000 combined single limit, general aggregate.
3. <u>Business Automobile Liability</u> , including coverage for all owned, hired and non-owned vehicles.		The minimum limits are \$5,000,000 combined single limit, Bodily Injury & Property Damage.
4. <u>Excess Liability</u>		The minimum limits are \$3,000,000 each occurrence and \$5,000,000 aggregate.

B. Coverages A.2 and A.4 above shall be maintained for at least three (3) years (or a greater period of time if required in the Agreement) after completion of all services under this Agreement. Contractor's insurance policies listed above shall be endorsed to include the following:

1. A thirty (30) day advance written notice in the event of cancellation, non-renewal or material change of any policy.
2. The Indemnitees will be named as additional insureds (except on Workers' Compensation, and Professional Liability).
3. Cross liability coverage (Commercial General Liability and Business Automobile Liability policies only).
4. To the extent permitted by State Law, Contractor waives all rights to subrogation or similar rights against the Indemnitees.

- C. Each insurance policy shall be written on a primary non-contributory coverage basis, including any self-insured retentions, unless expressly approved by the Chappaqua Central School District, in writing.
- D. Before the commencement of any work under this Agreement, Contractor shall require all insurance companies or their authorized representatives issuing policies of insurance for Contractor to certify, in duplicate, to the Chappaqua Central School District, on a form acceptable to the Chappaqua Central School District, that such policies have been issued and are currently in effect. Certificates of Insurance shall specify the additional insured status mentioned above, as well as the waivers of subrogation and that the insurance is primary. Certified copies of insurance policies procured by Contractor shall be furnished to the Chappaqua Central School District upon the request of the Chappaqua Central School District. Timely renewal Certificates of Insurance, in duplicate, shall be provided to the Chappaqua Central School District as the coverage renews.
- E. Contractor shall require all of its Subcontractors (subject to approval) employed by Contractor under this Agreement to procure and maintain insurance comparable to that described in this Article. Contractor shall be held responsible for any modifications in these insurance requirements as they apply to Subcontractors. Contractor shall maintain Certificates of Insurance from all Subcontractors, enumerating, among other things, the waivers in favor of, and insured status of the Indemnitees, as required herein, and make them available to the Chappaqua Central School District upon request.
- F. NO PAYMENT will be made on this contract without full insurance compliance.

Indemnification Agreement

The following Indemnification Agreement shall be, and is hereby, a provision of the contract and shall be endorsed by appropriate reference to this provision, or attached to, all certificates of insurance.

"To the fullest extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the Chappaqua Central School District, its Board of Education, and the Chappaqua Central School District's successors, assignees, officers, directors, shareholders, employees, representatives and agents (collectively, the "Indemnitees") from and against all claims, damages, losses and expenses, including, but not limited to, reasonable attorneys' fees arising out of, relating to or resulting from the performance of this Agreement, provided that such claim, damage, loss or expense is caused by the acts, errors or omissions or willful misconduct of the Contractor, its Subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. This indemnification by Contractor shall not be limited by the amount or type of payments, compensation, or benefits payable by or for the Contractor under Worker's Compensation Acts, Disability Benefit Acts or other Employee Benefit Acts. The Contractor agrees to indemnify, defend and hold the Chappaqua Central School District harmless from any claim asserted against the Chappaqua Central School District by an employee of Contractor or its Subcontractor with respect to bodily injury, sickness, disease or death."

Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any rule, applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, in connection with (or arising directly or indirectly out of) errors and/or omissions and/or negligent acts by the Contractor, as aforesaid, shall be included in the indemnity hereunder.

The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his sole expense even if such claim is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the Chappaqua Central School District for damages arising out of bodily injury to persons or damage to property caused by or resulting from sole negligence of the Chappaqua Central School District.

BONDS

To guarantee the performance of all services by the agreement, and for the payment of all personnel performing labor in connection with the agreement, the Contractor shall provide to the Chappaqua Central School District a performance bond or irrevocable letter of credit from one or more financial institutions in the total amount of the value of one full year service of the contract.

The proceeds of the performance bond or letter of credit shall be made available to the Chappaqua Central School District and when the Chappaqua Central School District delivers an affidavit that the Contractor has failed to perform any of the services required by the agreement or has failed to make payment for all persons performing labor in connection with this agreement.

Any bond or irrevocable letter of credit shall be with sureties satisfactory to the Chappaqua Central School District. If at any time any of the sureties shall be or become unsatisfactory to the Chappaqua Central School District, the Contractor shall, within ten (10) days written notice from the Chappaqua Central School District, furnish a new and additional bond or irrevocable letter of credit in place of the one having become insufficient with such sureties as shall be satisfactory to the Chappaqua Central School District.

A bond or other sufficient surety will be provided to guarantee the payment of monies held by the Contractor due the Chappaqua Central School. Chappaqua Central School District thereof shall determine the amount.

Before beginning the Work covered by these Specifications, the CONTRACTOR shall submit to the SCHOOL DISTRICT copies of the policies of insurance described in this ARTICLE. The policy or policies shall name the Chappaqua Central School District and the Town of New Castle as additional insured and shall contain a clause that the insurer will not cancel or decrease the insurance coverage without first giving the SCHOOL DISTRICT sixty (60) days notice, in writing. In addition the SCHOOL DISTRICT shall also be notified, in writing, at least sixty, (60) days prior to any expiration of the policy or policies.

ARTICLE 9 – MISCELLANEOUS

9.1 Definitions: Terms used in this Agreement, which are defined in ARTICLE I of the Terms and Conditions, shall have the meanings indicated in the Terms and Conditions.

- 9.2 Assignment: Contractor may not assign all or any portion of this contract. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 9.3 Binding Commitment: SCHOOL DISTRICT and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.4 Laws to Govern: This Contract shall be governed by the laws of the State of New York as to both interpretation and performance. Any legal action must be brought in Westchester County. The CONTRACTOR shall comply with all the applicable provisions of the Public Health Law, the Lien Law, Labor Law, the Worker's Compensation Law, State Unemployment Insurance Law, Federal Social Security Law and any and all rules and regulations promulgated by the Department of Labor and/or the industrial Commissioner of the State of New York, the New York State Department of Environmental Conservation, and any applicable Federal Law, rule or regulation, and all amendments and additions thereto.
- Compliance with Laws: The CONTRACTOR shall conduct operations under this Contract in compliance with all applicable laws.
- 9.6 Illegal Provisions: If any provision of the Contract shall be declared illegal, void, or unenforceable, the other provisions shall not be effected but shall remain in full force and effect.
- 9.7 Permits and Licenses: The CONTRACTOR shall obtain at his own expense all permits and licenses required by law or ordinance and maintain same in full force and effect.

Performance Bond: On or before June 19, 2010 the CONTRACTOR shall furnish to the SCHOOL DISTRICT a Performance Bond and Labor and Material Payment Bond in the form incorporated in the Contract Documents for the faithful performance of this Contract and all obligations arising hereunder in the following penal amounts as they pertain to the three sections of this Contract:

Section "A"- Refuse Collection and Disposal in the amount of the proposed Refuse Annual Grand Total Price (all locations), Dollars per Year (page 42)

Section "B"- Recyclables Collection and Disposal in the amount of the proposed Recycling Annual Grand Total Price (all locations), Dollars per Year (page 44)

Section "C"- Food Composting Collection and Disposal in the amount of the proposed Composting Annual Grand Total Price (all locations), Dollars per Year (page 46)

Proof of Insurance: On or before June 19, 2010 the CONTRACTOR shall submit to the TOWN satisfactory copies of the policies of insurance prescribed in Article 8.

9.10 Damage to Property: CONTRACTOR agrees to repair or pay for any damages to private, public or municipal property caused by performance of this Contract.

Indemnity: The CONTRACTOR shall protect, defend, indemnify, save and hold harmless, and exempt the Town of New Castle and the Chappaqua Central School District, its officers, agents, servants and employees from and against any and all suits, liability suits, actions, legal proceedings, claims, demands, damages, costs, expenses, attorneys' fees, professional fees, losses, penalties, settlements, judgments, charges or other expenses or liabilities of every kind and character, whether just or unjust, arising out of, resulting from or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Contract and/or the performance hereof and/or work done in performance of this Contract, resulting from or relating to injury to persons, damage to property, death, or any actual or alleged violation of any statute, ordinance, administrative order, law, rule or regulation, whether such be the result of the alleged active or passive negligence or culpable conduct of the SCHOOLS/TOWN or CONTRACTOR, its or their officers, agents, servants or employees or any other person. The CONTRACTOR further agrees to investigate, handle, respond to, provide defense for, defend and indemnify any such claims, etc., at its sole cost and expense and agrees to bear all other costs and expenses related thereto. The SCHOOLS/TOWN reserves the right to retain counsel of its choice at its own expense, or in the alternative, approve counsel obtained by the CONTRACTOR at CONTRACTOR's expense.

9.12.1 Books and Records: The CONTRACTOR shall keep records of materials collected and/or disposed of and the charges therefore, and the SCHOOL DISTRICT shall have the right to review those records which, in any way, pertain to the payments due to CONTRACTOR or disposal facility.

9.12.2 Notice: A letter addressed and sent by Certified Mail, Return Receipt Requested, to either party at its business address shown herein shall be sufficient notice whenever required for any purpose in this Contract.

Modification: This Contract constitutes the entire Contract and understanding between the parties hereto, and it shall not be considered modified, altered, changed, or amended in any respect unless in writing and signed by the parties hereto.

Interpretation: It is further understood and agreed by the parties hereto that should any dispute arise respecting the true construction, interpretation or meaning of the Contract Specifications herein, or the measurements for payment thereunder, same shall be referred to and decided by the School & Town Boards and its decision thereon shall be final and conclusive upon the parties thereto.

9.16.1 Bankruptcy: It is agreed that if a petition is filed to adjudge the CONTRACTOR bankrupt, either voluntarily or involuntarily, then this Contract shall terminate effective on the day and at the time the bankruptcy petition is filed, at the option of the SCHOOL DISTRICT.

9.16.2 Discontinued Service: The CONTRACTOR shall discontinue collection service at any location only as set forth in a written notice sent to him by the SCHOOL DISTRICT and for no other

reason. Upon further notification by the SCHOOL DISTRICT, the CONTRACTOR shall resume collection on the next regularly scheduled collection day.

9.16.3 Exclusive Right: The CONTRACTOR shall be the only entity allowed to provide refuse, recyclables, and food composting collection and disposal services for the School District and/or Town owned buildings as prescribed by the limitations of this Contract.

IN WITNESS HEREOF, the parties hereto, have signed these four copies of this Agreement. Two (2) counterparts each have been delivered to THE SCHOOL DISTRICT and CONTRACTOR. All portions of the Contract Documents have been signed or identified by THE SCHOOL DISTRICT and CONTRACTOR.

CHAPPAQUA CENTRAL SCHOOL DISTRICT

By:


Jeffrey Master, Board of Education
President

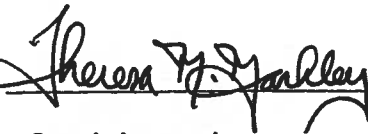
CONTRACTOR:

By:

Suburban Carlonis
Nicholas Carlonis President

CORPORATE SEAL

Attest:



Address for giving notices:

Chappaqua Central School District
66 Roaring Brook Road
Chappaqua, New York 10514

Attest:

Nicole Quallone

Company Address for giving notices:

566 North State Road
Briarcliff Manor, N.Y.
10510

(THE SCHOOL DISTRICT is a public body; attach evidence of authority to sign and resolution or other document authorizing execution of Agreement.)

**NON-COLLUSIVE PROPOSAL CERTIFICATION
CORPORATION**

I, the undersigned, residing at 401 Interlaken Drive Eastchester NY 10709
am President of
SAN-PRO DISPOSAL DATA SUBURBAN CENTERS a SUB CHAPTER S

organized under the laws of the State of New York, having its principal office at,
566 North State Road Tarrytown NY 10590

which is submitting a proposal to the Chappaqua Central School District, on
MAY 5 2010, to the Chappaqua Central School District in response to Bid
837 for Solid Waste Services for Buildings Owned By The Chappaqua Central School District and
The Town of New Castle.

Under penalties of perjury I certify to the following:

3. The Proposal has been independently arrived at without collusion with any other proposer or with any competitor.
- (b) The Proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of Proposals or proposals for the project to any other proposer, competitor or potential competitor.
- I No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit to a Proposal or proposal.
- (d) I have fully informed myself of the accuracy of the statements contained in this certification and affirm the truth thereof.
- (e) That attached is a certified resolution authorizing the execution of this certificate by the signator of the proposal or proposal in behalf of the corporate Proposer.

DATE: 5/5/2010

SIGNED: [Signature]

CHAPPAQUA CENTRAL SCHOOL DISTRICT

Chappaqua, NY 10514

AWARD RENEWAL RECOMMENDATION

School Year 2012/2013

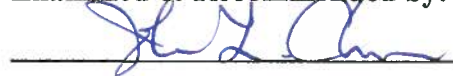
ORIGINAL BID No. 851

BID TITLE:

Construction Labor & Materials: General

Construction

Examined & Recommended by:



John Chow, Assistant Supt. for Business

ORIGINAL BID OPENING DATE: 01/28/11

Award Renewal Recommended to:

Company			Items	Amount
JOE & VUCLANO:				
ITEM 1.: General Construction, Foreman			1	\$60.00 per hour + \$26.01*=\$86.01
ITEM 2.: General Construction, Journeyman			1	\$50.00 per hour + \$26.01*=\$76.01
ITEM 3.: General Construction, Apprentice			1	\$18.94 per hour + \$10.16**=\$29.10
ITEM 4.: General Construction, Laborer			1	\$40.00 per hour + \$26.01*=\$66.01
Material Mark-Up			1	5%
* = Supplemental Benefit amount as per NYS Prevailing Wage				
**= Apprentice Supplemental Benefit as per NYS Prevailing Wage				
			Cost	Average Rate: \$64.28

Number of Bids Received: 4

Number of Bids Sent: 6

Joe and Vulcano Inc.

162 Prospect Ave,
Valhalla NY 10595
Phone (914) 804-7107
Fax (914) 747-2429
NY License # WC-24123-H11
CT License # HIC.0673989
Fully Insured

April 4, 2012

For: Chappaqua Central School District
Attn: Mike Trnik, Purchasing Agent

Re: CCSD Bid #851- Service Contract Renewal

Joe and Vulcano Inc. would like to accept the 1 year contract extension which will be in effect from July 1, 2012 to June 30, 2013 with the 0% increase in hourly rate and material mark up term.

We appreciate the opportunity to continue working together.



John Ciraco
President

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BID # 851
Construction Labor & Material: General Construction

BID PROPOSAL SHEET
Part. III General Construction Work

Hourly rates effective from 07/01/11 to 06/30/12.

ITEM 1.	General Const., Foreman	\$ <u>60.00</u> /per hour.
ITEM 2	General Const., Journeyman	\$ <u>50.00</u> /per hour.
ITEM 3	General Const., Apprentice	\$ <u>18.94</u> /per hour.
ITEM 4	General Laborer	\$ <u>40.00</u> /per hour.
ITEM 5	Materials to be provided at contractor's current pricing plus The following percentage for overhead and profit. <u>5</u> %	

Please note: Please submit a completed prevailing wage provided by New York State with your sealed bid. The schedule is available on the Department of Labor's web site at www.labor.state.ny.us. Please look under PRC #2011000311.

If you have any questions pertaining to the above bid, please call:

Mike Trnik
Purchasing Agent
(914) 238-7213

COMPANY Joe and Vulcano Inc
ADDRESS 160 Bainbridge Ave Thornwood NY 10594
REPRESENTATIVE John Ciraco
SIGNATURE [Signature]
DATE 1-27-2011 TELEPHONE # 914-804-7107

* Proof of current pricing to be provided upon C. C. S. D. request.

CHAPPAQUA CENTRAL SCHOOL DISTRICT

Chappaqua, NY 10514

AWARD RENEWAL RECOMMENDATION

School Year 2012/2013

ORIGINAL BID No. 852

BID TITLE:

Construction Labor & Materials:

Plumbing

Examined & Recommended by:



John Chow, Assistant Supt. for Business

ORIGINAL BID OPENING DATE: 02/03/11

Bid Award Recommended to:

Company			Items	Amount
STEELE'S PLUMBING, INC.:				
ITEM 1.: Plumber, Foreman			1	\$92.50 per hour
ITEM 2.: Plumber, Journeyman			1	\$90.00 per hour
ITEM 3.: Plumber, Apprentice			1	\$45.00 per hour
Material Mark-Up			1	20%
All rates above include supplemental benefit per NYS Prevailing Wage.				
Cost				Average Rate: \$75.83

Number of Bids Received: 2

Number of Bids Sent: 2

March 30, 2012

Chappaqua Central School District

Attn. Mike Trnik

PO Box 21

Chappaqua New York 10514

RECEIVED
APR 04 2012
PURCHASING DEPT.

Mike,

This letter is to inform you that I do wish to extend my contract with the school district at this time. I would like to thank you for your continued business.

Sincerely,



Steele Schussler

Steele's Plumbing Inc

4/4/12
Per in-office visit
from Steele Schussler
from Steele's Plumbing,
all rates for Bid #852
are at a 0% increase

MT

CHAPPAQUA CENTRAL SCHOOL DISTRICT

BID # 852

Construction Labor & Material: Plumbing

BID PROPOSAL FORM SHEET

Hourly rates effective from 07/01/11 to 06/30/12.

ITEM 1.	Plumber, Foreman	\$ <u>92.50</u> /per hour.
ITEM 2	Plumber, Journeyman	\$ <u>90.00</u> /per hour.
ITEM 3	Plumber, Apprentice	\$ <u>45.00</u> /per hour.
ITEM 4	Materials to be provided at contractor's current pricing plus The following percentage for overhead and profit. <u>20</u> %	

Please note: Please submit a completed prevailing wage provided by New York State with your sealed bid. The schedule is available on the Department of Labor's web site at www.labor.state.ny.us. Please look under PRC #2011000499.

If you have any questions pertaining to the above bid, please call:

Mike Trnik
Purchasing Agent
(914) 238-7213

STEELE'S PLUMBING INC.
205 HALYAN ROAD
YORKTOWN HEIGHTS, NY 10598

COMPANY _____

ADDRESS _____

REPRESENTATIVE STEELE SCHUSSLER

SIGNATURE [Signature]

DATE Jan 31 2011 TELEPHONE # 914-245-2852

* Proof of current pricing to be provided upon C. C. S. D. request.

LEHTONEN CONTRACTING CORP.

5 BRICK HILL ROAD P.O. BOX 205
LINCOLNDALE, N.Y. 10540

March 20th, 2012

Chappaqua Central School District
P.O. Box 21
Chappaqua, N.Y. 10514

Dear Mr. Michael Trnik,

Re: CCSD Bid # 861 – Masonry, Sitework & Asphalt Services

Lehtonen Contracting Corp. accepts the contract extension between July 1st, 2012 & June 30th, 2013 with a 0% increase as requested by your letter dating March 7th, 2012.

I would like to thank the school district in choosing us as a vendor and am looking forward to serving your needs in the future. We will always look for alternate ideas and methods to complete the work as requested in a way that will save the school district time and money.

Thank you for business.

Sincerely,



David M. Lehtonen, V.P.

BID #861 - RESOLUTION

WHEREAS, the Board of Education invited sealed proposals for Masonry Site Work & Asphalt Services

WHEREAS, the bid submitted by PCI Industries, the lowest bidder was not in compliance with the bid specifications in that they did not submit the following required paperwork in their bid submission:

- Completed prevailing wage schedule
- Proof of insurance including liability, workers compensation & automobile
- Written proof of certified payroll

WHEREAS, the second lowest bidder Lehtonen Contracting Corp., has complied with such bid specifications;

THEREFORE, be it resolved the Board determines that the failure of PCI Industries to meet the requirements set forth in the bid specifications, as set forth herein, constitutes a material deviation from the bid specification and, therefore rejects such bid; and

BE IT FURTHER RESOLVED, the Board hereby awards the bid for the for Masonry, Site Work & Asphalt Services to Lehtonen Contracting Corp., the lowest responsive and responsible bidder for the following amounts:

WORKERS –	Construction Foreman	: \$38.00 per hour
	Laborer	: \$52.00 per hour

EQUIPMENT & OPERATOR –

Tri-axle Dump Truck	: \$99.00 per hour
1 Yard Backhoe	: \$99.00 per hour
2 -1/2 Yard Rubber Tire Loader	: \$105.00 per hour
1 Yard Excavator	: \$130.00 per hour
Skid Steer	: \$90.00 per hour
Mini Excavator	: \$114.00 per hour
Asphalt Paver	: \$150.00 per hour
Asphalt Roller One-Ton	: \$90.00 per hour
Asphalt Roller Five-Ton	: \$110.00 per hour
Asphalt Roller Ten-Ton	: \$120.00 per hour

Material Mark-Up – 9%;

AWARD –	20% of Construction Foreman Rate	: \$7.60
	60% of Laborer Rate	: \$31.20
	20% of First Three Equipment & Operator Rates added together	: \$60.60

Total of Rate Percentages	\$99.40 and
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BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute a contract with Lehtonen Contracting Corp for the 2011-2012 school year, a copy of which is incorporated by reference into the minutes of this meeting.

CCSD BID #861 - MASONRY, SITE WORK & ASPHALT SERVICES

RATES	LEHTONEN CONTRACTING CORP.	NORTHERN CONSTRUCTION	PCI INDUSTRIES **
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WORKERS

CONSTRUCTION FOREMAN (20% OF AWARD)	\$38.00 PER HOUR	\$20.00 PER HOUR	\$60.00 PER HOUR
LABORER (60 % OF AWARD)	\$52.00 PER HOUR	\$60.00 PER HOUR	\$70.00 PER HOUR

EQUIPMENT & OPERATOR

* TRI-AXLE DUMP TRUCK	\$99.00 PER HOUR	\$115.00 PER HOUR	\$11.25 PER HOUR
* 1 YARD BACK HOE	\$99.00 PER HOUR	\$101.00 PER HOUR	\$11.87 PER HOUR
* 2-1/2 YARD RUBBER TIRE LOADER	\$105.00 PER HOUR	\$105.00 PER HOUR	\$11.87 PER HOUR
1 YARD EXCAVATOR	\$130.00 PER HOUR	\$125.00 PER HOUR	\$11.87 PER HOUR
SKID STEER	\$90.00 PER HOUR	\$90.00 PER HOUR	\$11.87 PER HOUR
MINI EXCAVATOR	\$114.00 PER HOUR	\$115.00 PER HOUR	\$1,200.00 PER HOUR
ASPAHLT PAVER	\$150.00 PER HOUR	\$130.00 PER HOUR	\$1,800.00 PER HOUR
ASPHALT ROLLER ONE-TON	\$90.00 PER HOUR	\$90.00 PER HOUR	\$1,000.00 PER HOUR
ASPHALT ROLLER FIVE-TON	\$110.00 PER HOUR	\$115.00 PER HOUR	\$1,100.00 PER HOUR
ASPHALT ROLLER TEN-TON	\$120.00 PER HOUR	\$115.00 PER HOUR	\$1,100.00 PER HOUR

MARK UP ON MATERIALS	9%	8%	5%
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* = THREE EQUIPMENT & OPERATOR RATES
ADDED TOGETHER (20% OF AWARD)

20 % OF CONSTRUCTION FOREMAN RATE	\$7.60	\$4.00	\$16.00
60% OF LABORER RATE	\$31.20	\$36.00	\$42.00
20 % OF THREE EQUIPMENT & OPERATOR RATES ADDED TOGETHER	\$60.60	\$64.20	\$6.99

TOTAL OF RATE PERCENTAGES	\$99.40	\$104.20	\$64.998 **
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** = LOW BIDDER BEING REJECTED DUE TO MATERIAL DEVIATION AS PER RESOLUTION

CHAPPAQUA CENTRAL SCHOOL DISTRICT

CHAPPAQUA - NEW YORK

10514

BID MAILINGS

School Year: 2011 - 2012

Number 861

Category:

Masonry, Site Work
+ Asphalt + SRCS

Date:

06/06/11

BID INFORMATION MAILED OUT AS FOLLOWS:

	COMPANY	DATE SENT
1.	Lehtonen Contracting	05/24/11
2.	Gentile Construction	05/24/11
3.	Northern Construction	05/26/11
4.	Luna Construction	05/26/11
5.	BMJ Construction, Inc.	05/26/11
6.	Thalle Industries	05/26/11
7.	Fergozzi Landscaping	5/31/11
8.	Cassese + Sons Corp.	6/02/11
9.	PCI Industries	6/03/11
10.		
11.		
12.		
13.		

Number of Bids Sent:

9

CHAPPAQUA CENTRAL SCHOOL DISTRICT

Chappaqua, NY 10514

BID AWARD RECOMMENDATION

School Year 2012/2013**BID No. 873****BID TITLE:**

Printing/Stationary Services

BID OPENING DATE: 03/30/12

Examined & Recommended by:

John Chow, Assistant Supt. for Business

Bid Award Recommended to:

Company			Items	Amount
A TO Z PRINTING			24	Various
MT. KISCO PRINTING			23	Various
NEWBURGH ENVELOPE COMPANY			10	Various
Total				Various

Number of Bids Received: 3

Number of Bids Sent: 7

CHAPPAQUA CENTRAL SCHOOL DISTRICT
CHAPPAQUA - NEW YORK
10514

BID MAILINGS

School Year: 2012-2013

Number 873

Category: Printing/Stationary Services

Date: 03/31/12

BID INFORMATION MAILED OUT AS FOLLOWS:

	COMPANY	DATE SENT
1.	Mt. Kisco Printing (via e-mail)	03/16/12
2.	A to Z Printing (via e-mail)	03/16/12
3.	Graphi Color Corporation (via e-mail)	03/16/12
4.	Newburgh Envelope Corp. (via e-mail)	03/16/12
5.	Aladdin Printing (via e-mail)	03/16/12
6.	Information Management Systems (via e-mail)	03/16/12
7.	Chase Media Group (via E-mail)	03/21/12
8.		
9.		
10.		
11.		
12.		
13.		

Number of Bids Sent:

7

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
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CATEGORY A - LETTERHEADS AND MEMOS

1) STATIONARY - LETTERHEADS	A TO Z PRINTING, LTD.	\$42.00 PER QTY. OF 500
	A TO Z PRINTING, LTD.	\$66.00 PER QTY. OF 1,000
	A TO Z PRINTING, LTD.	\$89.00 PER QTY. OF 1,500
	A TO Z PRINTING, LTD.	\$106.00 PER QTY. OF 2,000

CATEGORY B - ENVELOPES, WHITE WOVE

2) WHITE WOVE WINDOW - REGULAR	A TO Z PRINTING, LTD.	\$41.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$55.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$78.00 PER QTY. OF 1,500
	A TO Z PRINTING, LTD.	\$94.00 PER QTY. OF 2,000

3) WHITE WOVE WINDOW - BULK MAIL PERMITS INDICIA	A TO Z PRINTING, LTD.	\$41.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$55.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$78.00 PER QTY. OF 1,500
	A TO Z PRINTING, LTD.	\$94.00 PER QTY. OF 2,000

4) WHITE WOVE PLAIN - REGULAR	A TO Z PRINTING, LTD.	\$40.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$52.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$75.00 PER QTY. OF 1,500
	A TO Z PRINTING, LTD.	\$92.00 PER QTY. OF 2,000

5) WHITE WOVE PLAIN - BULK MAIL PERMIT INDICIA	A TO Z PRINTING, LTD.	\$40.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$52.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$75.00 PER QTY. OF 1,500
	A TO Z PRINTING, LTD.	\$92.00 PER QTY. OF 2,000

6) WHITE WOVE PLAIN - BULK MAIL PERMIT W/PRE-PRINTED RESIDENT ADDRESS	NEWBURGH ENVELOPE COMPANY	\$48.22 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$62.62 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$93.93 PER QTY. OF 1,500
	NEWBURGH ENVELOPE COMPANY	\$125.24 PER QTY. OF 2,000

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
7) WHITE WOVE PLAIN - SPECIAL LARGE ENVELOPES	MT. KISCO PRINTING	\$85.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$135.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$185.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$235.00 PER QTY. OF 2,000
8) WHITE WOVE PLAIN - SPECIAL SIZE LARGE ENVELOPE W/BULK MAIL PERMIT INDICIA	MT. KISCO PRINTING	\$85.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$135.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$185.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$235.00 PER QTY. OF 2,000
CATEGORY C - ENVELOPES, BROWN CRAFT		
9) BROWN CRAFT ENVELOPES - OPEN END, REGULAR - 9 1/2" X 12 1/2"	NEWBURGH ENVELOPE COMPANY	\$81.41 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$132.81 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$193.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$243.00 PER QTY. OF 2,000
10) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL- 9 1/2" X 12 1/2"	NEWBURGH ENVELOPE COMPANY	\$114.21 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$165.61 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$248.42 PER QTY. OF 1,500
	NEWBURGH ENVELOPE COMPANY	\$331.02 PER QTY. OF 2,000
11) BROWN CRAFT ENVELOPES - OPEN END, REGULAR 9" X 12"	NEWBURGH ENVELOPE COMPANY	\$76.59 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$123.19 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$184.79 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$235.00 PER QTY. OF 2,000
12) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL - 9" X 12"	NEWBURGH ENVELOPE COMPANY	\$105.79 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$152.39 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$228.59 PER QTY. OF 1,500
	NEWBURGH ENVELOPE COMPANY	\$304.78 PER QTY. OF 2,000

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
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CATEGORY C - ENVELOPES, BROWN CRAFT (CONTINUED)

13) BROWN CRAFT ENVELOPES -OPEN END, REGULAR W/ BULK MAIL PERMIT INDICIA - 9 1/2" X 12 1/2"	NEWBURGH ENVELOPE COMPANY	\$81.41 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$132.81 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$193.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$243.00 PER QTY. OF 2,000

14) BROWN CRAFT ENVELOPES -OPEN END, PEEL N' SEAL WITH BULK MAIL PERMIT INDICIA 9 1/2" X 12 1/2"	NEWBURGH ENVELOPE COMPANY	\$114.21 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$165.61 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$248.42 PER QTY. OF 1,500
	NEWBURGH ENVELOPE COMPANY	\$331.02 PER QTY. OF 2,000

15) BROWN CRAFT ENVELOPES -OPEN END, REGULAR WITH BULK MAIL PERMIT INDICIA 9" X 12"	NEWBURGH ENVELOPE COMPANY	\$76.59 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$123.19 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$184.79 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$235.00 PER QTY. OF 2,000

16) BROWN CRAFT ENVELOPES-OPEN END, PEEL N' SEAL WITH BULK MAIL PERMIT INDICIA 9" X 12"	NEWBURGH ENVELOPE COMPANY	\$105.79 PER QTY. OF 500
	NEWBURGH ENVELOPE COMPANY	\$152.39 PER QTY. OF 1,000
	NEWBURGH ENVELOPE COMPANY	\$228.59 PER QTY. OF 1,500
	NEWBURGH ENVELOPE COMPANY	\$304.78 PER QTY. OF 2,000

CATEGORY D - BUSINESS CARDS - FLAT PRINTING

17) BUSINESS CARDS - REGULAR	A TO Z PRINTING, LTD.	\$29.00 PER BOX OF 500
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AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
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CATEGORY E - DOUGLAS GRAFFLIN, ROARING BROOK
& WESTORCHARD ELEMENTARY SCHOOLS
SPECIAL PRINTING

18) STUDENT HANDBOOKS/DIRECTORIES	MT. KISCO PRINTING	\$271.00 PER 100 BOOKS
19) VISITOR BADGES	NEWBURGH ENVELOPE COMPANY	\$75.91 PER SET OF 500
20) BUS PASSES	MT. KISCO PRINTING	\$105.00 PER SET OF 500 SHEETS
21) EMERGENCY DISMISSAL FORMS	A TO Z PRINTING, LTD.	\$18.50 PER BOX OF 50
22) STUDENT FOLDERS	NO BID PER BOX OF 250	NO BID PER BOX OF 250
23) STUDENT CONFERENCE NOTES	A TO Z PRINTING, LTD.	\$45.00 PER BOX OF 250

CATEGORY F - ROBERT E. BELL/SEVEN BRIDGES
MIDDLE SCHOOLS SPECIAL PRINTING

24) BELL MIDDLE SCHOOL HANDBOOK	A TO Z PRINTING, LTD.	\$142.00 PER 100 BOOKS
25) SEVEN BRIDGES MIDDLE SCHOOL HANDBOOK	MT. KISCO PRINTING	\$127.00 PER 100 BOOKS

CATEGORY G - HORACE GREELEY HIGH SCHOOL
SPECIAL PRINTING

26) HIGH SCHOOL PROFILE	A TO Z PRINTING, LTD.	\$58.00 PER SET OF 750
27) STUDENT DIRECTORY	MT. KISCO PRINTING	\$933.00 PER SET OF 300 BOOKS
28) DECISIONS BOOK (COURSE CATALOGUE)	A TO Z PRINTING, LTD.	\$157.00 PER 100 BOOKS

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
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CATEGORY G - HORACE GREELEY HIGH SCHOOL
SPECIAL PRINTING (CONTINUED)

29) PROGRAMS FOR GRADUATION	A TO Z PRINTING, LTD.	\$464.90 PER BOX OF 2,500
30) GREELEY WORKBOOKS:		
A) 40 TO 50 PAGES	MT. KISCO PRINTING	\$40.00 PER 20 BOOKS
	MT. KISCO PRINTING	\$70.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$97.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$122.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$157.00 PER 100 BOOKS
B) 50 TO 75 PAGES	MT. KISCO PRINTING	\$55.00 PER 20 BOOKS
	A TO Z PRINTING, LTD.	\$98.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$136.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$174.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$212.00 PER 100 BOOKS
C) 75 TO 100 PAGES	MT. KISCO PRINTING	\$70.00 PER 20 BOOKS
	A TO Z PRINTING, LTD.	\$122.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$172.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$222.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$272.00 PER 100 BOOKS
D) 100 TO 125 PAGES	A TO Z PRINTING, LTD.	\$84.00 PER 20 BOOKS
	A TO Z PRINTING, LTD.	\$146.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$208.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$268.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$332.00 PER 100 BOOKS

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
CATEGORY G - HORACE GREELEY HIGH SCHOOL SPECIAL PRINTING (CONTINUED)		
30) GREELEY WORKBOOKS (CONTINUED):		
E) 125 TO 150 PAGES	A TO Z PRINTING, LTD.	\$97.00 PER 20 BOOKS
	A TO Z PRINTING, LTD.	\$152.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$227.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$302.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$377.00 PER 100 BOOKS
F) 150 TO 175 PAGES	A TO Z PRINTING, LTD.	\$109.00 PER 20 BOOKS
	A TO Z PRINTING, LTD.	\$196.00 PER 40 BOOKS
	A TO Z PRINTING, LTD.	\$283.00 PER 60 BOOKS
	A TO Z PRINTING, LTD.	\$370.00 PER 80 BOOKS
	A TO Z PRINTING, LTD.	\$457.00 PER 100 BOOKS
G) 175 TO 225 PAGES	MT. KISCO PRINTING	\$135.00 PER 20 BOOKS
	MT. KISCO PRINTING	\$240.00 PER 40 BOOKS
	MT. KISCO PRINTING	\$345.00 PER 60 BOOKS
	MT. KISCO PRINTING	\$450.00 PER 80 BOOKS
	MT. KISCO PRINTING	\$555.00 PER 100 BOOKS
H) 225 TO 250 PAGES	MT. KISCO PRINTING	\$155.00 PER 20 BOOKS
	MT. KISCO PRINTING	\$260.00 PER 40 BOOKS
	MT. KISCO PRINTING	\$365.00 PER 60 BOOKS
	MT. KISCO PRINTING	\$470.00 PER 80 BOOKS
	MT. KISCO PRINTING	\$575.00 PER 100 BOOKS

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

CATEGORY I - SPECIAL PRINTING OF BOOKLETS,
CALENDARS, ETC.

31) KINDERGARTEN PARENT GUIDE	A TO Z PRINTING, LTD.	\$374.00 PER 500 GUIDES
32) PARENT GUIDE TO ELEMENTARY MATHEMATICS	A TO Z PRINTING, LTD.	\$811.40 PER 2,000 GUIDES
33) HOMEWORK ELEMENTARY GUIDE	A TO Z PRINTING, LTD.	\$139.00 PER 2,000 GUIDES
34) ELEMENTARY SCHOOL'S STATEMENT ON BULLYING	A TO Z PRINTING, LTD.	\$139.00 PER 2,000 GUIDES
35) LINKING HOME AND SCHOOLS	A TO Z PRINTING, LTD.	\$179.00 PER 2,000 GUIDES

ITEM DESCRIPTION	NAME OF VENDOR	DOLLAR AMOUNT/QUANTITY AMOUNT
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CATEGORY I - SPECIAL PRINTING OF BOOKLETS,
CALENDARS, ETC. (CONTINUED)

36) SCHOOL YEAR DISTRICT CALENDAR	MT. KISCO PRINTING	\$625.00 PER QTY. OF 500
	MT. KISCO PRINTING	\$1,250.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$1,875.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$2,501.00 PER QTY. OF 2,000
37) CHAPPAQUA PTA INFORMATIONAL PACKET	MT. KISCO PRINTING	\$710.00 PER QTY. PF 500
	MT. KISCO PRINTING	\$1,420.00 PER QTY. OF 1,000
	MT. KISCO PRINTING	\$2,130.00 PER QTY. OF 1,500
	MT. KISCO PRINTING	\$2,840.00 PER QTY. OF 2,000

AWARD TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

38) NEWS AND VIEWS NEWSLETTER	MT. KISCO PRINTING	\$420.00 PER QTY. OF 4,500 2 PG NWSLTRS
	MT. KISCO PRINTING	\$45.00 PER QTY. OF 500 2 PG NWSLTRS
	MT. KISCO PRINTING	\$670.00 PER QTY. OF 4,500 4 PG NWSLTRS
	MT. KISCO PRINTING	\$90.00 PER QTY. OF 500 4 PG NWSLTRS
	MT. KISCO PRINTING	\$1,350.00 PER QTY. OF 4,500 6 PG NWSLTRS
	MT. KISCO PRINTING	\$120.00 PER QTY. OF 500 6 PG NWSLTRS
	MT. KISCO PRINTING	\$1,390.00 PER QTY. OF 4,500 8 PG NWSLTRS
	MT. KISCO PRINTING	\$140.00 PER QTY. OF 500 8 PG NWSLTRS
	NO BID PER QTY. OF 4,500 10 PG NWSLTRS	NO BID PER QTY. OF 4,500 10 PG NWSLTRS
	NO BID PER QTY. OF 500 10 PG NWSLTRS	NO BID PER QTY. OF 500 10 PG NWSLTRS
	MT. KISCO PRINTING	\$1,825.00 PER QTY. OF 4,500 12 PG NWSLTRS
	MT. KISCO PRINTING	\$210.00 PER QTY. OF 500 12 PG NWSLTRS
39) SCHOOL DISTRICT BUS ROUTE DIRECTORIES	MT. KISCO PRINTING	\$371.00 PER BOX OF 130 COPIES
40) SCHOOL DISTRICT BUS STOP POST CARDS	A TO Z PRINTING, LTD.	\$39.00 PER 500 POST CARDS
	A TO Z PRINTING, LTD.	\$51.00 PER 1,000 POST CARDS
	A TO Z PRINTING, LTD.	\$74.00 PER 1,500 POST CARDS
	A TO Z PRINTING, LTD.	\$94.00 PER 2,000 POST CARDS
41) CONTINUING EDUCATION BROCHURES	MT. KISCO PRINTING	\$3,535.00 PER 18,600 COPIES

TABULATION: BID #873, PRINTING/STANTIONARY SERVICES

	NAME OF VENDOR	NAME OF VENDOR	NAME OF VENDOR
	MT. KISCO PRINTING	A TO Z PRINTING, LTD.	NEWBURGH ENVELOPE COMPANY
ITEM DESCRIPTION			

CATEGORY A - LETTERHEADS AND MEMOS

1) STATIONARY - LETTERHEADS	\$54.00 PER QTY. OF 500	\$42.00 PER QTY. OF 500	\$70.96 PER QTY. OF 500
	\$80.00 PER QTY. OF 1,000	\$66.00 PER QTY. OF 1,000	\$95.64 PER QTY. OF 1,000
	\$106.00 PER QTY. OF 1,500	\$89.00 PER QTY. OF 1,500	\$143.46 PER QTY. OF 1,500
	\$132.00 PER QTY. OF 2,000	\$106.00 PER QTY. OF 2,000	\$191.28 PER QTY. OF 2,000

CATEGORY B - ENVELOPES, WHITE WOVE

2) WHITE WOVE WINDOW - REGULAR	\$45.00 PER QTY. OF 500	\$41.00 PER QTY. OF 500	\$50.82 PER QTY. OF 500
	\$55.00 PER QTY. OF 1,000	\$60.00 PER QTY. OF 1,000	\$64.61 PER QTY. OF 1,000
	\$78.00 PER QTY. OF 1,500	\$78.00 PER QTY. OF 1,500	\$96.92 PER QTY. OF 1,500
	\$102.00 PER QTY. OF 2,000	\$94.00 PER QTY. OF 2,000	\$129.22 PER QTY. OF 2,000

3) WHITE WOVE WINDOW - BULK MAIL PERMITS INDICIA	\$45.00 PER QTY. OF 500	\$41.00 PER QTY. OF 500	\$50.82 PER QTY. OF 500
	\$55.00 PER QTY. OF 1,000	\$60.00 PER QTY. OF 1,000	\$64.61 PER QTY. OF 1,000
	\$78.00 PER QTY. OF 1,500	\$78.00 PER QTY. OF 1,500	\$96.92 PER QTY. OF 1,500
	\$102.00 PER QTY. OF 2,000	\$94.00 PER QTY. OF 2,000	\$129.22 PER QTY. OF 2,000

4) WHITE WOVE PLAIN - REGULAR	\$42.00 PER QTY. OF 500	\$40.00 PER QTY. OF 500	\$48.22 PER QTY. OF 500
	\$52.00 PER QTY. OF 1,000	\$57.00 PER QTY. OF 1,000	\$62.62 PER QTY. OF 1,000
	\$75.00 PER QTY. OF 1,500	\$77.00 PER QTY. OF 1,500	\$93.93 PER QTY. OF 1,500
	\$100.00 PER QTY. OF 2,000	\$92.00 PER QTY. OF 2,000	\$125.24 PER QTY. OF 2,000

5) WHITE WOVE PLAIN - BULK MAIL PERMIT INDICIA	\$42.00 PER QTY. OF 500	\$40.00 PER QTY. OF 500	\$48.22 PER QTY. OF 500
	\$52.00 PER QTY. OF 1,000	\$57.00 PER QTY. OF 1,000	\$62.62 PER QTY. OF 1,000
	\$75.00 PER QTY. OF 1,500	\$77.00 PER QTY. OF 1,500	\$93.93 PER QTY. OF 1,500
	\$100.00 PER QTY. OF 2,000	\$92.00 PER QTY. OF 2,000	\$125.24 PER QTY. OF 2,000

6) WHITE WOVE PLAIN - BULK MAIL PERMIT W/PRE-PRINTED RESIDENT ADDRESS	NO BID PER QTY. OF 500	\$62.00 PER QTY. OF 500	\$48.22 PER QTY. OF 500
	NO BID PER QTY. OF 1,000	\$85.00 PER QTY. OF 1,000	\$62.62 PER QTY. OF 1,000
	NO BID PER QTY. OF 1,500	\$118.00 PER QTY. OF 1,500	\$93.93 PER QTY. OF 1,500
	NO BID PER QTY. OF 2,000	\$151.00 PER QTY. OF 2,000	\$125.24 PER QTY. OF 2,000

7) WHITE WOVE PLAIN - SPECIAL LARGE ENVELOPES	\$85.00 PER QTY. OF 500	\$158.00 PER QTY. OF 500	\$93.59 PER QTY. OF 500
	\$135.00 PER QTY. OF 1,000	\$180.00 PER QTY. OF 1,000	\$147.19 PER QTY. OF 1,000
	\$185.00 PER QTY. OF 1,500	\$270.00 PER QTY. OF 1,500	\$220.79 PER QTY. OF 1,500
	\$235.00 PER QTY. OF 2,000	\$296.00 PER QTY. OF 2,000	\$294.38 PER QTY. OF 2,000

TABULATION: BID #873, PRINTING/STANTIONARY SERVICES

	NAME OF VENDOR	NAME OF VENDOR	NAME OF VENDOR
	MT. KISCO PRINTING	A TO Z PRINTING, LTD.	NEWBURGH ENVELOPE COMPANY
ITEM DESCRIPTION			
8) WHITE WOVE PLAIN - SPECIAL SIZE LARGE ENVELOPE W/BULK MAIL PERMIT INDICIA	\$85.00 PER QTY. OF 500	\$158.00 PER QTY. OF 500	\$93.59 PER QTY. OF 500
	\$135.00 PER QTY. OF 1,000	\$180.00 PER QTY. OF 1,000	\$147.19 PER QTY. OF 1,000
	\$185.00 PER QTY. OF 1,500	\$270.00 PER QTY. OF 1,500	\$220.79 PER QTY. OF 1,500
	\$235.00 PER QTY. OF 2,000	\$296.00 PER QTY. OF 2,000	\$294.38 PER QTY. OF 2,000
CATEGORY C - ENVELOPES, BROWN CRAFT			
9) BROWN CRAFT ENVELOPES - OPEN END, REGULAR - 9 1/2" X 12 1/2"	\$93.00 PER QTY. OF 500	\$155.00 PER QTY. OF 500	\$81.41 PER QTY. OF 500
	\$143.00 PER QTY. OF 1,000	\$174.00 PER QTY. OF 1,000	\$132.81 PER QTY. OF 1,000
	\$193.00 PER QTY. OF 1,500	\$261.00 PER QTY. OF 1,500	\$199.22 PER QTY. OF 1,500
	\$243.00 PER QTY. OF 2,000	\$288.00 PER QTY. OF 2,000	\$265.62 PER QTY. OF 2,000
10) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL - 9 1/2" X 12 1/2"	NO BID PER QTY. OF 500	\$175.50 PER QTY. OF 500	\$114.21 PER QTY. OF 500
	NO BID PER QTY. OF 1,000	\$214.65 PER QTY. OF 1,000	\$165.61 PER QTY. OF 1,000
	NO BID PER QTY. OF 1,500	\$321.97 PER QTY. OF 1,500	\$248.42 PER QTY. OF 1,500
	NO BID PER QTY. OF 2,000	\$451.30 PER QTY. OF 2,000	\$331.02 PER QTY. OF 2,000
11) BROWN CRAFT ENVELOPES - OPEN END, REGULAR 9" X 12"	\$85.00 PER QTY. OF 500	\$143.30 PER QTY. OF 500	\$76.59 PER QTY. OF 500
	\$135.00 PER QTY. OF 1,000	\$161.94 PER QTY. OF 1,000	\$123.19 PER QTY. OF 1,000
	\$185.00 PER QTY. OF 1,500	\$242.91 PER QTY. OF 1,500	\$184.79 PER QTY. OF 1,500
	\$235.00 PER QTY. OF 2,000	\$268.38 PER QTY. OF 2,000	\$246.38 PER QTY. OF 2,000
12) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL - 9" X 12"	NO BID PER QTY. OF 500	\$163.55 PER QTY. OF 500	\$105.79 PER QTY. OF 500
	NO BID PER QTY. OF 1,000	\$202.43 PER QTY. OF 1,000	\$152.39 PER QTY. OF 1,000
	NO BID PER QTY. OF 1,500	\$303.65 PER QTY. OF 1,500	\$228.59 PER QTY. OF 1,500
	NO BID PER QTY. OF 2,000	\$349.38 PER QTY. OF 2,000	\$304.78 PER QTY. OF 2,000
13) BROWN CRAFT ENVELOPES - OPEN END, REGULAR W/ BULK MAIL PERMIT INDICIA - 9 1/2" X 12 1/2"	\$93.00 PER QTY. OF 500	\$155.00 PER QTY. OF 500	\$81.41 PER QTY. OF 500
	\$143.00 PER QTY. OF 1,000	\$174.00 PER QTY. OF 1,000	\$132.81 PER QTY. OF 1,000
	\$193.00 PER QTY. OF 1,500	\$261.00 PER QTY. OF 1,500	\$199.22 PER QTY. OF 1,500
	\$243.00 PER QTY. OF 2,000	\$288.00 PER QTY. OF 2,000	\$265.62 PER QTY. OF 2,000
14) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL WITH BULK MAIL PERMIT INDICIA 9 1/2" X 12 1/2"	NO BID PER QTY. OF 500	\$175.50 PER QTY. OF 500	\$114.21 PER QTY. OF 500
	NO BID PER QTY. OF 1,000	\$214.65 PER QTY. OF 1,000	\$165.61 PER QTY. OF 1,000
	NO BID PER QTY. OF 1,500	\$321.97 PER QTY. OF 1,500	\$248.42 PER QTY. OF 1,500
	NO BID PER QTY. OF 2,000	\$451.30 PER QTY. OF 2,000	\$331.02 PER QTY. OF 2,000
15) BROWN CRAFT ENVELOPES - OPEN END, REGULAR WITH BULK MAIL PERMIT INDICIA 9" X 12"	\$85.00 PER QTY. OF 500	\$143.30 PER QTY. OF 500	\$76.59 PER QTY. OF 500
	\$135.00 PER QTY. OF 1,000	\$161.94 PER QTY. OF 1,000	\$123.19 PER QTY. OF 1,000
	\$185.00 PER QTY. OF 1,500	\$242.91 PER QTY. OF 1,500	\$184.79 PER QTY. OF 1,500
	\$235.00 PER QTY. OF 2,000	\$268.38 PER QTY. OF 2,000	\$246.38 PER QTY. OF 2,000
16) BROWN CRAFT ENVELOPES - OPEN END, PEEL N' SEAL WITH BULK MAIL PERMIT INDICIA 9" X 12"	NO BID PER QTY. OF 500	\$163.55 PER QTY. OF 500	\$105.79 PER QTY. OF 500
	NO BID PER QTY. OF 1,000	\$202.43 PER QTY. OF 1,000	\$152.39 PER QTY. OF 1,000
	NO BID PER QTY. OF 1,500	\$303.65 PER QTY. OF 1,500	\$228.59 PER QTY. OF 1,500
	NO BID PER QTY. OF 2,000	\$349.38 PER QTY. OF 2,000	\$304.78 PER QTY. OF 2,000
CATEGORY D - BUSINESS CARDS - FLAT PRINTING			
17) BUSINESS CARDS - REGULAR	NO BID PER BOX OF 500	\$29.00 PER BOX OF 500	\$36.80 PER BOX OF 500

TABULATION: BID #873, PRINTING/STANTIONARY SERVICES

ITEM DESCRIPTION	NAME OF VENDOR	NAME OF VENDOR	NAME OF VENDOR
CATEGORY E - DOUGLAS GRAFFLIN, ROARING BROOK & WESTORCHARD ELEMENTARY SCHOOLS SPECIAL PRINTING	MT. KISCO PRINTING	A TO Z PRINTING, LTD.	NEWBURGH ENVELOPE COMPANY
18) STUDENT HANDBOOKS/DIRECTORIES	\$271.00 PER 100 BOOKS	\$314.00 PER 100 BOOKS	\$650.00 PER 100 BOOKS
19) VISITOR BADGES	NO BID PER SET OF 500	\$76.00 PER SET OF 500	\$75.91 PER SET OF 500
20) BUS PASSES	\$105.00 PER SET OF 500 SHEETS (6 PASSES PER SHEET)	\$198.33 PER SET OF 500 SHEETS (6 PASSES PER SHEET)	\$259.00 PER SET OF 500 SHEETS (6 PASSES PER SHEET)
21) EMERGENCY DISMISSAL FORMS	NO BID PER BOX OF 50	\$18.50 PER BOX OF 50	\$74.00 EMERGENCY DISMISSAL FORMS
22) STUDENT FOLDERS	NO BID PER BOX OF 250	NO BID PER BOX OF 250	NO BID PER BOX OF 250
23) STUDENT CONFERENCE NOTES	NO BID PER BOX OF 250	\$45.00 PER BOX OF 250	\$91.50 PER BOX OF 250
CATEGORY F - ROBERT E. BELL/SEVEN BRIDGES MIDDLE SCHOOLS SPECIAL PRINTING			
24) BELL MIDDLE SCHOOL HANDBOOK	\$145.00 PER 100 BOOKS	\$142.00 PER 100 BOOKS	\$400.00 PER 100 BOOKS
25) SEVEN BRIDGES MIDDLE SCHOOL HANDBOOK	\$127.00 PER 100 BOOKS	\$153.18 PER 100 BOOKS	\$380.00 PER 100 BOOKS
CATEGORY G - HORACE GREELEY HIGH SCHOOL SPECIAL PRINTING			
26) HIGH SCHOOL PROFILE	\$240.00 PER SET OF 750	\$58.00 PER SET OF 750	\$330.00 PER SET OF 750
27) STUDENT DIRECTORY	\$933.00 PER SET OF 300 BOOKS	\$991.38 PER 300 BOOKS	\$2,250.00 PER 300 BOOKS
28) DECISIONS BOOK (COURSE CATALOGUE)	\$202.00 PER 100 BOOKS	\$157.00 PER 100 BOOKS	NO BID PER 100 BOOKS
29) PROGRAMS FOR GRADUATION	\$703.00 PER BOX OF 2,500	\$464.90 PER BOX OF 2,500	NO BID PER BOX OF 2,500
30) GREELEY WORKBOOKS:			
A) 40 TO 50 PAGES	\$40.00 PER 20 BOOKS	\$41.00 PER 20 BOOKS	\$69.60 PER 20 BOOKS
	\$70.00 PER 40 BOOKS	\$72.00 PER 40 BOOKS	\$139.20 PER 40 BOOKS
	\$100.00 PER 60 BOOKS	\$97.00 PER 60 BOOKS	\$208.80 PER 60 BOOKS
	\$130.00 PER 80 BOOKS	\$122.00 PER 80 BOOKS	\$278.40 PER 80 BOOKS
	\$160.00 PER 100 BOOKS	\$157.00 PER 100 BOOKS	\$348.00 PER 100 BOOKS
B) 50 TO 75 PAGES	\$55.00 PER 20 BOOKS	\$56.00 PER 20 BOOKS	\$150.00 PER 20 BOOKS
	\$100.00 PER 40 BOOKS	\$98.00 PER 40 BOOKS	\$300.00 PER 40 BOOKS
	\$145.00 PER 60 BOOKS	\$136.00 PER 60 BOOKS	\$450.00 PER 60 BOOKS
	\$190.00 PER 80 BOOKS	\$174.00 PER 80 BOOKS	\$600.00 PER 80 BOOKS
	\$235.00 PER 100 BOOKS	\$212.00 PER 100 BOOKS	\$750.00 PER 100 BOOKS

TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

	NAME OF VENDOR	NAME OF VENDOR	NAME OF VENDOR
ITEM DESCRIPTION	MT. KISCO PRINTING	A TO Z PRINTING, LTD.	NEWBURGH ENVELOPE COMPANY
30) GREELEY WORKBOOKS (CONTINUED):			
C) 75 TO 100 PAGES	\$70.00 PER 20 BOOKS	\$72.00 PER 20 BOOKS	\$209.60 PER 20 BOOKS
	\$130.00 PER 40 BOOKS	\$122.00 PER 40 BOOKS	\$419.20 PER 40 BOOKS
	\$190.00 PER 60 BOOKS	\$172.00 PER 60 BOOKS	\$628.80 PER 60 BOOKS
	\$250.00 PER 80 BOOKS	\$222.00 PER 80 BOOKS	\$838.40 PER 80 BOOKS
	\$310.00 PER 100 BOOKS	\$272.00 PER 100 BOOKS	\$1,048.00 PER 100 BOOKS
D) 100 TO 125 PAGES	\$85.00 PER 20 BOOKS	\$84.00 PER 20 BOOKS	\$259.60 PER 20 BOOKS
	\$160.00 PER 40 BOOKS	\$146.00 PER 40 BOOKS	\$519.20 PER 40 BOOKS
	\$235.00 PER 60 BOOKS	\$208.00 PER 60 BOOKS	\$778.80 PER 60 BOOKS
	\$310.00 PER 80 BOOKS	\$268.00 PER 80 BOOKS	\$1,038.00 PER 80 BOOKS
	\$385.00 PER 100 BOOKS	\$332.00 PER 100 BOOKS	\$1,298.00 PER 100 BOOKS
E) 125 TO 150 PAGES	\$100.00 PER 20 BOOKS	\$97.00 PER 20 BOOKS	\$309.60 PER 20 BOOKS
	\$190.00 PER 40 BOOKS	\$152.00 PER 40 BOOKS	\$619.20 PER 40 BOOKS
	\$280.00 PER 60 BOOKS	\$227.00 PER 60 BOOKS	\$928.80 PER 60 BOOKS
	\$370.00 PER 80 BOOKS	\$302.00 PER 80 BOOKS	\$1,238.40 PER 80 BOOKS
	\$460.00 PER 100 BOOKS	\$377.00 PER 100 BOOKS	\$1,548.00 PER 100 BOOKS
F) 150 TO 175 PAGES	\$115.00 PER 20 BOOKS	\$109.00 PER 20 BOOKS	\$359.60 PER 20 BOOKS
	\$220.00 PER 40 BOOKS	\$196.00 PER 40 BOOKS	\$719.20 PER 40 BOOKS
	\$325.00 PER 60 BOOKS	\$283.00 PER 60 BOOKS	\$1,078.80 PER 60 BOOKS
	\$430.00 PER 80 BOOKS	\$370.00 PER 80 BOOKS	\$1,438.40 PER 80 BOOKS
	\$535.00 PER 100 BOOKS	\$457.00 PER 100 BOOKS	\$1,798.00 PER 100 BOOKS
G) 175 TO 225 PAGES	\$135.00 PER 20 BOOKS	\$150.93 PER 20 BOOKS	\$459.60 PER 20 BOOKS
	\$240.00 PER 40 BOOKS	\$295.32 PER 40 BOOKS	\$919.20 PER 40 BOOKS
	\$345.00 PER 60 BOOKS	\$440.98 PER 60 BOOKS	\$1,378.80 PER 60 BOOKS
	\$450.00 PER 80 BOOKS	\$588.64 PER 80 BOOKS	\$1,838.40 PER 80 BOOKS
	\$555.00 PER 100 BOOKS	\$737.29 PER 100 BOOKS	\$2,298.00 PER 100 BOOKS
H) 225 TO 250 PAGES	\$155.00 PER 20 BOOKS	\$168.46 PER 20 BOOKS	\$509.60 PER 20 BOOKS
	\$260.00 PER 40 BOOKS	\$325.51 PER 40 BOOKS	\$1,019.20 PER 40 BOOKS
	\$365.00 PER 60 BOOKS	\$487.77 PER 60 BOOKS	\$1,528.80 PER 60 BOOKS
	\$470.00 PER 80 BOOKS	\$649.02 PER 80 BOOKS	\$2,038.40 PER 80 BOOKS
	\$575.00 PER 100 BOOKS	\$810.28 PER 100 BOOKS	\$2,548.00 PER 100 BOOKS

CATEGORY I - SPECIAL PRINTING OF BOOKLETS,
CALENDARS, ETC.

31) KINDERGARTEN PARENT GUIDE	\$490.00 PER 500 GUIDES	\$374.00 PER 500 GUIDES	\$1,390.00 PER 500 GUIDES
32) PARENT GUIDE TO ELEMENTARY MATHEMATICS	\$1,100.00 PER 2,000 GUIDES	\$811.40 PER 2,000 GUIDES	\$5,760.00 PER 2,000 GUIDES
33) HOMEWORK ELEMENTARY GUIDE	\$190.00 PER 2,000 GUIDES	\$139.00 PER 2,000 GUIDES	\$280.00 PER 2,000 GUIDES
34) ELEMENTARY SCHOOL'S STATEMENT ON BULLYING	\$210.00 PER 2,000 GUIDES	\$139.00 PER 2,000 GUIDES	\$280.00 PER 2,000 GUIDES
35) LINKING HOME AND SCHOOLS	\$205.00 PER 2,000 GUIDES	\$179.00 PER 2,000 GUIDES	\$340.00 PER 2,000 GUIDES

36) SCHOOL YEAR DISTRICT CALENDAR	\$625.00 PER QTY. OF 500	NO BID PER QTY. OF 500	NO BID PER QTY. OF 500
	\$1,250.00 PER QTY. OF 1,000	NO BID PER QTY. OF 1,000	NO BID PER QTY. OF 1,000
	\$1,875.00 PER QTY. OF 1,500	NO BID PER QTY. OF 1,500	NO BID PER QTY. OF 1,500
	\$2,501.00 PER QTY. OF 2,000	NO BID PER QTY. OF 2,000	NO BID PER QTY. OF 2,000
37) CHAPPAQUA PTA INFORMATIONAL PACKET	\$710.00 PER QTY. PF 500	NO BID PER QTY. OF 500	NO BID PER QTY. OF 500
	\$1,420.00 PER QTY. OF 1,000	NO BID PER QTY. OF 1,000	NO BID PER QTY. OF 1,000
	\$2,130.00 PER QTY. OF 1,500	NO BID PER QTY. OF 1,500	NO BID PER QTY. OF 1,500
	\$2,840.00 PER QTY. OF 2,000	NO BID PER QTY. OF 2,000	NO BID PER QTY. OF 2,000

TABULATION: BID #873, PRINTING/STANTIONARY SERVICES (CONTINUED)

ITEM DESCRIPTION	NAME OF VENDOR	NAME OF VENDOR	NAME OF VENDOR
	MT. KISCO PRINTING	A TO Z PRINTING, LTD.	NEWBURGH ENVELOPE COMPANY
38) NEWS AND VIEWS NEWSLETTER	\$420.00 PER QTY. OF 4,500 2 PG NWSLTRS	NO BID PER QTY. OF 4,500 2 PG NWSLTRS	NO BID PER QTY. OF 4,500 2 PG NWSLTRS
	\$45.00 PER QTY. OF 500 2 PG NWSLTRS	NO BID PER QTY. OF 500 2 PG NWSLTRS	NO BID PER QTY. OF 500 2 PG NWSLTRS
	\$670.00 PER QTY. OF 4,500 4 PG NWSLTRS	NO BID PER QTY. OF 4,500 4 PG NWSLTRS	NO BID PER QTY. OF 4,500 4 PG NWSLTRS
	\$90.00 PER QTY. OF 500 4 PG NWSLTRS	NO BID PER QTY. OF 500 4 PG NWSLTRS	NO BID PER QTY. OF 500 4 PG NWSLTRS
	\$1,350.00 PER QTY. OF 4,500 6 PG NWSLTRS	NO BID PER QTY. OF 4,500 6 PG NWSLTRS	NO BID PER QTY. OF 4,500 6 PG NWSLTRS
	\$120.00 PER QTY. OF 500 6 PG NWSLTRS	NO BID PER QTY. OF 500 6 PG NWSLTRS	NO BID PER QTY. OF 500 6 PG NWSLTRS
	\$1,390.00 PER QTY. OF 4,500 8 PG NWSLTRS	NO BID PER QTY. OF 4,500 8 PG NWSLTRS	NO BID PER QTY. OF 4,500 8 PG NWSLTRS
	\$140.00 PER QTY. OF 500 8 PG NWSLTRS	NO BID PER QTY. OF 500 8 PG NWSLTRS	NO BID PER QTY. OF 500 8 PG NWSLTRS
	NO BID PER QTY. OF 4,500 10 PG NWSLTRS	NO BID PER QTY. OF 4,500 10 PG NWSLTRS	NO BID PER QTY. OF 4,500 10 PG NWSLTRS
	NO BID PER QTY. OF 500 10 PG NWSLTRS	NO BID PER QTY. OF 500 10 PG NWSLTRS	NO BID PER QTY. OF 500 10 PG NWSLTRS
	\$1,825.00 PER QTY. OF 4,500 12 PG NWSLTRS	NO BID PER QTY. OF 4,500 12 PG NWSLTRS	NO BID PER QTY. OF 4,500 12 PG NWSLTRS
	\$210.00 PER QTY. OF 500 12 PG NWSLTRS	NO BID PER QTY. OF 500 12 PG NWSLTRS	NO BID PER QTY. OF 500 12 PG NWSLTRS
39) SCHOOL DISTRICT BUS ROUTE DIRECTORIES	\$371.00 PER BOX OF 130 COPIES	\$546.80 PER BOX OF 130 COPIES	\$892.00 PER BOX OF 130 COPIES
40) SCHOOL DISTRICT BUS STOP POST CARDS	NO BID PER 500 POST CARDS	\$39.00 PER 500 POST CARDS	\$56.00 PER 500 POST CARDS
	NO BID PER 1,000 POST CARDS	\$51.00 PER 1,000 POST CARDS	\$79.00 PER 1,000 POST CARDS
	NO BID PER 1,500 POST CARDS	\$74.00 PER 1,500 POST CARDS	\$118.50 PER 1,500 POST CARDS
	NO BID PER 2,000 POST CARDS	\$94.00 PER 2,000 POST CARDS	\$158.00 PER 2,000 POST CARDS
41) CONTINUING EDUCATION BROCHURES	\$3,535.00 PER 18,600 COPIES	NO BID PER 18,600 COPIES	NO BID PER 18,600 COPIES

May 22, 2012
Encl.# 7.9

School Year 2012/2013Number of Bids Sent: 4

CHAPPAQUA CENTRAL SCHOOL DISTRICT
CHAPPAQUA - NEW YORK
10514

BID OPENING

School Year: 2012-2013

Number 874

Category: HVAC Services-
Preventive Maintenance

Observed by: Mike Tomp
Attn

Date: 05/04/12

SUBMITTED BIDS OPENED AS FOLLOWS:

	COMPANY	ITEMS	AMOUNTS
	<u>Atlantic Westchester, Inc.</u>		<u>\$43,250.00</u>
1.	PART I. LUMP SUM BID PROPOSAL:		
2.	PART II. HOURLY RATES:		
	1. Straight Time (8:30am to 4:30pm)		<u>\$135.00 Per Hour</u>
	2. Premium Time (After 8 Hours or Saturday)		<u>\$202.50 Per Hour</u>
	3. Premium Time (Sundays/Holidays)		<u>\$270.00 Per Hour</u>

BID AWARD RECOMMENDATION:

Number of Bids Received: 1

Number of Bids Sent: 4

CHAPPAQUA CENTRAL SCHOOL DISTRICT
CHAPPAQUA - NEW YORK
10514

BID OPENING

School Year: 12-13

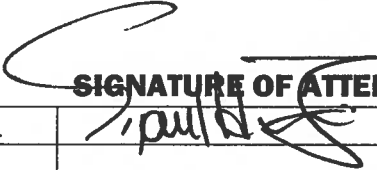
Number 874

Category: HVAC Services
Preventive Maintenance

Analyzed by: Mike Smith
Asst. Dir. 5-4-12

Date: 05/04/12

VENDORS IN ATTENDANCE AS FOLLOWS:

	COMPANY	SIGNATURE OF ATTENDEE
1.	ATLANTIC WESTCHESTER, INC	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

CHAPPAQUA CENTRAL SCHOOL DISTRICT
CHAPPAQUA - NEW YORK
10514

BID MAILINGS

School Year: 2012-2013

Number 874

Category: HVAC Services - Preventive Maintenance

Date: 05/04/12

BID INFORMATION MAILED OUT AS FOLLOWS:

	COMPANY	DATE SENT
1.	Atlantic Westchester	4/24/2012
2.	Arnold Bruzzano/Environmental Control	4/25/2012
3.	Tuttofare	4/25/2012
4.	Joseph Lombardo Plumbing, Heating + Cooling	4/30/2012
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Number of Bids Sent:

4

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
66 ROARING BROOK ROAD
P.O. BOX 21
CHAPPAQUA, NEW YORK 10514**

The Board of Education of the Chappaqua Central School District, hereby invites submission of bids for:

BID # 874

Heating, Ventilating & Air Conditioning Services – Preventive maintenance and Time and material for repairs Contract Period: July 1st, 2012 – June 30th, 2013

SITE VISIT:

A mandatory site visit is required in order to participate in this bid. Visit must be accompanied by an Operations and Maintenance representative in order for the bid to be valid. Please see enclosed site visitation sheet. Visitation sheet must be signed by both the vendor and the School District Operations & Maintenance representative then submitted as part of the sealed bid package. Visit must be scheduled between the hours of 7:00am & 2:00pm Monday through Friday. Please call the School District Operations and Maintenance Department at (914) 238 - 6353 to schedule an appointment. The only exception is if a vendor is able to submit a previously signed visit form.

RESPONSIBILITY:

The contractor shall be held responsible for any damage to property, or for the injury to life or limb due to or caused by his work, or workmen, or the work of his sub-contractors or their men, or which may be caused by the use of improper or unsound materials, which may occur during the progress of this work.

CONTRACTOR'S INSURANCE:

COPIES OF THE CONTRACTOR'S CERTIFICATES OF INSURANCE SHALL BE SUBMITTED TO THE SCHOOL DISTRICT WITH THEIR BID SUBMISSION. CONTRACTOR ACKNOWLEDGES THAT FAILURE TO OBTAIN SUCH INSURANCE ON BEHALF OF CHAPPAQUA CENTRAL SCHOOL DISTRICT CONSTITUTES A MATERIAL BREACH OF CONTRACT AND SUBJECTS IT TO LIABILITY FOR DAMAGE INDEMNIFICATION AND ALL OTHER LEGAL REMEDIES AVAILABLE TO THE DISTRICT.

Contractor must provide thirty (30) days written notice of any cancellation.

General Conditions – Appendix A

INSURANCE:

The contractor shall purchase and maintain the insurances listed herein during the life of the contract. This insurance must be purchased from a New York licensed, A.M. Best Rated "A" or "A+" carrier. The owner, the architect (if applicable), his consultants (if applicable) shall, with the exception of Worker's Compensation and Employers Liability Insurance, be named additional insured.

As part of the bid submission, the contractor and all sub-contractors shall submit to the Owner, a Certificate of Insurance coverage as required by these documents. The standard Accord Form of Certificate of Insurance or insurance carrier certificate will be accepted for Worker's Compensation, employer's liability and statutory State Disability.

All Certificates of Insurance must be signed by a licensed agent or authorized representative of the insurance carrier. A Broker's signature is not acceptable.

The certificate shall be issued to the Owner with a provision that in the event the policies are either cancelled or diminished, at least 30 days prior notice thereof shall be given to the Owner.

The successful bidder or sub-contractor shall not commence work under this contract until the successful bidder has obtained all insurance required under this section and the Owner has approved such insurances. The successful bidder shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence.

Further, Contractor shall require all Sub-contractors to carry similar insurance coverage's and limits of liability as set forth above and adjusted to the nature of the Sub-contractor's operations and submit name to Owner for approval prior to start of any work.

In the event Contractor fails to obtain the required certificates of insurance from Sub-contractors and a claim is made or suffered, the Contractor shall indemnify, defend and hold harmless the Owner, Architect (if applicable), Engineers (if applicable), Consultants (if applicable) and their agents or employees from any and all claims for which the required insurance would have provided coverage. This indemnity obligation is in addition to any other indemnity obligation provided in the contract.

Coverage's whether written on an occurrence or "claims made basis, shall be maintained without interruption from the date of commencement of the work until the date of final payment and termination of any coverage required to be maintained after final payment.

General Conditions – Appendix A

Contractor assumes all responsibility for the safety and keeping of all tools and equipment and any materials and products used to complete or perform the work. The contractor waives all rights against the owner, their employees and agents for any loss or damage to any such tools, equipment or any material or products used to complete or perform the work. The contractor shall require similar waivers in favor of the above named parties from all Subcontractors, agents and employees of any of them.

The insurance required by this Article shall be written for not less than the following, or greater if required by governing laws:

1. General Liability	(Occurrence Form)
\$2,000,000	General Aggregate
1,000,000	Products/Complete Operations
1,000,000	Personal & Adv. Injury
1,000,000	Occurrence
50,000	Fire Damage
5,000	Medical Expense

Coverage to include Broad Form Property Damage, Contractual Liability, Independent Contractors and Personal Injury. No exclusion for XCU or hazards shall be endorsed to the Policy.

2. Auto Liability to cover all vehicles; or owned, hired, leased and non owned vehicles.	
\$1,000,000	Combined Single Limit or
500,000	Bodily Injury (per person)
1,000,000	Bodily Injury (per accident)
500,000	Property Damage
5,000	Medical Payments

3. Excess Liability: Insurance is to cover all stated insurance coverage's listed within this article:

\$10,000,000	Each Occurrence
10,000,000	Aggregate
10,000	Retention (Maximum)

4. Worker's Compensation

Statutory	Part A
Employees Liability	Part B
\$500,000	Each Accident
1,000,000	Disease Policy Limit
500,000	Disease Each Employee

All limits carries in excess of the above amounts must be shown

on the Certificate of Insurance, and all parties listed above must be added as additional insured for all limits so carried.

General Conditions – Appendix A

Coverage's regardless of policy form, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment.

HOLD HARMLESS: The awarded contractor will be required to sign a "Hold Harmless" Agreement with the School District as included on page 9 with this document. Compliance with the foregoing requirement for insurance shall not relieve the Contractor from liability set forth under the Indemnity Agreement.

LAWS, ORDINANCES, CODES, ETC: The contractor shall comply with all laws, codes, rules and regulations of the State, County and City applicable to the work to be performed at the site.

PERMITS: Any and all permits lawfully required to prosecute the work and all approvals of work performed, required by authorities having jurisdiction, shall be obtained by the contractor who shall pay all lawful charges for same.

Workers shall be skilled in the trade in which employed and, where required, shall be licensed to perform the work by the authority having jurisdiction.

All work shall comply with codes, Local, State and National of all authorities having jurisdiction, including but not limited to National Electric Code, Plumbing Codes and OSHA regulations.

LABOR LAWS: Particular attention is directed to the Labor Laws of the State of New York applicable to the employment of labor at the site, which laws form part of this contract. The minimum hourly rate of wages to be paid for labor employed at the site is as determined by the Industrial Commissioner of the State of New York.

SAFETY/OSHA REQUIREMENTS

In order to assure the safety and health of workers, the contractor must provide safety training to all of its employees in accordance with OSHA standards and apply those standards to all work associated with this contract. The contractor must further provide its employees with appropriate personal protective equipment in all operations where there is an exposure to hazardous conditions or when the need warrants the use of such equipment to reduce hazards to the employees. Chappaqua Central School District has the right to request written safety plans from the contractor at any time.

The bidder must have all their employees go through OSHA 10 hour training course. With bid, you must supply the district with proof that each service technician has

completed the OSHA 10 hour training course.

PREVAILING WAGE RATES:

1. There shall be paid each employee engaged in work of the project under this contract, for the trade of occupation listed, not less than the wage rate set forth by New York State.
2. In accordance with the State statutes, any person or corporation that willfully pays, after entering into this contract, less than the established wage schedule, shall be guilty of a misdemeanor and upon conviction shall be punished for such first offense by a fine of five hundred (\$500.00) dollars, or by imprisonment. A second offense carries heavier penalties.
3. Article 8, Section 220 of the Labor Law, as amended, provides among other things, that it shall be the duty of the fiscal officer to make a determination of the schedule of wages paid to all laborers, workmen and mechanics employed on public works projects. The amount for supplements listed on the enclosed schedule does not necessarily include all types of prevailing supplements in the locality, and a future determination of the Industrial Commissioner may require the Contractor to provide additional supplements.
4. The Contractor shall provide statutory benefit for disability benefits, unemployment insurance and social security.
5. **The contractor shall provide the District with certified payrolls with all invoices.**

Employees:

The Contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the job any unfit person or anyone not skilled in the work covered by this contract. Employees are to cooperate with all interested parties in such a manner as not to interfere with or delay in any way the operation of the facility. The consuming of alcoholic beverages within the school building and/or anywhere else on the school property is prohibited.

PERMITS, LAWS AND REGULATIONS:

The Contractor shall comply with all laws, ordinances and rules and regulations which may govern the work as specified in this contract.

The Contractor shall secure and pay for any permits and licenses necessary for the execution of the work.

This agreement is limited. Applicable provisions of the New York State Obligations

Law or other applicable statutes limit this agreement.

REFERENCES:

The contractor shall provide five references with the name of the organization, contact person, and phone number. This information must be provided in on the contractor reference sheet which is located on page 17 of this specification. If the bid submission does not have five references attached, the contractor will be disqualified from the bid process.

SPECIAL CONDITIONS

INTENT: The intent of these documents is to include all labor, materials, appliances and services of every kind necessary for the proper execution of the work. All work will be performed on an "as needed" basis as determined by the district's Director of Facilities or the Purchasing Agent.

TERM OF CONTRACT: **July 1, 2012 through June 30, 2013** with the option to renew this contract for a period not to exceed two (2) additional one (1) year periods at a price not to exceed the respective annual April 2012 and April 2013 consumer price indices (CPI NY, Northern NJ Area).

SECURITY: Sections 20 and 21 of the General Conditions are waived. No security is required.

CONTRACTOR'S RESPONSIBILITY: Bidders, before submitting their bid, shall make a careful examination of the existing and specified area; take such measurements as they deem necessary; make their own estimates of the amount and character of the work to be done and of the difficulties and facilities attending its proper execution; include in their bid such sums as they deem proper and sufficient to cover the cost of every item of labor and materials necessarily involved or that can be reasonably inferred as required, necessary, essential or indispensable for the proper prosecution and completion of the contract, notwithstanding that every item is not specifically mentioned herein, and to cover the cost of the contingency not otherwise herein provided for. No claims for compensation for extra work due to ignorance on the part of the contractor of any existing condition will be considered or allowed.

QUALIFICATIONS: Bidders must include with their proposal, a minimum of five (5) references where the bidder provides similar services to the services described herein. References must include contact names and telephone numbers. Bidders must also demonstrate that the firm or at least one principal in the firm has been providing the necessary services for a minimum of ten (10) years. **Failure to include this information with your bid may result in the bid's rejection.**

Bidder must be a Honeywell Building Control Associate. The bidder must provide proof from Honeywell that they are an active Honeywell Partner. **Failure to include this**

information with your bid may result in the bid's rejection.

At least one employee in the company must be a trained and certified technician to support a webs-ax product.

PREVAILING WAGES: All wages and supplements paid to laborers on this contract shall be in accordance with the New York State Department of Labor Prevailing Wage Schedule, specifically "General Construction Rates" for Westchester County. The schedule is available on the Department of Labor's web site at www.labor.state.ny.us.
PREVAILING WAGE-CONTINUED: Please specifically look under the PRC number for Westchester County.

- HVAC Services: PRC #2012003547

Bidder must show proof of certified payroll by submitting an old certified payroll to this bid. A sample of a weekly payroll from the New York State Dept. of Labor has been enclosed for. In addition, vendor must notarize and sign the enclosed Prevailing Wage Certification form. **Failure to include this information with your bid may result in the bid's rejection.**

The District requires that certified payrolls be submitted with all invoices.

AWARD: The School District endeavor to make an award within Forty-Five (45) days of the date of the bid opening and all bids shall remain firm during that time frame. The school District further reserves the right to make award following this period to any bidder who has not provide written notice to the school District that its bid has been withdrawn.

Award will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the labor, materials, equipment or supplies to be furnished, their conformity with the specifications, the purpose for which required, and the terms of delivery.

The school District reserves the right to reject all bids, to reject any bid in whole or in part to waive technical defects, qualifications, irregularities and omissions if in its judgment the best interests of the School District will be served: and reject bids and to purchase on state or county contract as permitted by law if such items can be obtained on the same terms, conditions, specifications and at lower prices.

If two or more bidders submit identical bids as the price, the decision of the Board to award a contract to one such bidder will be final.

ADDITIONAL TERMS AND CONDITIONS: Please be sure to read the other terms and conditions of this bid shown on the preceding pages. **BE SURE TO SIGN THE ATTACHED "NON-COLLUSIVE / BID PROPOSAL CERTIFICATIONS".**

Note: In order to remain on our bid list, and automatically receive the next bid of this type, you must respond to this bid with either a bid or a written request to stay on our bid list.

The district reserves the right to terminate the agreement at any time for any reason with a 30 day written notice to contractor.

QUALIFICATIONS:

1. Bids will be accepted from reliable Prime Contractors who have the personnel, equipment and facilities (including service and parts departments) to provide all of the services described herein, and who have been engaged in similar service to provide public, private and/or parochial educational facilities and commercial properties in Westchester County or surrounding counties for a minimum of ten (10) years.
2. The successful vendor must be a Full-Service HVAC Contractor who can demonstrate a strong background in the installation, service and maintenance of commercial HVAC systems.
3. Sheet metal output shall be in accordance with the latest Sheet Metal and Air Conditioning Contractors National Association (SMACNA) standards.

SCOPE OF WORK:

1. **Preventive Maintenance Program:** The contractor shall provide a comprehensive preventive maintenance program covering all HVAC and refrigeration equipment.
2. **Inspection and Report on Temperature Control System:** The contractor is required to inspect the automatic temperature control systems and submit a written report of findings to the Director of Facilities, Pole Barn, 438 Bedford Road, Chappaqua, NY 10514. This report will identify any system component that requires repair and/or replacement and a cost to make such repair. The report will be reviewed by the Facilities and Operations Department, with the successful bidder to determine what is required to make all necessary repairs.

CHAPPAQUA CENTRAL SCHOOL DISTRICT

HOLD HARMLESS AGREEMENT

The undersigned hereby agrees to defend, indemnify, and save harmless the Chappaqua Central School District from and against any and all liability, loss, damages, claims for bodily injury and/or property damages, cost and expense, including counsel fees, to the extent permissible by law, that may occur or that may be alleged to have occurred in the course of the performance of this agreement by the contractor, whether such claims shall be made by an employee of the contractor or by a third party. The contractor covenants and agrees that he will pay all costs and expenses arising therefrom and in connection therewith, and if any judgment shall be rendered against the Owner, in any such litigation, the Contractor shall at this own expense satisfy and discharge the same.

By: _____

(Signature of Authorized Representative of Corporation)

Print Name & Title: _____

EUGENE L. HAMMER III
PRESIDENT

Company Name: _____

ATLANTIC WESTCHESTER, INC.

Date: _____

MAY 3, 2012



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/3/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Levitt Furst Associates, Ltd. 1 Executive Boulevard Yonkers NY 10701	CONTACT NAME: PHONE (A/C, No, Ext): 914-457-4200 FAX (A/C, No): 914-457-4220 E-MAIL ADDRESS: cmirko@levittfurst.com PRODUCER CUSTOMER ID #: ATLAN-9														
INSURED Atlantic Westchester Inc. 264 Adams Street Bedford Hills NY 10507	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:Harleysville In</td><td>33235</td></tr><tr><td>INSURER B:First Rehabilitation Co.</td><td>81434</td></tr><tr><td>INSURER C:Worcester Ins.</td><td>647</td></tr><tr><td>INSURER D:The State Insur</td><td>36102</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A:Harleysville In	33235	INSURER B:First Rehabilitation Co.	81434	INSURER C:Worcester Ins.	647	INSURER D:The State Insur	36102	INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 61989376

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	MPA00000053993J	1/31/2012	1/31/2013	EACH OCCURRENCE \$1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100000 MED EXP (Any one person) \$5000 PERSONAL & ADV INJURY \$1000000 GENERAL AGGREGATE \$2000000 PRODUCTS - COM/OP AGG \$2000000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS Comp/Coll-1000	Y		BA00000053992J	1/31/2012	1/31/2013	COMBINED SINGLE LIMIT (Ea accident) \$1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$10000			CMB00000053991J	1/31/2012	1/31/2013	EACH OCCURRENCE \$10000000 AGGREGATE \$10000000 \$ \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		N/A	4682209	6/29/1995	6/29/2013	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$1000000 E.L. DISEASE - EA EMPLOYEE \$1000000 E.L. DISEASE - POLICY LIMIT \$1000000
B	NYS Disability			D246052	1/1/2011	1/1/2013	Statutory

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Chappaqua CSD is an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Chappaqua CSD
PO Box 21
Chappaqua NY 10514

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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