

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Tuesday, May 1, 2012

Horace Greeley High School

Convene meeting at 6:30 p.m., which we anticipate will go into Executive session to discuss negotiations and legal issue with attorneys.

Reconvene public session at 8:15 p.m.

Presentation: Public Hearing on School and Library Budgets for 2012-13
Science Research

1. Information Business Affairs

1.1 President's Report

1.1.1 Legislative Action Report - Mandates

1.2 Superintendent's Report

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

2. Organization

**2.1 First reading: Draft Harassment and Discrimination Prevention and Intervention Policy
(required under Dignity for All Students Act effective July 1, 2012)**

3. Approvals

3.1 Minutes of March 13, 2012

3.2 Minutes of March 20, 2012

4. Recommended Action: Personnel

4.1 Instructional

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an "as needed" basis":

Daniel Boniello,
Anthony Castaneda,
Samantha Grossman, and
Lauren Pinsley.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2011/2012 school year, or earlier at the discretion of the Board of Education":

Nancy Syrop.

Request for Discretionary Leave of Absence:

Mr. Paul Swiatocha, Teaching Assistant, Seven Bridges Middle School, effective March 19, 2012 through June 30, 2012.

Request for Child Care Leave of Absence:

Ms. Amanda McDonough, Teacher of Art, Robert E. Bell Middle School, effective April 30, 2012 through June 30, 2012.

Ms. Hoda Violante, Teacher of Elementary Education, Seven Bridges Middle School, effective May 1, 2012 through June 30, 2012.

Ms. Diana Goldberg, Teacher of Mathematics, Seven Bridges Middle School, effective May 22, 2012 through June 30, 2012.

Appointment: Probationary

Ms. Amy Fishkin, Principal, Roaring Brook Elementary School, effective July 1, 2012, in the tenure area of Elementary School Principal, probationary period ends June 30, 2015.

Appointment: Regular Substitute

Ms. Shannon O'Brien, Regular Substitute Teaching Assistant, Seven Bridges Middle School, effective September 1, 2012 through January 31, 2013 (or earlier at the discretion of the Board of Education).

4.2 Non-instructional

Resignation:

Lorraine Campbell - Teacher Aide at Roaring Brook Elementary School, resigning effective April 1, 2012.

5. Recommended Action: Other

- 5.1 Approve CSE summaries reported to Board on April 27, 2012.
- 5.2 Resolution to approve Health and Welfare Services contract with Greenburgh Central School District #7, for five students, at \$846.37 each, effective September 6, 2011 through June 22, 2012 in the amount of \$4,231.85.
- 5.3 Resolution to approve addendum agreement with Anderson Center for Autism, to pay for occupational evaluation services at the rate of \$300 per evaluation by licensed/certified Occupational Therapist for the 2011-12 school year.
- 5.4 Resolution to approve a gift in the amount of \$1,000 from the Chappaqua PTA on behalf of the Greeley Sr. Class/Committee/Senior Musical to the Greeley Theater Department in support of programs.
- 5.5 Resolution to approve the appointment of Pamela Thornton to the New Castle Community Media Center (NCCMC) Board to complete the term of Laurie Anderson, whose two-year term will end May 31, 2013. (Laurie has resigned her position.)
- 5.6 Resolution to re-appoint Barbara Kornreich to the New Castle Community Media Center (NCCMC) Board to a two-year term June 2012 - May 2014.
- 5.7 Resolution to refund taxes due to qualification for STAR exemption refund, as approved by Westchester County, but recorded in error in tax rolls for tax assessment year 2011-12, in the amount of \$1597.00 to Parcel ID 92.18-2-16.
- 5.8 "BE IT RESOLVED that the Board of Education authorizes the Board President to execute a Release and Settlement Agreement regarding student #600643. A copy of said Agreement shall be incorporated by reference into the minutes of this meeting."

6. Facilities

7. Financials

- 7.1 Claim Auditor Report - February and March 2012
- 7.2 Treasurer's Report - March 31, 2012

- 7.3 Expense Report - March 31, 2012
- 7.4 Revenue Report - March 31, 2012
- 7.5 Bid #838 - Driver's Education - PAS Auto School @ \$435/per student in summer; \$440 per student Fall/Spring

- 8. Notice of Future Meetings -
 - Thursday, May 10, 2012, Board Meeting at Education Center, 7:45 a.m.
 - Tuesday, May 22, 2012, Board Meeting at Horace Greeley High School, 8:15 p.m.
 - Presentation: Teacher Tenure Recognition

- 9. Adjournment

Any person who seeks accommodation based upon disability should contact: District Clerk,
Theresa Markley at 238-7225, at least five days prior to the meeting.
Chappaqua Board of Education
Education Center -- 66 Roaring Brook Road
Chappaqua, NY 10514

Board meetings are public meetings, videotaped and available on the district website.
web: www.chappaqua.k12.ny.us/ccsd
email: board@ccsd.ws

PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING MEETING

DRAFT
4/19/12
Transportation

CHAPPAQUA CENTRAL SCHOOL DISTRICT

Be it resolved by the [Chappaqua Central School District](#) that mandate relief must be addressed by the New York State Legislature as school districts implement the property tax levy limit.

WHEREAS, New York State leads the nation in local property taxes, in large part because New York leads the nation in imposing unfunded state mandates upon our local municipalities and school districts; and

WHEREAS, in response to New York's property tax crisis, the Governor and members of the New York State Legislature enacted legislation imposing a limit on the annual growth of the local school tax levy; and

WHEREAS, New York State school districts are under unprecedented funding shortfalls due to three years of frozen Foundation Aid, last year's \$1.2 billion aid cut, expiration of federal stimulus aid and revenue restrictions under the tax levy limit, which goes into effect for the 2012-13 school year, and

WHEREAS, unfunded and underfunded state mandates continually increase the obligations and expenditures of local public school districts, and a property tax levy limit without significant mandate reform will inescapably lead to drastic cuts in essential local school district programs and services, as well as significant layoffs of school district employees, and in some cases outright insolvency, in New York State school districts; and

WHEREAS, the cumulative impact of satisfying unfunded and underfunded mandates diverts local money from our school district's top priority of student learning,

THEREFORE, BE IT RESOLVED, that we the members of the Board of Education of the [Chappaqua Central School District](#) join fellow school board members in Westchester and Putnam Counties in affirming the obligation of the Governor of the State of New York and the members of the New York State Senate and New York State Assembly, to reform mandates that are unsound, unduly burdensome or costly, and thereby lead to high property taxes in New York.

BE IT FURTHER RESOLVED that, in accordance with Article 24, Executive Law §666, which establishes a Mandate Relief Council, the [Chappaqua Central School District](#) asks, by resolution of its governing body, that the Mandate Relief

Council review the following mandate to determine whether the specific statute, regulation, rule or order of state government is an unfunded mandate or is otherwise unsound, unduly burdensome or costly so as to require that it be eliminated or reformed:

New York Education – Part 3 – § 3635 Transportation

http://law.onecle.com/new-york/education/EDN03635_3635.html

BE IT FURTHER RESOLVED that, with respect to the above-referenced statute, the Chappaqua Central School district asks, by resolution of its governing body, that the Mandate Relief Council reduce the mileage limits for private school out-of-district transportation from 15 miles to 5 miles, which would result in annual savings of approximately \$1.05 Million, thereby offsetting the loss of revenue from consistent yearly reductions of state aid to public schools for transportation costs, and, as noted by the Lower Hudson Council of School Superintendents Recommendations for Mandate Relief dated December 2011, thereby alleviating the burden on our public schools of subsidizing private school transportation that is excessive and that financially benefits private school investors, trustees, and parents who have chosen these as alternatives to their local public school.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the NY State Mandate Relief Council, Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing Westchester and Putnam Counties.

Signature_____ Title_____

Mandate Review Request Form
<http://www.governor.ny.gov/webform/mandatereviewrequestform>

Name of Local Government: Chappaqua Central School District

Select Type of Local Government: Local School District

County: Westchester

Name of Mandate: Transportation

Select Type of Mandate: Statute

Specific Citation for Mandate:

New York Education – Part 3 – § 3635 Transportation

http://law.onecle.com/new-york/education/EDN03635_3635.html

Description of Mandate: Requires public school districts to transport in-district school age children attending private school to such private institutions located up to 15 miles from their homes.

Recommended Change (include draft language, if possible): Reduce the mileage limits for private school out-of-district transportation from 15 miles to 5 miles, thereby alleviating the burden on our public schools of subsidizing private school transportation that is excessive and that financially benefits private institutions, and thereby offsetting the loss of revenue from consistent yearly reductions of state aid to public schools for transportation costs.

Estimated Savings From the Recommended Change: \$1.05 Million annual savings.

Description of the Methodology Used in Estimating Savings: Calculation of cost of each bus route for in-district school age children being transported by the Chappaqua Central School District to a private school within a 15 mile radius of their homes.

Upload Resolution of Local Government Governing Board

Upload any Additional Information

Name

Title

Address

Email Address

Phone Number

CHAPPAQUA CENTRAL SCHOOL DISTRICT

Be it resolved by the [Chappaqua Central School District](#) that mandate relief must be addressed by the New York State Legislature as school districts implement the property tax levy limit.

WHEREAS, New York State leads the nation in local property taxes, in large part because New York leads the nation in imposing unfunded state mandates upon our local municipalities and school districts; and

WHEREAS, in response to New York's property tax crisis, the Governor and members of the New York State Legislature enacted legislation imposing a limit on the annual growth of the local school tax levy; and

WHEREAS, New York State school districts are under unprecedented funding shortfalls due to three years of frozen Foundation Aid, last year's \$1.2 billion aid cut, expiration of federal stimulus aid and revenue restrictions under the tax levy limit, which goes into effect for the 2012-13 school year, and

WHEREAS, unfunded and underfunded state mandates continually increase the obligations and expenditures of local public school districts, and a property tax levy limit without significant mandate reform will inescapably lead to drastic cuts in essential local school district programs and services, as well as significant layoffs of school district employees, and in some cases outright insolvency, in New York State school districts; and

WHEREAS, the cumulative impact of satisfying unfunded and underfunded mandates diverts local money from our school district's top priority of student learning,

THEREFORE, BE IT RESOLVED,

that we the members of the Board of Education of the [Chappaqua Central School District](#) join fellow school board members in Westchester and Putnam Counties in affirming the obligation of the Governor of the State of New York and the members of the New York State Senate and New York State Assembly, to reform mandates that are unsound, unduly burdensome or costly, and thereby lead to high property taxes in New York.

BE IT FURTHER RESOLVED that, in accordance with Article 24, Executive Law §666, which establishes a Mandate Relief Council, the [Chappaqua Central School District](#) asks, by resolution of its governing body, that the Mandate Relief

Council review the following mandate to determine whether the specific statute, regulation, rule or order of state government is an unfunded mandate or is otherwise unsound, unduly burdensome or costly so as to require that it be eliminated or reformed:

New York Education – Article 89 – § 4404 Appeal Procedures for Children With Handicapping Conditions

http://law.onecle.com/new-york/education/EDN04404_4404.html

§4404 of the Education Law, Laws of New York, 2007, Chapter 583

<http://www.p12.nysed.gov/specialed/publications/policy/burdenproof.pdf>

BE IT FURTHER RESOLVED that, the Chappaqua Central School district asks, by resolution of its governing body, that the Mandate Relief Council amend the 2007 above-referenced statute that shifted the burden of proof in impartial hearings on services to children with disabilities to align New York State law with the 2005 US Supreme Court decision, Schaffer v. West, by placing the burden of proof onto the parties challenging a school district's recommendations in such impartial hearings, in so far as such amendment to the law would save the school district numerous hours of unnecessary testing and preparation time and approximately \$100,000 in yearly excess cost calculated on the basis of an immediate positive correlation of approximately \$100,000 increase in settlement fees for the year immediately following such 2007 law and remaining at about the same level to date (settlement costs from 2006 to date: 2006-07: \$68,410; 2007-08: \$65,450; 2008-09: \$164,102; 2009-10: \$108,044; 2010-11: \$150,325; 2011-12 Budgeted: \$150,000; 2012-13 Proposed Budget: \$160,000).

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the NY State Mandate Relief Council, Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing Westchester and Putnam Counties.

Signature_____ Title_____

Mandate Review Request Form
<http://www.governor.ny.gov/webform/mandatereviewrequestform>

Name of Local Government: Chappaqua Central School District

Select Type of Local Government: Local School District

County: Westchester

Name of Mandate: Appeal Procedure for Children With Handicapping Conditions

Select Type of Mandate: Statute

Specific Citation for Mandate:

New York Education – Article 89 - § 4404 Appeal Procedure for Children With Handicapping Conditions.

§ 4404 of the Education Law, Laws of New York, 2007, Chapter 583.

Description of Mandate: Provides that in an impartial due process hearing pursuant to § 4404 of NY Education Law to challenge the recommendation of a school district relating to the provision of services to a student with a disability, the burden of proof is placed on the school district providing special education to the student.

Recommended Change (include draft language, if possible): Align New York State law with the 2005 US Supreme Court decision, Schaffer v. West, by placing the burden of proof onto the parties challenging a school district's recommendations pursuant to § 4404 of NY Education Law.

Estimated Savings From the Recommended Change: \$100,000 annual savings.

Description of the Methodology Used in Estimating Savings: Calculated on the basis of an immediate positive correlation of approximately \$100,000 increase in settlement fees for the year immediately following such 2007 law and remaining at about the same level to date (settlement costs from 2006 to date: 2006-07: \$68,410; 2007-08: \$65,450; 2008-09: \$164,102; 2009-10: \$108,044; 2010-11: \$150,325; 2011-12 Budgeted: \$150,000; 2012-13 Proposed Budget: \$160,000).

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Upload any Additional Information

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Specific Citation for Mandate:

New York Education – Article 89 - § 4404 Appeal Procedure for Children With Handicapping Conditions.

§ 4404 of the Education Law, Laws of New York, 2007, Chapter 583.

Description of Mandate: Provides that in an impartial due process hearing pursuant to § 4404 of NY Education Law to challenge the recommendation of a school district relating to the provision of services to a student with a disability, the burden of proof is placed on the school district providing special education to the student.

Recommended Change (include draft language, if possible): Align New York State law with the 2005 US Supreme Court decision, Schaffer v. West, by placing the burden of proof onto the parties challenging a school district's recommendations pursuant to § 4404 of NY Education Law.

Estimated Savings From the Recommended Change: \$100,000 annual savings.

Description of the Methodology Used in Estimating Savings: Calculated on the basis of an immediate positive correlation of approximately \$100,000 increase in settlement fees for the year immediately following such 2007 law and remaining at about the same level to date (settlement costs from 2006 to date: 2006-07: \$68,410; 2007-08: \$65,450; 2008-09: \$164,102; 2009-10: \$108,044; 2010-11: \$150,325; 2011-12 Budgeted: \$150,000; 2012-13 Proposed Budget: \$160,000).

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CHAPPAQUA CENTRAL SCHOOL DISTRICT

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WHEREAS, in response to New York's property tax crisis, the Governor and members of the New York State Legislature enacted legislation imposing a limit on the annual growth of the local school tax levy; and

WHEREAS, New York State school districts are under unprecedented funding shortfalls due to three years of frozen Foundation Aid, last year's \$1.2 billion aid cut, expiration of federal stimulus aid and revenue restrictions under the tax levy limit, which goes into effect for the 2012-13 school year, and

WHEREAS, unfunded and underfunded state mandates continually increase the obligations and expenditures of local public school districts, and a property tax levy limit without significant mandate reform will inescapably lead to drastic cuts in essential local school district programs and services, as well as significant layoffs of school district employees, and in some cases outright insolvency, in New York State school districts; and

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BE IT FURTHER RESOLVED that, in accordance with Article 24, Executive Law §666, which establishes a Mandate Relief Council, the [Chappaqua Central School District](#) asks, by resolution of its governing body, that the Mandate Relief Council review the following mandate to determine whether the specific statute,

regulation, rule or order of state government is an unfunded mandate or is otherwise unsound, unduly burdensome or costly so as to require that it be eliminated or reformed:

**Triborough Amendment to the Taylor Law
Section 209-a(1)(e) of the Civil Service Law**

BE IT FURTHER RESOLVED that, with respect to the above-referenced statute, the Chappaqua Central School district asks, by resolution of its governing body, that the Mandate Relief Council reform the Triborough Amendment to the Taylor Law by freezing automatic step increases in salary upon the expiration of public employee contracts, thereby preventing automatic and uncontrollable annual increases of approximately \$1.265 Million to the Chappaqua Central School District budget expenses, and thereby adhering to the original intent of the Triborough Doctrine to maintain the status quo for fair and meaningful collective bargaining.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the NY State Mandate Relief Council, Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing Westchester and Putnam Counties.

Signature_____ Title_____

Mandate Review Request Form
<http://www.governor.ny.gov/webform/mandatereviewrequestform>

Name of Local Government: Chappaqua Central School District

Select Type of Local Government: Local School District

County: Westchester

Name of Mandate: Triborough Amendment to the Taylor Law

Select Type of Mandate: Statute

Specific Citation for Mandate: Section 209-a(1)(e) of the Civil Service Law

Description of Mandate: Provides that upon the expiration of a collective bargaining contract, public employers must maintain all provisions of public employee contracts in effect, including automatic annual salary increases in the form of increased "step" payments.

Recommended Change (include draft language, if possible): Reform the Triborough Amendment to the Taylor Law by freezing automatic step increases in salary upon the expiration of public employee contracts, thereby preventing automatic and uncontrollable increases to school district budget expenses, and thereby adhering to the original intent of the Triborough Doctrine to maintain the status quo for fair and meaningful collective bargaining.

Estimated Savings From the Recommended Change: \$1.265 Million annual savings.

Description of the Methodology Used in Estimating Savings: Product of the total salaries from all bargaining units multiplied by the average percentage of annual step increases.

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Upload any Additional Information

Name

Title

Address

Email Address

Phone Number

WESTCHESTER-PUTNAM SCHOOL BOARDS ASSOCIATION

Directions: Replace WPSBA header with your school district letterhead, insert your district name, the mandate information and the requisite signatures. The Board should approve one resolution per mandate- by Statute, each school district can submit up to three mandates to the Mandate Relief Council per year. The Mandate Relief Council also requests that "in addition to submitting its resolution, the local government/school district should also complete and submit the Mandate Review Request Form below to aid the Council in its review of the mandate. In completing the form, the local government/school district should provide as much detail as possible on the mandate so that the Council can evaluate whether the mandate is being imposed on the local government/school district in an 'unsound, unduly burdensome or costly manner so as to necessitate that it be eliminated or reformed.' A critical component of this is the estimated savings from the recommended change, which the local government/school district should estimate using reasonable assumptions that are fully described in the form. If there is insufficient space on the form, further documentation may be attached."

Link to Mandate Relief Council page and submittal form:

<http://www.governor.ny.gov/mandatereliefcouncil>

Be it resolved by the _____ School District that mandate relief must be addressed by the New York State Legislature as school districts implement the property tax levy limit.

WHEREAS, New York State leads the nation in local property taxes, in large part because New York leads the nation in imposing unfunded state mandates upon our local municipalities and school districts; and

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WHEREAS, the cumulative impact of satisfying unfunded and underfunded mandates diverts local money from our school district's top priority of student learning,

THEREFORE, BE IT RESOLVED,

that we the members of the Board of Education of the _____ School District join fellow school board members in Westchester and Putnam Counties in affirming the obligation of the Governor of the State of New York and the members of the New York State Senate and New York State Assembly, to reform mandates that are unsound, unduly burdensome or costly, and thereby lead to high property taxes in New York.

BE IT FURTHER RESOLVED that, in accordance with Article 24, Executive Law §666, which establishes a Mandate Relief Council, the _____ School District asks, by resolution of its governing body, that the Mandate Relief Council review the following mandate to determine whether the specific statute, regulation, rule or order of state government is an unfunded mandate or is otherwise unsound, unduly burdensome or costly so as to require that it be eliminated or reformed:

[NOTE: Please list the mandate here, including specific statute, regulation, rule or order of state government.]

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the NY State Mandate Relief Council, Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing Westchester and Putnam Counties.

Signature _____ Title _____
_ Date _____

FIRST READING (DASA)
5/1/12

HARASSMENT AND DISCRIMINATION PREVENTION AND INTERVENTION

The Board of Education is committed to providing a safe and positive teaching and learning environment. The Board recognizes that students' ability to learn and to meet high academic standards, and a school's ability to educate its students, are compromised by incidents of harassment or discrimination. The Board, therefore, condemns and strictly prohibits all forms of harassment and discrimination on school grounds, school buses and at all school-sponsored activities, programs and events, whether on or off school grounds. Behaviors that take place at locations outside the district that materially and substantially disrupt the educational process of the school environment or impinge on the rights of other students are prohibited, and may be subject to disciplinary consequences.

Definition of Harassment and Discrimination

For purposes of this policy, the term harassment shall mean the creation of a hostile environment by conduct, verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety, or to cause or reasonably be expected to cause damage or loss to a student's property. Such conduct, verbal threats, intimidation or abuse shall include bullying behavior in the form of taunting or intimidation that is intentional and repeated in nature and has or would have the effect of interfering with a student's ability to attend school and/or to be educated in a safe, non-hostile environment.

The creation of such hostile environment includes, but is not limited to, all above-described conduct, verbal threats, intimidation or abuse that occurs through the use of technology, such as email messages, instant messages, text messages, blogs, chat rooms, social networking, pagers, cell phones, and gaming systems, including the posting or forwarding of sexually suggestive nude or nearly nude photos through such technology, and has or would have the effect of interfering with a student's ability to attend school and/or to be educated in a safe, non-hostile environment.

For purposes of this policy, the term discrimination shall mean harassment based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity and expression) and sex.

Harassment and Discrimination Prevention Coordinator

The Board shall designate at its annual organizational meeting, a Harassment and Discrimination Prevention Coordinator who shall be trained in accordance with state requirements to successfully implement this policy. Such training shall include human

relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity and expression) and sex.

The Harassment and Discrimination Prevention Coordinator shall be responsible for coordinating and enforcing this policy and regulations in each school building, including but not limited to coordinating:

- The work of the building-level committees;
- Professional development for staff members;
- The complaint process; and
- Management of the Dignity for All Students Act's civility curriculum components.

Training

In order to implement an effective harassment and discrimination prevention and intervention program, the Superintendent, the Harassment and Discrimination Prevention Coordinator and the district Professional Development Team shall incorporate appropriate and required training in the annual professional development plan. Training opportunities will be provided for all staff, including but not limited to bus drivers, cafeteria and hall monitors and all staff who have contact with students. The Superintendent shall ensure that at least one staff member is thoroughly trained in human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex.

Through district-wide professional development and instruction, staff and students will be educated as to the warning signs of harassment and discrimination, as well as to their responsibility to become actively involved in the prevention of harassment and discrimination. The components of a prevention program include:

- Learning about and identifying the early warning signs and precursor behaviors that may lead to harassment and discrimination.
- Establishing clear school wide and classroom rules about harassment and discrimination.
- Training adults in the school to prevent and respond sensitively and consistently to harassment and discrimination.
- Raising parental awareness and involvement in addressing problems.
- Providing instruction in civility, citizenship and character education that emphasizes tolerance and respect for others.

Reporting and Investigation

In order for the district to appropriately address harassment and discrimination in the schools, it is of utmost importance that staff and students report incidents of harassment and discrimination. Students who have been subjected to harassment, bullying behavior or discrimination, parents of those students, or other students who observe such behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided. All complaints will be documented, tracked and handled in accordance with the regulations and procedures

accompanying this policy and other applicable district policy (Equal Opportunity and Nondiscrimination or Sexual Harassment or Code of Conduct) and laws.

There shall be a duty for all school personnel to report any incidents of student-to-student and staff-to-student harassment and discrimination that they observe, or of which they are made aware, to their building principal or other administrator who supervises their employment. Supervisors will refer the information to appropriate district staff for investigation, as designated in regulations.

The results of an investigation will be reported both to the target and the accused in accordance with the regulations. If either of the parties disagrees with the results of the investigation, they can appeal the findings in accordance with regulations.

Disciplinary Consequences/Remediation

While the focus of this policy is on prevention, harassment and discrimination acts may still occur. In these cases, offenders will be given the clear message that their actions are wrong and the behavior must improve. Offenders will receive in-school guidance in making positive choices in their relationships with others. If appropriate, disciplinary action will be taken by the administration in accordance with the district's Code of Conduct, as applicable. If the behavior rises to the level of criminal activity, law enforcement will be contacted. Consequences for committing an act or acts of harassment and discrimination shall be determined on a case-by-case basis in accordance with the district Code of Conduct. The consequences will vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors.

Non-Retaliation

All complainants and those who participate in the initiation or investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

Dissemination, Monitoring, Review and Reporting

This policy, or a plain language summary, shall be published in student registration materials, student, parent and employee handbooks, and posted on the district's website. A harassment and discrimination complaint form will be developed and will be available on the district's website.

Each year, as part of the annual review of the Code of Conduct, this policy will be reviewed to assess its effectiveness and compliance with state and federal law. If changes are needed, revisions will be recommended to the Board for its consideration.

The Superintendent of Schools shall establish regulations to facilitate implementation of this policy.

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: March 13, 2012
Time: 8:15 p.m.
Place: Horace Greeley High School
Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Vicky Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Theresa Markley, District Clerk/Adm. Asst. to Superintendent

Visitors Present: Representatives of the Chappaqua PTA, school PTAs, building administrators, faculty, and other interested citizens.

President Alyson Kiesel convened the public session at 6:30p.m. moved to enter into Executive Session for the purpose of the discussion of the employment history of a particular person or persons. Randall Katchis seconded. The motion passed unanimously. At 8:28pm Jeffrey Mester moved to adjourn the Executive Session. Randall Katchis seconded. The motion passed unanimously.

At 8:35 p.m. Jeffrey Mester moved to reconvene the public session. Vicky Tipp seconded. The motion passed unanimously.

President Kiesel welcomed the community and asked Heidi McCarthy Director of Special Education Services to present her budget.

Presentations:

Special Education - Dr. Heidi McCarthy, Director

Dr. McCarthy reviewed some of the many laws and regulations governing special education students to determine eligibility, the classifications, and recommended programs.

Dr. McCarthy reviewed the make up of the committees and their responsibilities to review evaluations, reports, other data and identify strengths and needs using the 13 classification categories. She went over the statistics and services that are provided to both preschool and regular classes. Classification rates are below state and other school districts. She outlined the in district and out of district programs.

Dr. McCarthy presented the main components of her budget:: staffing, contract services, tuition for students in out-of-district placements and transportation. She noted the reduction in staffing this year: a .6 FTE psychologist at the elementary level; 1 FTE special education teacher; 4.5 FTE

teaching assistant positions. A .4 psychologist position will conduct all evaluations for elementary school.

She explained the line by line of her proposed budget with an increase of 4.07%, and pupil transportation 8.51%.

Technology - Darleen Nicolosi, Director of Technology

The technology budget is composed of three components, instructional technology, data management, and operational infrastructure. Ms. Nicolosi reviewed the computer hardware inventory such as approximately 1700 PCs, laptops, netbooks, tablet laptops, iPads, smart boards, 11 district servers and noted a re-allocation of resources to find more efficient ways of using computers. About 159 Smartboards have been acquired over the years mostly through Chappaqua School Foundation. Technology uses a number of virtual devices to share resources and save money in district infrastructure. She went over the current and proposed leases and noted a tremendous reduction in cost of PC's over the past year. Software usage has been diminishing because of using more web-based programs. The proposed budget is a grand total is \$2,054,803, and represents a decrease of 3.40%

Dr McKay addressed some comments and questions received over the past week regarding the staff cuts, specifically, a reduction from 3.0 to 2.4 for psychologist elementary schools, a social work reduction, due to retirement, from 1.0 to .5FTE, and a technology reduction in the middle school because of the new schedule. She discussed why these reductions were made and the more efficient use of time for the psychologists.

Pres. Kiesel made a statement about the appointment of a coach discussed last week.

"At the March 6, 2012 CCSD Board of Education meeting, a group of parents publicly stated their opposition to the recommendation and approval of the re-appointment of the varsity baseball coach. Both the administration and the Board were well versed on the issues these parents addressed.

As a matter of policy the Board and Administrators cannot and do not comment publicly on personnel matters. We take all legitimate complaints received by the District seriously. All matters of significance are carefully reviewed. Where corrective action is indicated, it is taken. While we take all complaints and accusations seriously, we also believe in the principles of fairness and due process. Know too that the overriding concern of the administration and Board is student safety and the administration and Board would take no action contrary to that concern.

We recognize that a group of student athletes were empowered to stand up and address what they perceived to be a significant problem. We hope and expect that all Chappaqua students learn to self-advocate and stand up for themselves as these students have. We similarly appreciate that parents will aggressively advocate on behalf of their children. We do expect that staff, students and community members act in an appropriate manner. While we may disagree, we respect the right to disagree and respect the individual with whom we disagree. As a community of fair and reasonable people we respect due process.

We are also a community that fosters growth. The district's guiding principal is the academic and social growth of its students. We promote growth and learning for our staff and administrators too. This community measures its members not by the challenges they face, but by how they respond to those challenges. A great deal of time and effort has been spent addressing these concerns, establishing a rigorous process and finding actionable solutions that are consistent with the principles espoused above, with consideration and respect for all involved."

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

There were a number of community members, including students, who offered support for those staff members losing their jobs.

1. Information Business Affairs

1.1 President's Report

1.1.1 Legislative Action Report- continued discussion

Vicky Tipp, liaison to WPSBA Legislative Action Committee, reported that the group has been coordinating a mandate relief effort to address the laws that perform a function, but are not funded. Because they are imposed by Albany, the district has little control over them. She appealed to the departing community members to please stay and listen because it was one way in which they could positively affect the outcome of reducing staff positions and increasing budgets. The information for Mandate Relief will be posted on the website and discussed further at a future meeting.

Randall Katchis and Vicky Tipp also attended a legislative forum with legislators and school board members, and superintendents. About four topics were covered at each table. They noted that legislators seem to be unaware that districts are laying off teachers because many of the legislators live in New York City and don't realize the impact of the tax cap. There was a brief explanation how districts and communities can utilize waivers to reduce impact. The discussion was tabled until we can find out from the business office specific numbers to support specific waivers.

1.2 Superintendent's Report

1.2.1. Dr. McKay reported that we have 132 applicants for Roaring Brook principal. She anticipates bringing back three people with the same interview committee.

Questions and Comments:

2. Organization

2.1 Jeffrey Mester moved to table the Third reading of the Concussion Management Policy. Randall Katchis seconded. The motion passed unanimously.

3. Approvals

4. Recommended Action: Personnel

5. Recommended Action: Other

Jeffrey Mester moved to approve 5.1 - 5.4 Karen Visser seconded. The motion passed unanimously

5.1 Approve CSE summaries reported to the Board on March 9, 2012

5.2 Resolution directing the District Clerk to give Notice of the Annual Public Hearing on the Budget, Annual Meeting, School District Election, Library Election and Vote.

5.3 Approve 2011-12 contract for educational services with Ossining Union Free School District for two students at a rate of \$803.47 per pupil.

5.4 Resolution to approve the Blackboard Renewal Agreement for one year effective, May 17, 2012 in the amount of \$19,700.

6. **Facilities**
Next meeting Wednesday, March 21, 2012.
7. **Financials**
8. President Kiesel gave Notice of Future Meetings -
Tuesday, March 20, 2012, Board meeting/Work session at Horace Greeley High School
Presentation: Operations/Maintenance/Non-instructional/Fund Balance
9. Adjournment
At 11:50 p.m. Jeffrey Mester moved to adjourn the meeting. Randall Katchis seconded. The motion passed unanimously.

Respectfully submitted,

Theresa Markley
District Clerk/Admin. Asst. to Superintendent

Alyson Kiesel
Board President

tm

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Chappaqua, New York

Date: March 20, 2012

Time: 8:15 p.m.

Place: Horace Greeley High School

Present: Board of Education
Alyson Kiesel, President
Jeffrey Mester, Vice President
Randall Katchis
Vicky Tipp
Karen Visser

Staff Members

Present: Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Theresa Markley, District Clerk/Adm. Asst. to Superintendent

Visitors Present: Representatives of the Chappaqua PTA, school PTAs, building administrators, faculty, and other interested citizens.

President Alyson Kiesel convened the public session at 6:30p.m. moved to enter into Executive Session for the purpose of the discussion of the employment history of a particular person or persons. Randall Katchis seconded. The motion passed unanimously. At 8:20pm Jeffrey Mester moved to adjourn the Executive Session. Randall Katchis seconded. The motion passed unanimously.

At 8:25 p.m. Jeffrey Mester moved to reconvene the public session. Vicky Tipp seconded. The motion passed unanimously.

President Kiesel welcomed the community and asked the board to begin with Item 5.4 on the agenda.

- 5.4 Jeffrey Mester offered the resolution to approve Chappaqua School Foundation grants for a variety of projects that serve the students district wide and in individual schools for a total of \$104,044. Karen Visser seconded. The motion passed unanimously.

President Kiesel then introduced Michael Kaufman, President of Chappaqua School Foundation.

President Kaufman thanked the board for approving the 14 grants submitted across all schools and grade levels. He was grateful of the support of the community and thanked the 24 teachers and administrators who researched and proposed all the grants. Reminder that the Spring Benefit is coming up on April 27 at the Trump National Golf Course.

President Kiesel asked Joe Gramando to begin his presentation on the Operations/Maintenance budget.

Presentations:

Operations/Maintenance - Joe Gramando, Director of Facilities

Joe Gramando, Director of Facilities presented his budget, stressing the importance of following the operating standards, the mission and goals remain the same. The five -year plan's goal is to create a healthy and safe environment and become more green. He listed some of their projects and detailed methods of training that helps control costs. Mr. Gramando explained that the Building and Grounds portion of the budget, excluding salaries. Together with Operations and Maintenance, Five Year Plan the budget has been reduced by 0.93% or \$40,000. He stressed the importance of maintenance and noted that every dollar spent on maintenance is a saving of \$4 on expense. There is a staff reduction of 1.0FTE. for 2013, and in the past five years, 8.5 positions have been cut. Jeffrey Mester and Randall Katchis congratulated Joe on the great job that he and his staff do.

Non-instructional/Fund Balance - John Chow, Asst. Superintendent for Business

John Chow presented the General Support, Transportation, Community Service, and Undistributed Expenses portions of the proposed budget. He quickly reviewed the numbers and special items. General Support includes Board expenditures, the Central Administration, the Business Office, Legal Expenses, Personnel, Public Information and special items that includes school association dues, judgements/claims, MTA payroll tax, BOCES services, etc. He expanded on Transportation to explain that although we are not changing the distance for the coming year, but we are changing the number of vans and monitors and the gas price will probably increase which represents a \$146,689 increase or 2.39%. One of the board members noted the excellent service that we receive from Chappaqua Transportation. There were a number of times where a bus driver has gone out of their way to take care of children. Mr. Chow also noted that when students miss the bus, if they are called, they will come and pick up the student. During the snow storm, Seth was out helping to cut down trees.

Mr. Chow reported that Undistributed consists of employee benefits, debt service and interfund transfers. He noted those areas where there are exclusions to the tax cap. Overall, there is a \$441,454 increase or 1.81% increase. Debt Service is a 14.01% decrease in debt service because of pay off.

Fund Balance - He reviewed the use of board approved fund balance for 2010-11 and 2011-12. He proposes to recommend an appropriate \$3MM for 2012-13 sustainability and within tax cap.

Questions and Comments

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

1. Information Business Affairs

1.1 President's Report

1.1.1 Legislative Action Report- for further discussion

Vicky Tipp, liaison to WPSBA Legislative Action Committee, reported that the group has been coordinating a mandate relief effort to address the laws that perform a function, but are not funded.

1.2 Superintendent's Report

1.2.1. Dr. McKay reported good news including, over 330 students from all over the county entered the Westchester Science and Engineering Fair which resulted in 23 winners and 9 first place from Greeley. Another group of eight students attended an upstate science competition and placed very high. In addition, we have a first place winner in the NY Math competition, using traditional math concepts to solve untraditional problems. Paul Bianchi, science teacher at Greeley, has been invited to participate in a professional development conference.

Questions and Comments:

2. **Organization**

- 2.1 President Kiesel gave a third reading: Concussion Management Policy. Randall Katchis moved to adopt the policy, as amended, to include a reference to a licensed physician and to remove "for all contact sports" from . Karen Viser seconded. There was discussion on a number of issues that can be addressed in the regulation. Before extending the baseline testing to all students, we should implement with the sports teams first. The motion passed unanimously.

3. **Approvals**

- 3.1 Randall Katchis moved to approve the Minutes of February 28, 2012. Karen Visser seconded. The motion passed unanimously.

4. **Recommended Action: Personnel**

Superintendent Lyn McKay made the following recommendations:

4.1 Instructional

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an "as needed" basis":

Carolyn Fulton, and Jennifer Rosenberg.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2011/2012 school year, or earlier at the discretion of the Board of Education":

Isa Marrs Speech Language Pathology, PC,
Anita Faria,
Andrea Frusciante,
Helen Lynn, and
Sel Shimmerlik.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby rescinds the resignation of Tammy Ghirardi, Assistant Principal, Westorchard Elementary School, effective June 30, 2012, that was voted upon at the 1/10/12 Board of Education meeting."

Resignation:

Ms. Tammy Ghirardi, Assistant Principal, Westorchard Elementary School, effective March 30, 2012.

Request for Discretionary Leave of Absence:

Mr. Paul Swiatocha, Teaching Assistant, Seven Bridges Middle School, effective January 25, 2012, February 2, 2012, February 9, 2012, February 17, 2012, March 1, 2012, March 5, 2012, and March 6, 2012.

Request for Extension of Child Care Leave of Absence:

Ms. Annalise Curtin, Guidance Counselor, Seven Bridges Middle School, effective May 30, 2012 through June 30, 2012.

Ms. Shana Weldon, Teacher of Elementary Education, Seven Bridges Middle School, effective September 1, 2012 through January 31, 2013.

Appointment: Regular Substitute

Ms. Ann Marie Winslow, Regular Substitute Guidance Counselor, Seven Bridges Middle School, effective May 30, 2012 through June 30, 2012 (or earlier at the discretion of the Board of Education) Step 2, C(BA+60) with Masters, \$76,456, prorated.

Appointment: Part Time

Ms. Karen Ruzzo, (.6) Interim Assistant Principal, Westorchard Elementary School, effective March 21, 2012 through June 25, 2012 (or earlier at the discretion of the Board of Education) \$600/per diem.

Appointment: Coaching

Ms. Susan Miller, (.5) Varsity Track Assistant, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 1, \$2,709.

Mr. Steve Houser, Varsity Track Assistant, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 3, \$6,702.

Mr. Joseph Morgan, Varsity Boys' Lacrosse Assistant, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 1, \$5,418.

Mr. Jonathan Pollock, Junior Varsity Baseball, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 1, \$4,877.

Mr. Mitchell Cheser, Junior Varsity Softball, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 1, \$4,877.

Mr. Charles McKenna, 7-8th Grade Track, Seven Bridges Middle School, effective March 26, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 3, \$5,364.

Mr. Robert Raguetta, 7-8th Grade Track, Robert E. Bell Middle School, effective March 26, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education), Step 3, \$5,364.

Appointment: Volunteer Coaching

Mr. Kyle DeVito, Varsity Boys' Lacrosse Assistant, Horace Greeley High School, effective March 12, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education).

Mr. Richard Marasco, Varsity Girls' Lacrosse Assistant, Horace Greeley High School, effective March 14, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education).

Mr. Davide Gomes, Varsity Softball Assistant, Horace Greeley High School, effective March 14, 2012 through June 8, 2012 (or earlier at the discretion of the Board of Education).

ADDENDUM:

Appointment: Administrative

Ms. Lisa Lindsay, Interim CSE/CPSE Chairperson, District wide, effective March 21, 2012 through July 31, 2012 (or earlier at the discretion of the Board of Education), \$560/day.

Appointment: Part Time

Ms. Brook Pechenko, (.4) Interim CSE/CPSE Chairperson, District wide, effective March 21, 2012 through July 31, 2012 (or earlier at the discretion of the Board of Education), \$560/day.

Jeffrey Mester moved to approve the recommendations, including the addendum items. Karen Visser seconded. The motion passed unanimously.

4.2 Non-instructional

Superintendent McKay made the following recommendation.

Resolution:

"BE IT RESOLVED that, the Board of Education hereby appoints the individual listed below as a per diem custodial substitute to be employed on an "as needed" basis, effective March 21, 2011: Andres Mayo

Vicky Tipp moved to approve the recommendation. Randall Katchis seconded. The motion passed unanimously.

5. Recommended Action: Other

5.1 Karen Visser moved to approve CSE summaries reported to the Board on March 16, 2012. Vicky Tipp seconded. After a brief discussion, the approval was amended to exclude #701148. Vicky Tipp moved to approve the amended resolution, seconded by Karen Visser. The motion passed unanimously.

5.2 Vicky Tipp offered a resolution to approve a renewal agreement with AlertNow Communication Service for school year 2011-2012, effective March 1, 2012 in the amount of \$8,336. Karen Visser seconded. The motion passed unanimously.

5.3 Jeffrey Mester offered a resolution to approve a gift from the Friends of Greeley Theatre, Inc, in the amount of \$1,399 for the purchase of lumber to build the set of *Our Town*, and one MacMini to support the QLAB Pro Bundle purchased previously. Randall Katchis seconded. The motion passed unanimously. Board members noted their appreciation for the Friends continued support.

- 5.4 (moved to first item on agenda before presentations) Resolution to approve Chappaqua School Foundation grants for a variety of projects that serve the students district wide and in individual schools for a total of \$104,044.
- 5.5 Jeffrey Mester offered a resolution to approve 2011-12 contract for educational services with Union Free School District of the Tarrytowns for attached list of 24 students @ \$673 per pupil. The motion passed unanimously.

6. **Facilities**

7. **Financials**

Karen Visser moved to accept the following financial reports, 7.1-7.3 and approve 7.4, the budget transfer. Vicky Tipp seconded. The motion passed unanimously.

- 7.1 Revenue Report - February 29, 2012
7.2 Expense Report - February 29, 2012
7.3 Treasurer's Report - February 2012
7.4 Budget transfer from A9789 700 36 Lease Purchase Interest in the amount of \$250,000 to Fuel A 1620 421 34 \$200,000 and Heating System Maint. A1621 401 34 SYP \$50,000.

8. President Kiesel gave Notice of Future Meetings -
Tuesday, March 27, 2012, Board Work session at Horace Greeley High School
Presentation: Revenue/Tax Rates/Contingency

9. Adjournment
At 10:55 p.m. Randall Katchis moved to adjourn the meeting. Jeffrey Mester seconded. The motion passed unanimously.

Respectfully submitted,

Theresa Markley
District Clerk/Admin. Asst. to Superintendent

Alyson Kiesel
Board President

tm

**CHAPPAQUA CENTRAL SCHOOL DISTRICT
EDUCATION CENTER
HUMAN RESOURCES OFFICE**

MEMORANDUM

TO: Lyn McKay
FROM: Paul C. Citarella
DATE: April 26, 2012
RE: Personnel Recommendations for Board of Education Agenda,
May 1, 2012

The following instructional staff recommendations are presented for Board consideration and approval at the May 1, 2012 meeting.

Resolution:

“BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis”:

Daniel Boniello,
Anthony Castaneda,
Samantha Grossman, and
Lauren Pinsley.

Resolution:

“BE IT RESOLVED that, the Board of Education hereby authorizes the attached Agreements for Services for the individuals and agencies listed below effective for the 2011/2012 school year, or earlier at the discretion of the Board of Education”:

Nancy Syrop.

Request for Discretionary Leave of Absence:

Mr. Paul Swiatocha, Teaching Assistant, Seven Bridges Middle School, effective March 19, 2012 through June 30, 2012.

Request for Child Care Leave of Absence:

Ms. Amanda McDonough, Teacher of Art, Robert E. Bell Middle School, effective April 30, 2012 through June 30, 2012.

Ms. Hoda Violante, Teacher of Elementary Education, Seven Bridges Middle School, effective May 1, 2012 through June 30, 2012.

Ms. Diana Goldberg, Teacher of Mathematics, Seven Bridges Middle School, effective May 22, 2012 through June 30, 2012.

Appointment: Probationary

Ms. Amy Fishkin, Principal, Roaring Brook Elementary School, effective July 1, 2012, in the tenure area of Elementary School Principal, probationary period ends June 30, 2015, \$155,500.

Appointment: Regular Substitute

Ms. Shannon O'Brien, Regular Substitute Teaching Assistant, Seven Bridges Middle School, effective September 1, 2012 through January 31, 2013 (or earlier at the discretion of the Board of Education), \$22,556, prorated.

Chappaqua Central School District
Education Center
66 Roaring Brook Road
Chappaqua, New York 10514

To: Board of Education

From: John Chow

Date: May 1, 2012

Subject: Non-Instructional Personnel

RESIGNATION

Lorraine Campbell - Teacher Aide at Roaring Brook Elementary School, resigning effective April 1, 2012.

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
603251	5/1/2012	2011-12
701954	5/1/2012	2011-12
00405	5/1/2012	2011-12
510054	5/1/2012	2011-12
601780	5/1/2012	2011-12
700069	5/1/2012	2011-12
600196	5/1/2012	2011-12
600290	5/1/2012	2011-12
600317	5/1/2012	2011-12
601164	5/1/2012	2011-12

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
701331	5/1/2012	2012-13
701266	5/1/2012	2012-13
603251	5/1/2012	2012-13
602479	5/1/2012	2012-13
602556	5/1/2012	2012-13
603119	5/1/2012	2012-13
700117	5/1/2012	2012-13
701616	5/1/2012	2012-13
701917	5/1/2012	2012-13
700851	5/1/2012	2012-13
701578	5/1/2012	2012-13
603055	5/1/2012	2012-13
601658	5/1/2012	2012-13
602762	5/1/2012	2012-13
601001	5/1/2012	2012-13
701552	5/1/2012	2012-13
700536	5/1/2012	2012-13
701745	5/1/2012	2012-13
601331	5/1/2012	2012-13
601706	5/1/2012	2012-13
700835	5/1/2012	2012-13
701258	5/1/2012	2012-13
602073	5/1/2012	2012-13
701179	5/1/2012	2012-13
601756	5/1/2012	2012-13
701890	5/1/2012	2012-13
701206	5/1/2012	2012-13

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
603269	5/1/2012	2012-13
601420	5/1/2012	2012-13
701567	5/1/2012	2012-13
700978	5/1/2012	2012-13
602499	5/1/2012	2012-13
602017	5/1/2012	2012-13
702019	5/1/2012	2012-13
701859	5/1/2012	2012-13
701713	5/1/2012	2012-13
602193	5/1/2012	2012-13
701100	5/1/2012	2012-13
601488	5/1/2012	2012-13
513061	5/1/2012	2012-13
601912	5/1/2012	2012-13
701733	5/1/2012	2012-13
701795	5/1/2012	2012-13
600560	5/1/2012	2012-13
701248	5/1/2012	2012-13
701870	5/1/2012	2012-13
700121	5/1/2012	2012-13

May 1, 2012
Encl.# 5.4

Grant Agreement

To Blaine -
Will be on
May 1 agenda -
Sharon


The Chappaqua Parent Teacher Association, on behalf of the Greeley Senior Class Committee/Senior Musical, hereby gives to the Greeley Theater Department of the Chappaqua Central School District a monetary grant in the amount of \$1,000.00 by check number 1062.

This grant is for the sole and express use of supporting programs of the theater department of Horace Greeley High School.

It is agreed that the grant will be spent for the above-stated purposes on or before June 30, 2013 or the funds will be refunded to the Chappaqua PTA.

Any unused or unexpected funds will be refunded to the Chappaqua PTA.

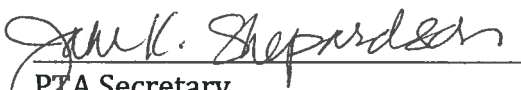
The School District will provide a complete accounting of the expenditure of the grant funds to the Chappaqua PTA.


Senior Musical 2011 Committee
Representative

3/28/12
Date


PTA President

4/12/12
Date


PTA Secretary

4/12/12
Date

Superintendent

Date


The Chappaqua Parent Teacher Association, on behalf of the Greeley Senior Class Committee/Senior Musical, hereby gives to the Greeley Theater Department of the Chappaqua Central School District a monetary grant in the amount of \$1,000.00 by check number 1062.

This grant is for the sole and express use of supporting programs of the theater department of Horace Greeley High School.

It is agreed that the grant will be spent for the above-stated purposes on or before June 30, 2013 or the funds will be refunded to the Chappaqua PTA.

Any unused or unexpected funds will be refunded to the Chappaqua PTA.


The School District will provide a complete accounting of the expenditure of the grant funds to the Chappaqua PTA.


Senior Musical 2011 Committee
Representative


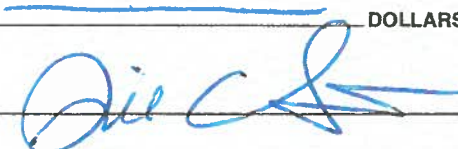
3/28/12
Date


PTA President

4/12/12
Date


PTA Secretary

4/12/12
Date

CHAPPAQUA PTA SENIOR MUSICAL		1062
PAY TO THE ORDER OF <u>CCSD</u>		DATE <u>3/26/12</u>
<u>One thousand & 00/100</u>		\$ <u>1,000.00</u>
citibank CITIBANK, N.A. BR. #226 80 SOUTH GREELEY AVENUE CHAPPAQUA, NY 10514		DOLLARS  Security Features Details on Back.
FOR <u>2011 / HHS Theater Dept. Atr</u>		
⑈00001062⑈ ⑆021000089⑆ 9985344959⑈		

May 1, 2012

Encl.# 5.6

755

Markley, Theresa

From: Carrie Krams [ckrams@ncctv.org]
Sent: Thursday, March 22, 2012 1:25 PM
To: Markley, Theresa
Subject: Re: NCCMC Board of Directors

Thanks for the quick reply - I also realized that Barbara Kornreich's term is up for renewal this May as well. The school board would need to re-approve her as a school representative. Her new two year term would run June 2012 - May 2014.

Thanks again,
Carrie

On Mar 22, 2012, at 1:10 PM, Markley, Theresa wrote:

Hi Carrie,
I'll forward the information to the Board, Carrie. You've given the district time and a good candidate to consider.
Thanks. I'll get back to you.
Theresa

-----Original Message-----

From: Carrie Krams [mailto:ckrams@ncctv.org]
Sent: Thursday, March 22, 2012 1:06 PM
To: Markley, Theresa
Subject: NCCMC Board of Directors

Hi Theresa,

As you probably remember two of our 9 member Board of Directors are representatives approved by the school district. The two school board members have been Laurie Anderson and Barbara Kornreich for the past few years. Laurie wishes to resign from the board effective immediately, leaving a director's seat open. Pamela Thornton, Director of the Chappaqua Library has been interested in joining our board. As I believe the Chappaqua Library is part of CCSD we thought she would be a good option to fill the NCCMC School representative Director's seat.

We would like for this to be proposed to the school board and need their formal approval. Pam Thornton would complete Laurie Anderson's term which would end in May 2013, at which time she would need to be approved by the School Board to begin her own two year term.

Please let me know how we should proceed. If you have any questions please give me a call.

Thanks,
Carrie

Carrie Krams
Executive Director NCCMC
(914) 861-2717
ckrams@nccmc.com
www.nccmc.com

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RESOLUTION

WHEREAS, Lori and Brad Wilken filed an Application for Refund and Credit of Real Property Taxes for the Year 2011-12 regarding property located in the Chappaqua Central School District, described as #92.18-2-16 on the basis that the basic STAR exemption was applied for and approved, but was omitted from the school tax bill; and

WHEREAS, the Westchester County Tax Commission has determined that the applicants were approved for the basic STAR exemption, but it was not reflected on the school tax bill and the Application for Refund of Real Property Taxes for the Year 2011-12 should be approved; and

WHEREAS, we have examined such application and the recommendation and determine that a clerical error has been made pursuant to Section 550(2)(c) of the Real Property Tax Law;

THEREFORE, BE IT RESOLVED, that: the Application for Refund of Real Property Taxes for the Year 2011-12 be approved, notice of approval of such application be mailed to Applicants, and the Business Official be authorized and directed to correct the assessment on the tax roll for 2011-12 to reflect the STAR exemption, thereby reducing the school taxes from \$12,793.87 to \$11,196.87, for a refund of school taxes in the amount of \$1,597.00.



TOWN OF NEW CASTLE

200 South Greeley Avenue, Chappaqua, New York 10514 • (914) 238-4722 • Fax (914) 238-2537 • e-mail: assessor@town.new-castle.ny.us

Assessor

Phillip M. Platz, Esq., IAO
(914) 238-7266

Senior Real Property Appraiser

Bill Pforzheimer
(914) 238-7268

Assessment Clerk

Jackie MacMahon
(914) 238-4722

March 30, 2012

Mr. John Chow
Assistant Superintendent
Chappaqua Central School District
66 Roaring Brook Road
Chappaqua, New York 10514

Dear Mr. Chow,

Enclosed you will find an S.T.A.R. Refund application for Mr. & Mrs. Brad Wilken. This application was not applied to the 2011/2012 School Bill and should have been as it was filed on time.

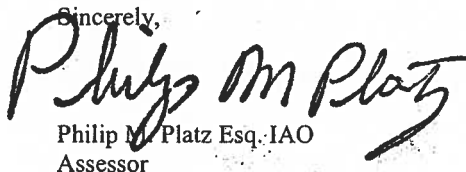
As you can see the Westchester Tax Commissioner, Mr. David Jackson, signed off on this application, as it was a clerical error.

Can you please process the attached refund as soon as possible and notified me as to when the Mr. & Mrs. Brad Wilken should accept their refund. Mr. & Mrs. Brad Wilken should have received the Basic STAR, which reflects a refund of \$1,597.00.

If you have any questions pertaining to the above, please feel free to call me on 914-238-4722.

Thank you in advance.

Sincerely,


Philip M. Platz Esq. IAO
Assessor

Cc: Mr. & Mrs. Brad Wilken

Robert P. Astorino
County Executive

David B. Jackson, AAS, CCD, IAO
Executive Director, Westchester County Tax Commission

Tuesday, March 27, 2012

Philip M. Platz Esq., IAO, Assessor

Town Hall, Town of New Castle

200 South Greeley Avenue

New Castle NY 10514

PARCEL ID: 92.18-2-16

OWNER: Wilken

Dear Phil,

Enclosed is an Application for Refund & Credit of Real Property Taxes

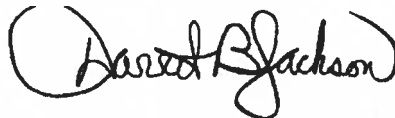
that I received in regard to the parcel referred to above. I have determined that a clerical error has occurred.

It is therefore my recommendation that the application(s) be approved pursuant

Section 550.2(a)

of the RPTL or Tax Law and correction be made to the tax roll accordingly.

Sincerely,



David B. Jackson, AAS, CCD, IAO
Executive Director

C: Board of Education, Chappaqua Central School District

C/O Dr. Lyn McKay, Superintendent

P.O. Box 21

Chappaqua NY 10514

Westchester County Tax Commission, Office of the Executive Director

110 Dr. Martin Luther King Jr., Blvd.
Room L-221
White Plains, New York 10601

FAX: (914) 995-4333
Telephone: (914) 995-4325
E-mail: Dbj1@westchestergov.com

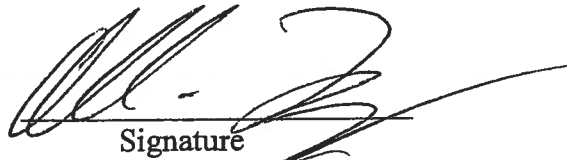
Website: <http://www.westchestergov.com/taxcommission>

COST SHEET

BID: COST PER STUDENT

Summer (Approximately 75 Students per Session) \$ 420.

Fall/Spring (Approximately 175 Students per Session) \$ 425


Signature

ALLAN LAZARUS, PRESIDENT

(Person, Firm or Corporation)

Subscribed and Sworn to Before me

This 20th Day of April, 2010.



Authorized Signature

STEVEN KOMOSINSKI
NOTARY PUBLIC, State of New York
No. 01400077657
Qualified in Westchester County
Commission Expires July 15, 2011