

**CHAPPAQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA**

Tuesday, March 13, 2012

**Horace Greeley High School**

Convene meeting at 6:30 p.m., which we anticipate will go into Executive session to discuss particular employee history and legal issue with attorneys.

Reconvene public session at 8:15 p.m.

**Presentation:** Special Education/Technology

**1. Information Business Affairs**

1.1 President's Report

1.1.1 Legislative Forum

1.2 Superintendent's Report

**Questions and Comments:**

We welcome public inquiries, and in respect for each other's time, we ask that you limit your inquiry to three minutes. Board members may be contacted via email or phone.

**2. Organization**

2.1 Third reading: Concussion Management Policy

**3. Approvals**

**4. Recommended Action: Personnel**

4.1 Instructional

4.2 Non-instructional

**5. Recommended Action: Other**

5.1 Approve CSE summaries reported to the Board on March 9, 2012

5.2 Resolution directing the District Clerk to give Notice of the Annual Public Hearing on the Budget, Annual Meeting, School District Election, Library Election and Vote.

5.3 Approve 2011-12 contract for educational services with Ossining Union Free School District for two students at a rate of \$803.47 per pupil.

5.4 Resolution to approve the Blackboard Renewal Agreement for one year effective, May 17, 2012 in the amount of \$19,700.

**6. Facilities**

**7. Financials**

**8. Notice of Future Meetings -**

Tuesday, March 20, 2012, Board meeting/Work session at Horace Greeley High School

Presentation: Operations/Maintenance/Non-instructional/Fund Balance

**9. Adjournment**

Any person who seeks accommodation based upon disability should contact: District Clerk,  
Theresa Markley at 238-7225, at least five days prior to the meeting.  
Chappaqua Board of Education  
Education Center -- 66 Roaring Brook Road  
Chappaqua, NY 10514

Board meetings are public meetings, videotaped and available on the district website.

web: [www.chappaqua.k12.ny.us/ccsd](http://www.chappaqua.k12.ny.us/ccsd)

email: [board@ccsd.ws](mailto:board@ccsd.ws) PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING MEETING

## President's Statement on Public Comment

At the March 6th, 2012 CCSD Board of Education meeting, a group of parents publicly stated their opposition to the recommendation and approval of the re-appointment of the varsity baseball coach. Both the administration and the Board were well versed on the issues these parents addressed.

As a matter of policy the Board and Administrators cannot and do not comment publicly on personnel matters. We take all legitimate complaints received by the District seriously. All matters of significance are carefully reviewed. Where corrective action is indicated, it is taken. While we take all complaints and accusations seriously, we also believe in the principles of fairness and due process. Know too that the overriding concern of the administration and Board is student safety and the administration and Board would take no action contrary to that concern.

We recognize that a group of student athletes were empowered to stand up and address what they perceived to be a significant problem. We hope and expect that all Chappaqua students learn to self-advocate and stand up for themselves as these students have. We similarly appreciate that parents will aggressively advocate on behalf of their children. We do expect that staff, students and community members act in an appropriate manner. While we may disagree, we respect the right to disagree and respect the individual with whom we disagree. As a community of fair and reasonable people we respect due process.

We are also a community that fosters growth. The district's guiding principal is the academic and social growth of its students. We promote growth and learning for our staff and administrators too. This community measures its members not by the challenges they face, but by how they respond to those challenges.

A great deal of time and effort has been spent addressing these concerns, establishing a rigorous process and finding actionable solutions that are consistent with the principles espoused above, with consideration and respect for all involved.

## CONCUSSION MANAGEMENT POLICY – February, 2012, rev. Feb. 7, 2012, 3-6-12

### Introduction

School athletic programs, intramural sports and physical education classes are an important part of the educational experience in the Chappaqua Central School District. It is paramount that the Board of Education insures that these experiences are as safe as possible for our student athletes. We recognize that mild traumatic brain injuries, also referred to as concussions, in young people can have long-term, substantial and devastating impacts. The District shall establish guidelines in an effort to protect our students and reduce the risk of long-term health complications.

### Concussion Management Team

The District shall establish a Concussion Management Team consisting of the Director of Physical Education and Athletics, the School District's Medical Directors, a School Nurse, and the Athletic Trainer. The team shall oversee the implementation of any regulations approved by the Superintendent of Schools, including the training of staff, the provision of information to parents, and the utilization of technology, including baseline neurocognitive testing for contact sports.

### Removal from Athletic Activities

Any pupil believed to have sustained or who has sustained a traumatic brain injury will be immediately removed from athletic activities. If there is any doubt as to whether a student has sustained a concussion, it shall be presumed that he/she has until proven otherwise. No student shall resume athletic activity until he/she has been symptom free for at least 24 hours and has been evaluated by and received written and signed authorization from a licensed physician or health care provider (change to licensed neurologist – 3-6-2012).

No student will be allowed to return to play on the same day of a concussion, regardless of the circumstances and shall be made aware that concussions may cause lifetime impairments. Student-athletes who have suffered from multiple concussions during a season will be handled on a case-by-case basis. Those with two (2) concussions will require additional rest and may be held out for the season. Those suffering three (3) concussions in a school year will be disqualified from participating in contact and collision sports until cleared by a neurologist."

For the safety of the student-athlete, the School District reserves the right under New York State Law to ban an athlete from competition regardless of medical clearance. Should a dispute arise the School Medical Directors have the authority to make the final decision on an athlete's return to play.

### Training

On a biennial basis, all school coaches, physical education teachers, nurses and athletic trainers shall receive training on recognizing the symptoms of concussions and mild traumatic brain injuries, how such injuries may occur, how to prevent them, and how to implement the guidelines for a student's return to play. Coaches shall be required to meet with team members at the commencement of each season to discuss the signs and symptoms of concussions and the importance of reporting any such symptoms immediately to the appropriate staff.

### Concussion Information and Permission Forms

Head injury information, including return to school and school activities guidelines and the district's Return to Play guidelines, will be included in the interscholastic sports information and any permission forms given to students signing up for sports.

<u>ID</u>	<u>To BOE</u>	<u>Year</u>
701081	3/13/2012	2011-12
600653	3/13/2012	2011-12
412013	3/13/2012	2011-12
701621	3/13/2012	2011-12
700168	3/13/2012	2011-12
600991	3/13/2012	2011-12
601191	3/13/2012	2011-12
601420	3/13/2012	2011-12
700620	3/13/2012	2011-12
701353	3/13/2012	2011-12
700586	3/13/2012	2011-12
700505	3/13/2012	2011-12
602703	3/13/2012	2011-12

***For Newspaper ad - will begin at Notice:***

**RESOLUTION DIRECTING THE DISTRICT CLERK TO GIVE NOTICE OF THE ANNUAL PUBLIC HEARING ON THE BUDGET, ANNUAL MEETING, SCHOOL DISTRICT ELECTION, LIBRARY ELECTION AND VOTE**

BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District, Westchester County, New York, hereby authorizes and directs the District Clerk to give notice to the qualified voters of the School District of the Annual Public Hearing on the Budget and Annual Meeting, School District Election, Library Election and Vote, as follows:

**NOTICE OF ANNUAL PUBLIC HEARING ON BUDGET, ANNUAL MEETING, SCHOOL DISTRICT ELECTION, LIBRARY ELECTION AND VOTE**

NOTICE IS HEREBY GIVEN that the Board of Education of the Chappaqua Central School District, Westchester County, New York will hold a Public Hearing on the Budget at the Commons at the Horace Greeley High School, Chappaqua, New York, on Tuesday, May 1, 2012 at 8:15 p.m., for the purpose of presenting the budget document for the 2012-2013 school year.

NOTICE IS FURTHER GIVEN that a copy of the statement of the amount of money which will be required for School District purposes during the 2012-2013 school year (the Budget), including the tax exemption reporting form, exclusive of public moneys, may be obtained by any resident of the District during business hours, effective April 11, 2012, except Saturday, Sunday or holidays, at each of the District's school houses and the Administrative Offices.

NOTICE IS FURTHER GIVEN that the Annual District Meeting, Election of Members of the Board of Education and Library Trustees and Vote on the School District and Library budgets, will be held on Tuesday, May 15, 2012, at the Gymnasium of the Horace Greeley High School, Chappaqua, New York, between the hours of 7:00 a.m. and 9:00 p.m., prevailing time, when the polls will be open for the purpose of voting by voting machine:

- A. To elect 1(one) member to the Board of Education, 3-year term, commencing July 1, 2012 and expiring on June 30, 2015.
- B. To vote upon the appropriation of the necessary funds to meet the

estimated expenditures for School District purposes for the 2012-2013 School year (the Budget).

- C. To vote upon the appropriation of the necessary funds for the 2012-2013 fiscal year of the Chappaqua Central School District Public Library (the Library Budget).
- D. To elect 1 (one) member to the Board of Trustees of the Chappaqua Central School District Public Library, five-year term, commencing July 1, 2012 and expiring June 30, 2017.
- E. To vote on any other proposition legally proposed.

NOTICE IS FURTHER GIVEN that petitions for nominating candidates for the office of member of the Board of Education and office of Library Trustee must be filed with the District Clerk by no later than 5:00 p.m. on Monday, April 16, 2012. Vacancies on the Board of Education and Library Board are not considered separate, specific offices; candidates run at large. Nominating petitions must be signed by at least twenty-five qualified voters of the district, shall state the residence address of each signer and the name and residence of the candidate. Petition forms may be obtained from the District Clerk on weekdays when school is in session, during regular business hours, 8:30 a.m. to 4:30 p.m. at her office at the district's Education Center, 66 Roaring Brook Road, Chappaqua, New York.

NOTICE IS FURTHER GIVEN that registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has registered to vote with the School District and has voted at an annual or special school district meeting within the last four calendar years, (after January 1, 2008) s/he is eligible to vote at this Election and Vote. If a voter is currently registered to vote with the Westchester County Board of Elections, s/he is also eligible to vote in this Election and Vote. All other persons who wish to vote must register. Registration may be done on any business day at the Office of the District Clerk, during business hours, at the Education Center at 66 Roaring Brook Road, Chappaqua, up to May 10, 2012, five (5) days prior to the election and vote. Any person possessing all of the following qualifications may register to vote:

1. Is a citizen of the United States; and

2. Is eighteen years of age or older; and
3. Has resided in the School District for a period of thirty days immediately preceding the day of the Election and Vote.

NOTICE IS FURTHER GIVEN that the register of voters so prepared shall be filed in the Office of the School District Clerk and shall be open for inspection by any qualified voter of the District between the hours of 8:30 a.m. and 4:30 p.m., prevailing time, beginning May 10, 2012, except Sunday. Said register will be open for inspection at the polling place on the date of the election and vote.

NOTICE IS FURTHER GIVEN that, applications for absentee ballots for the Annual Meeting, School District Election and Vote may be obtained at the Office of the School District Clerk, at least seven (7) days prior to the election if the ballot is to be mailed or the day before the election, if the ballot will be picked up personally by the voter. Absentee ballots must be received by the District Clerk by no later than 5:00 p.m., prevailing time, on May 15, 2012.

NOTICE IS FURTHER GIVEN that the Board of Registration shall meet at Horace Greeley High School on Tuesday, May 15, 2012, during the hours of voting as aforesaid for the purpose of preparing a register of qualified voters for meetings to be held subsequent to such election and vote.

NOTICE IS FURTHER GIVEN that a list of all persons to whom absentee ballots shall have been issued will be available for inspection from qualified voters of the district in the said Office of the District Clerk during regular office hours, 8:30 a.m. to 4:30 p.m., prevailing time, until the day of the Annual Meeting, Election and Vote. Any qualified voter may file a written challenge of the qualifications of a voter whose name appears on such list, stating the reasons for the challenge.

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to amend the Notice of the Public Hearing on the Budget and Annual Meeting, Election and Vote, from time to time, as in her discretion, such amendment may be required.

AND BE IT FURTHER RESOLVED, that the School District Clerk shall cause Notice set forth above to be published once each week for four (4) weeks within the seven (7) weeks preceding the Annual Meeting, Election and Vote, the first such notice to be published at least 45 days prior to the Election and Vote, in accordance with Section 2004 of the Education Law.

BOARD OF EDUCATION

CHAPPAQUA CENTRAL SCHOOL DISTRICT  
WESTCHESTER COUNTY, NEW YORK

by: Theresa M. Markley  
District Clerk

Dated: March 13 , 2012

To be published:

April 2, April 20, May 4, May 11, 2012

March 13, 2012  
Encl.# 5.3

## **HEALTH AND WELFARE SERVICE AGREEMENT**

THIS AGREEMENT is made this 24th day of August, 2011, by and between the BOARD OF EDUCATION, OSSINING UNION FREE SCHOOL DISTRICT (hereinafter referred to as the "SCHOOL DISTRICT PROVIDING SERVICES"), as the party of the first part, having its principal place of business at 190 CROTON AVENUE, OSSINING, NEW YORK 10562, and the BOARD OF EDUCATION OF CHAPPAQUA CENTRAL SCHOOL DISTRICT ("hereinafter referred to as the "SCHOOL DISTRICT RECEIVING SERVICES") as the party of the second part, having its principal place of business at 66 ROARING BROOK ROAD, CHAPPAQUA, NY 10514

### **WITNESSETH**

**WHEREAS**, the School Districts who are the parties to this Agreement are duly empowered by Section 912 of the Education Law to enter into a contract for the purpose of providing and/or receiving health and welfare services;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereto mutually agree as follows:

1. **DEFINITIONS:** For the purposes of this Agreement,
  - a. "SCHOOL DISTRICT PROVIDING SERVICES" shall mean the School District in which the nonpublic school which has requested health and welfare services is located.
  - b. "SCHOOL DISTRICT RECEIVING SERVICES" shall mean the School District that is contracting for health and welfare services for its resident students who attend a nonpublic school located within the SCHOOL DISTRICT PROVIDING SERVICES.
2. This Agreement shall take effect on the 24<sup>th</sup> day of August, 2011, for the period of September 6, 2011 through June 22, 2012, and terminate on June 22, 2012, unless terminated earlier in accordance with the terms set forth herein.
3. If requested by a nonpublic school located within the SCHOOL DISTRICT PROVIDING SERVICES, such School District shall provide health and welfare services to the pupils who attend such non-public school equivalent to the health and welfare services that it provides to the public school pupils enrolled in the SCHOOL DISTRICT PROVIDING SERVICES. Such services may include, but are not limited to all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, or nurse practitioner, and may also include dental prophylaxis, vision and hearing screening examinations, the taking of medical histories and the administration of health screening

tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured students.

In addition to the requested services described above, the SCHOOL DISTRICT PROVIDING SERVICES shall provide the following health and welfare services *without the requirement that the non-public school request such services*: (1) immunization mandates set forth in Sections 2164 and 2165 of the New York State Public Health Law and 10 NYCRR Sections 66-1 and 66-2; and (2) vision screening services to all new admissions within six (6) months of enrollment pursuant to Section 905(4) of the Education Law.

THE SCHOOL DISTRICT PROVIDING SERVICES shall make its personnel available to the SCHOOL DISTRICT RECEIVING SERVICES for participation in District Child Study, 504 Team and Committee on Special Education meetings, as appropriate. The SCHOOL DISTRICT RECEIVING SERVICES shall notify the SCHOOL DISTRICT PROVIDING SERVICES of the need for its presence at these meetings within reasonable time prior to the date of the meeting. Copies of all reports, testing and observation reports prepared in connection with this Agreement shall be furnished to the SCHOOL DISTRICT RECEIVING SERVICES upon request.

It is expressly understood and agreed between the parties that (1) the SCHOOL DISTRICT PROVIDING SERVICES may not provide such services to pupils attending nonpublic schools that are not available to the public school students enrolled in the SCHOOL DISTRICT PROVIDING SERVICES; and (2) *the services to be provided pursuant to this Agreement shall not include any teaching service.*

4. The SCHOOL DISTRICT PROVIDING SERVICES warrants that such health care services (1) will be provided by licensed health and welfare providers; (2) shall be performed by health care providers that are licensed under the laws of the State of New York, inclusive of New York State Department of Health and State Education Department Licensing requirements, if applicable; and (3) will be in accord with all pertinent provisions of Federal, State, and local statutes, rules, and regulations, including Section 912 of the Education Law, and the student's Individualized Education Plan ("IEP"), if applicable. The SCHOOL DISTRICT PROVIDING SERVICES shall certify that all health care providers possess documentation evidencing such license qualifications as required by Federal, State, or local statutes, rules, regulations and orders.
5. The SCHOOL DISTRICT PROVIDING SERVICES understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local statutes, rules and ordinances, with respect to the services herein described.
6. In full consideration for the services to be rendered by the SCHOOL DISTRICT PROVIDING SERVICES to the SCHOOL DISTRICT RECEIVING SERVICES for the period of this Agreement, upon presentation of an invoice by the SCHOOL DISTRICT PROVIDING SERVICES evidencing the allocation of such costs in accordance with the terms set forth herein, the SCHOOL DISTRICT RECEIVING SERVICES will pay the

SCHOOL DISTRICT PROVIDING SERVICES at the rate of \$803.47 per student provided to 2 student/s for the period of September 2011 through June 2012.

7. THE SCHOOL DISTRICT PROVIDING SERVICES shall immediately notify the SCHOOL DISTRICT RECEIVING SERVICES if a student is no longer receiving the services described herein. Upon such notification, payment for students removed shall be pro-rated for the period of time services were provided to the student.
8. The SCHOOL DISTRICT RECEIVING SERVICES shall obtain whatever releases or other legal documents are necessary in order that the SCHOOL DISTRICT PROVIDING SERVICES may render full and complete performance of the obligations set forth in this Agreement. It is understood and agreed by the parties to this Agreement that the full responsibility for obtaining such clearances rests on the SCHOOL DISTRICT RECEIVING SERVICES.
9. Both parties to this Agreement agree to provide the State access to all relevant records which the State requires to determine either the SCHOOL DISTRICT PROVIDING SERVICES'S or the SCHOOL DISTRICT RECEIVING SERVICES'S compliance with applicable Federal or State statutes or regulations with the effect of law, which regulate either the execution of the Agreement or the performance of obligations under the Agreement. Both parties further agree to retain all materials and records relevant to the execution or performance of the Agreement in accordance with the record retention requirements for such materials and records.
10. Both parties to this Agreement understand that they may receive and/or come into contact with *protected health information* as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
11. Both parties to this Agreement, their employees, and/or agents agree that all information obtained in connection with the services provided for in this Agreement is deemed confidential information and they shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly, with third parties, except as provided for in this Agreement. It is further agreed that any information received by the parties, their employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of their employees, agents, clients and/or students will be treated by the parties, their employees and agents, in full confidence and will not be revealed to any other persons, firms or organizations. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule or regulation, including but not limited to the Family Educational Rights and Privacy Act ("FERPA").
12. This Agreement may be terminated by either party to the other party upon thirty (30) days' written notice to the other party in accordance with the Education Law. In the event of such termination, the parties will adjust the accounts due and the SCHOOL DISTRICT PROVIDING SERVICES will undertake no additional expenditure not

already provided. Upon any such termination, the parties shall endeavor in an orderly manner to wind down activities hereunder. In the event of termination, all reports and services due to the SCHOOL DISTRICT RECEIVING SERVICES must be completed by the SCHOOL DISTRICT PROVIDING SERVICES, its employees and/or agents within thirty (30) days of the termination date.

13. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability or sponsorship.
14. All notices required or permitted shall be made in writing by hand delivery or by registered or certified mail, or by a recognized courier service. Notice shall be deemed given on the date of delivery or upon receipt. Notice shall be delivered or mailed to:

The SCHOOL DISTRICT PROVIDING SERVICES:

The Ossining Union Free School District  
190 Croton Avenue  
Ossining, NY 10562

Attention: Ms. Dina Mikulewicz

The SCHOOL DISTRICT RECEIVING SERVICES:

Name Chappaqua Central School District  
Address 66 Roaring Brook Road  
Address Chappaqua, NY 10514

Attention: Dr. Lyn Mckay

15. The parties shall not assign, transfer, or convey any of their respective rights or obligations under this Agreement without the prior written consent of the non-assigning party.
16. This Agreement shall be governed by the laws of the State of New York. If any portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.
17. This Agreement constitutes the full and complete Agreement between the SCHOOL DISTRICT PROVIDING SERVICES and the SCHOOL DISTRICT RECEIVING SERVICES and supersedes all prior written and oral agreements, commitments or understandings with respect thereto. This Agreement may not be altered, changed, added to, deleted from, or modified except through the mutual written consent of the parties.
18. The undersigned representative of the SCHOOL DISTRICT RECEIVING SERVICES hereby represents and warrants that the undersigned is an officer, director, or agent of the SCHOOL DISTRICT RECEIVING SERVICES with full legal rights, power, and

authority to enter into this Agreement on behalf of the SCHOOL DISTRICT RECEIVING SERVICES and bind the SCHOOL DISTRICT RECEIVING SERVICES with respect to the obligations enforceable against the SCHOOL DISTRICT RECEIVING SERVICES in accordance with terms.

19. The undersigned representative of the SCHOOL DISTRICT PROVIDING SERVICES hereby represents and warrants that the undersigned is an officer, director, or agent of the SCHOOL DISTRICT PROVIDING SERVICES with full legal rights, power, and authority to enter into this Agreement on behalf of the SCHOOL DISTRICT PROVIDING SERVICES and bind the SCHOOL DISTRICT PROVIDING SERVICES with respect to the obligations enforceable against the SCHOOL DISTRICT PROVIDING SERVICES in accordance with terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first set forth above.

By: \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS,  
Ossining Union Free School District  
(PROVIDING SCHOOL DISTRICT)

Date: \_\_\_\_\_

By: \_\_\_\_\_  
PRESIDENT, BOARD OF EDUCATION  
Ossining Union Free School District  
(PROVIDING SCHOOL DISTRICT)

Date: \_\_\_\_\_

By: \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS,  
District: CHAPPAQUA CENTRAL SCHOOL DISTRICT  
(RECEIVING SCHOOL DISTRICT)

Date: \_\_\_\_\_



# OSSINING UNION FREE SCHOOL DISTRICT

190 Croton Avenue • Ossining, NY 10562-4599

**Dina Mikulewicz**

*Bookkeeper  
Business Office*

*February 15, 2012*

*Ms. Liisa Elsner  
Chappaqua Central School District  
66 Roaring Brook Road  
Chappaqua, NY 10514*

*Re: Health Services Billing*

*Dear Ms. Elsner:*

*Attached please find a copy of the contract and invoice for health services provided by the Ossining School District for a child/children residing in your school district. We would appreciate your having the contract executed and the **original** returned to us as soon as possible. Once the contract is signed by Ossining UFSD, I will return a copy for your files.*

*If you have any questions please do not hesitate to call me.*

*Sincerely,*

*Dina Mikulewicz  
Bookkeeper  
Attachment*

# Memo

**To:** Board of Education  
**CC:** Lyn McKay, Superintendent  
John Chow, Assistant Superintendent of Business  
**From:** Darleen Nicolosi, Director of Technology *DN*  
**Date:** 3/7/2012  
**Re:** Renewal Agreement for Blackboard

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Attached please find a one year renewal agreement for Blackboard, the online course delivery system used by teachers in the District. The negotiated fee of \$19,700 includes a discount of \$1,200 and reflects an overall increase of \$1,100. The prior agreement reflected a 0% increase.

This agreement has previously been reviewed and approved by our attorney.



Blackboard

Blackboard Inc.  
650 Massachusetts Ave., NW  
6th Floor  
Washington DC 20001  
USA

Phone: (202) 463-4860 X2721  
Fax : (202) 318-2619  
Federal ID # 52-2081178

## Renewal Notice

THIS IS NOT AN INVOICE, DO NOT PAY

### Send Purchase Order to

Blackboard Finance Operations  
650 Massachusetts Avenue NW, 6th Floor  
Washington, DC 20001 USA  
Fax: (202) 318-2619  
FinanceOps@blackboard.com

Unless otherwise notified, invoice will be sent to the address below.

### Client Contact Information

Chappaqua Central Schools  
Brundage, Christine  
P.O. Box 21  
Chappaqua NY 10514-0021  
USA  
christine.brundage@chappaqua.k12.ny.us

Client ID: 192660

Renewal Notice Date: 14 Feb 2012

The renewal pricing listed below is based on your contract with Blackboard and is provided to facilitate generation of purchase orders for your upcoming renewal item. The amounts listed below do not include applicable taxes, which will be assessed and included at the time of invoice.

Renewal Number: REN0005129

Contract Number: ASR000000003223

<u>Qty</u>	<u>UofM</u>	<u>Product Code</u>	<u>Product Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>List Price</u>	<u>Discount</u>	<u>Net Price</u>
1.00	YR	AS-LS-K2NA02	COURSE DELIV K2NA 501-2K	17 May 2012	16 May 2013	20,900.00	1,200.00	19,700.00
Ship To: 192660		Chappaqua Central Schools						

Renewal Amount(USD) 19,700.00